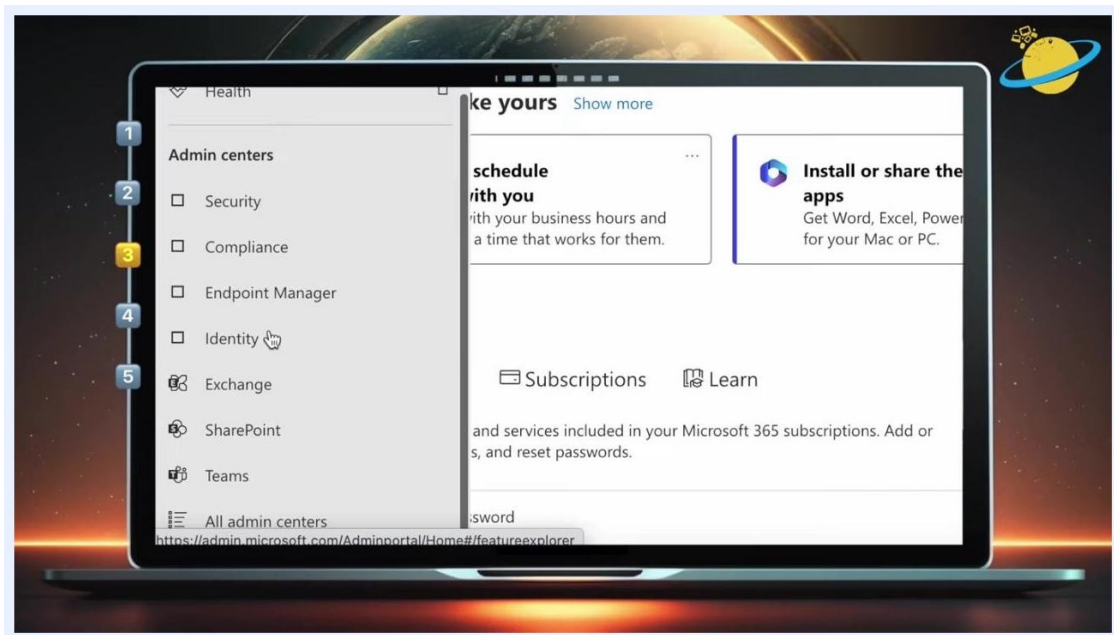


How to delete a SharePoint site

Knowing how to delete a SharePoint site is essential for managing your organization's Microsoft 365 environment, whether you're cleaning up unused team sites or decommissioning a project space. This guide walks you through four different methods for deleting a SharePoint site—directly in SharePoint, through the SharePoint Admin Center, through the Microsoft 365 Admin Center, and using PowerShell—along with a bonus tip on restoring a site you delete by mistake.



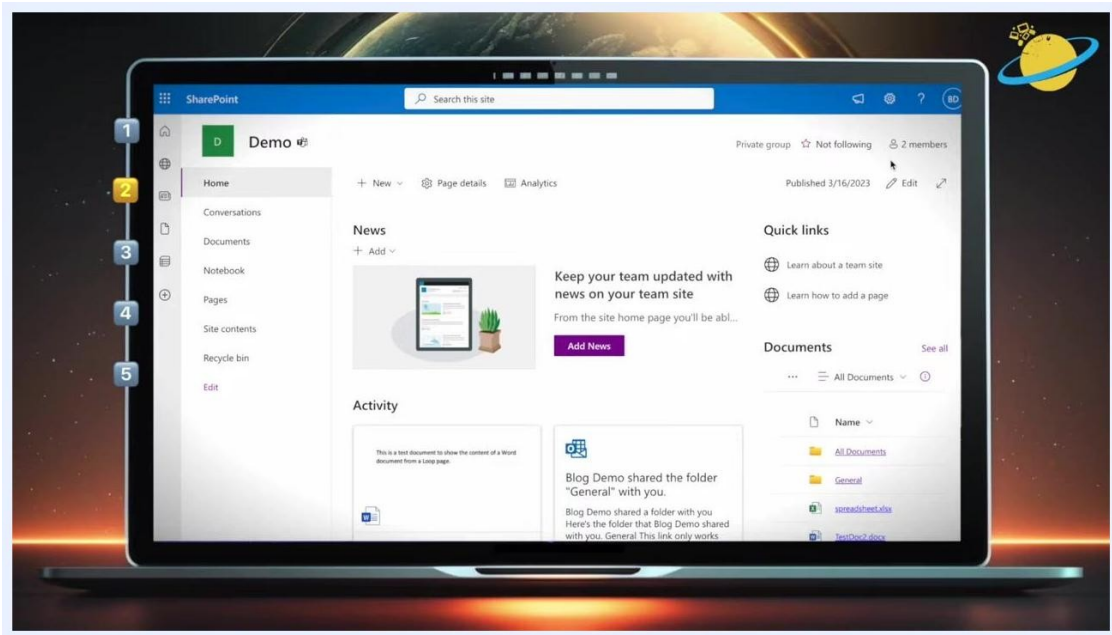
The Microsoft 365 Admin Center left navigation menu is open, showing options under Admin centers: Security, Compliance, Endpoint Manager, Identity, Exchange, SharePoint, and Teams. A cursor is pointing at "Identity".

Prerequisites

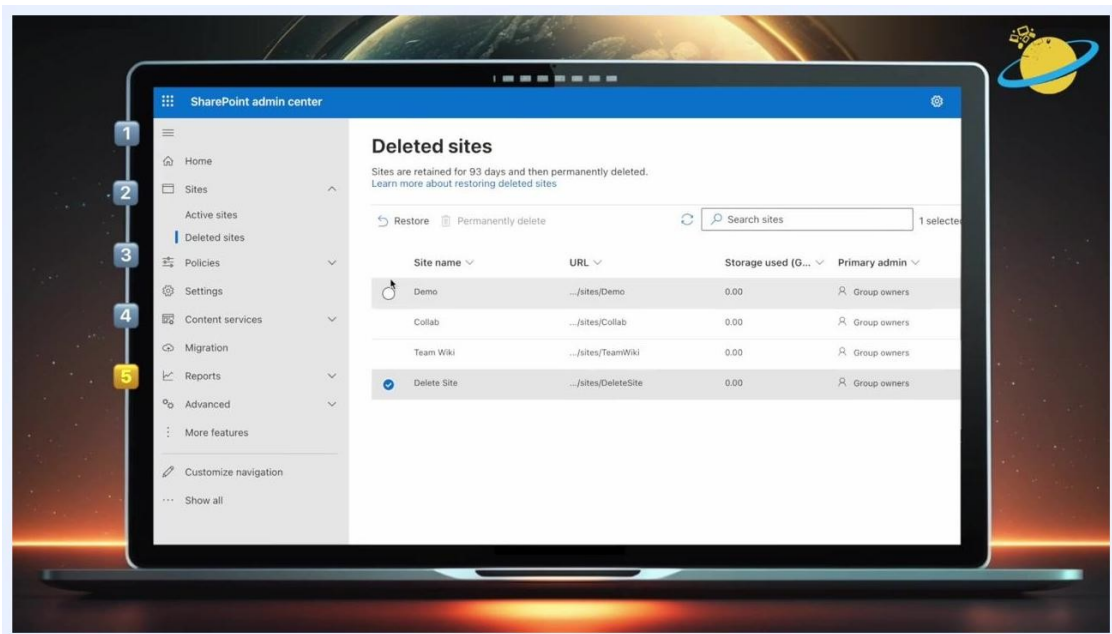
Before you delete a SharePoint site, confirm the following:

- You must be a site owner or an administrator (specifically a global or site collection admin) to delete a SharePoint site.
- Administrators can delegate site deletion permissions to other users if needed.
- Deleting a site affects all associated resources and groups, so confirm you have the right target before proceeding.

- For the PowerShell method, you need the SharePoint Online Management Shell installed on a supported operating system with PowerShell 3.0 or higher.



A diagram showing two figures labeled "Site Owners" and "Admins" with a central card labeled "Team Central Group" and a "Delete Site" button, visually representing permission delegation.

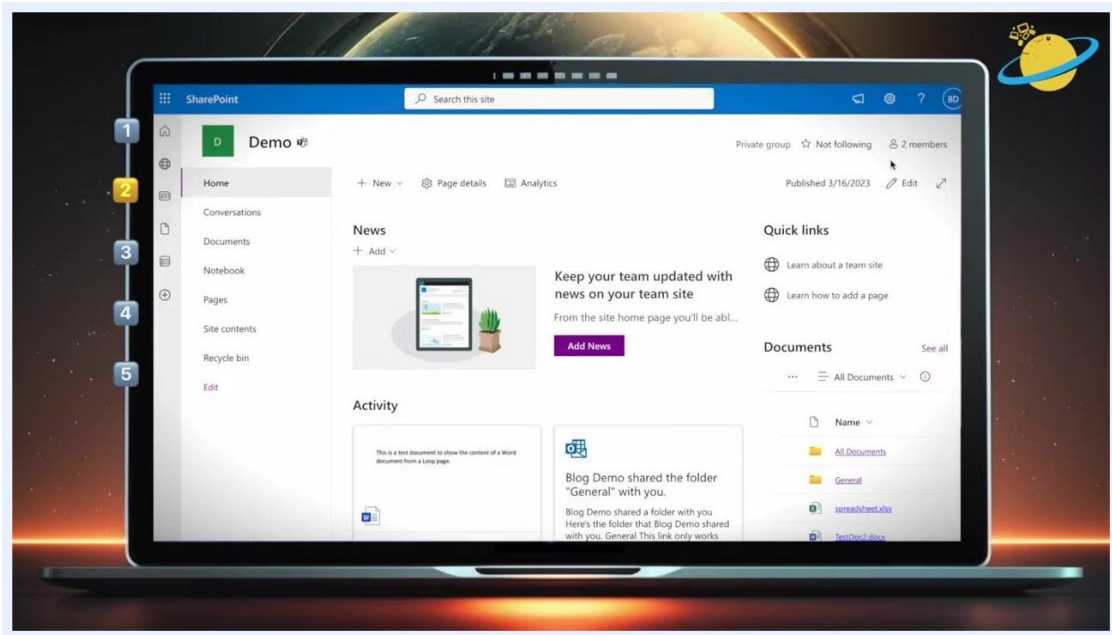


Thank you for watching screen with options for suggested video and subscribe, Business Tech Planet branding

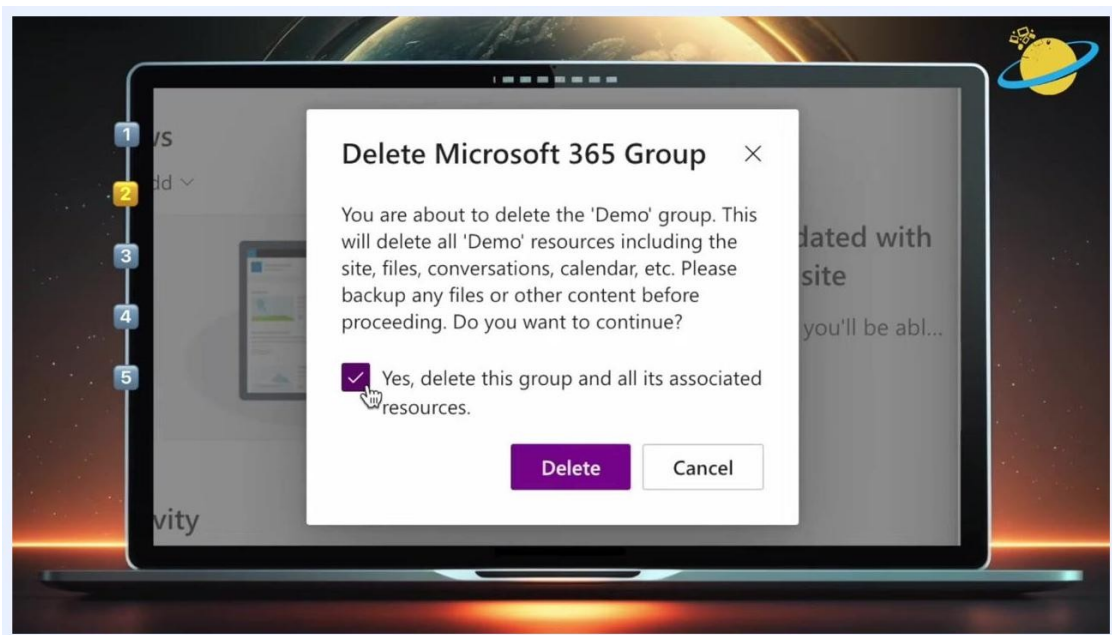
Method 1: Delete a SharePoint site directly in SharePoint

1. Navigate to the SharePoint site you want to delete.
2. Click the gear icon located in the top right corner of the site.
3. Select Site information from the drop-down menu.
4. Scroll down and click Delete site.
5. In the dialog box that appears, check the box labeled Yes, delete this group and all its associated resources.

6. Click the Delete button to confirm the deletion.



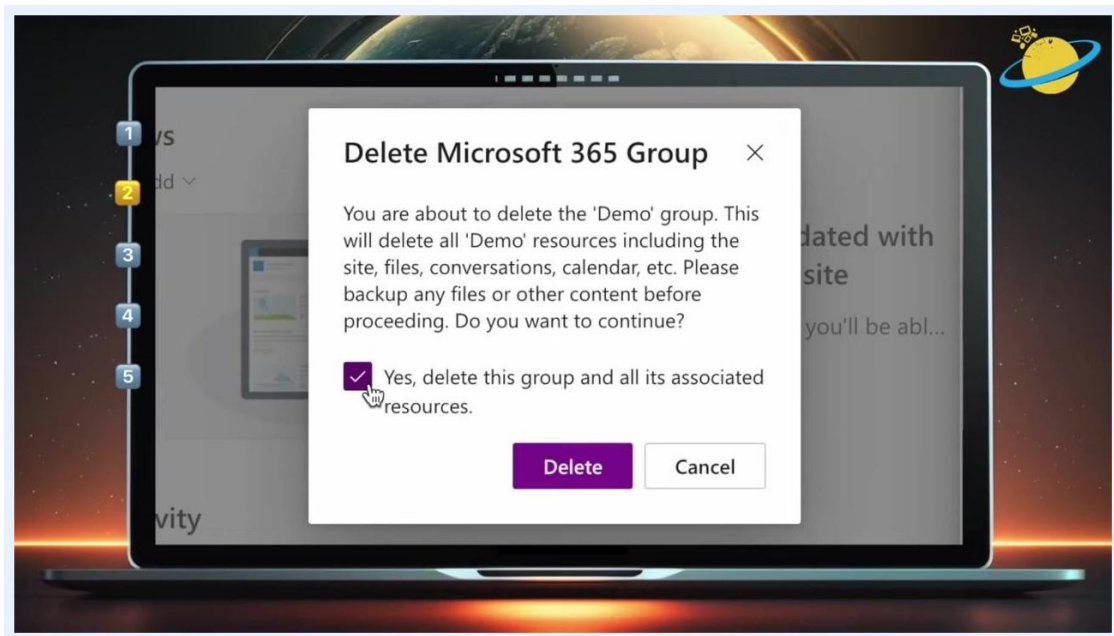
SharePoint site home page with the gear icon in the top right, showing navigation and site options.



A confirmation dialog titled "Delete Microsoft 365 Group" with a checked box for "Yes, delete this group and all its associated resources" and Delete/Cancel buttons.

Method 2: Delete a SharePoint site in the SharePoint Admin Center

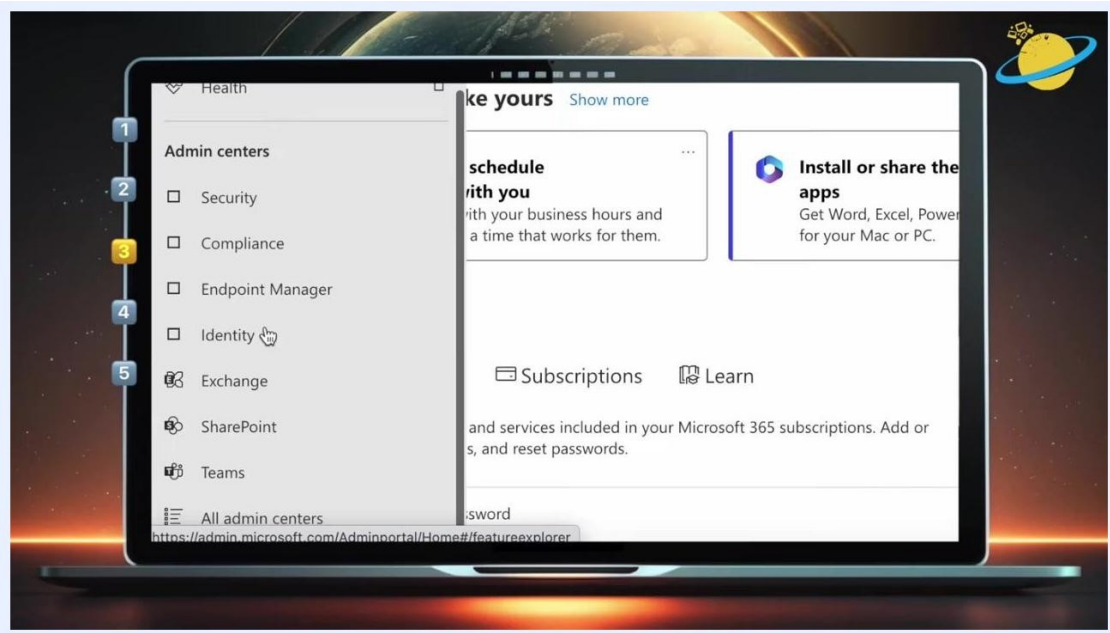
7. Go to and sign in with your admin credentials.
8. Click Admin on the left sidebar, or use the App Launcher (grid icon in the top left) to select Admin from the list of apps.



Microsoft 365 App Launcher open, showing various apps including Outlook, OneDrive, Word, Excel, PowerPoint, OneNote, SharePoint, Teams, Bookings, Engage, Power Automate, and Admin.

9. In the Admin Center, click the menu icon in the top left, scroll down, and click Show all to expand the full list of admin centers.
10. Open the left navigation menu and scroll to the Admin centers section, then select SharePoint from the list.
11. In the SharePoint Admin Center, click Active sites under the Sites tab on the left menu.

12. Locate the site you want to delete and select it by clicking the radio button next to its name (for example, "Marketing Team").



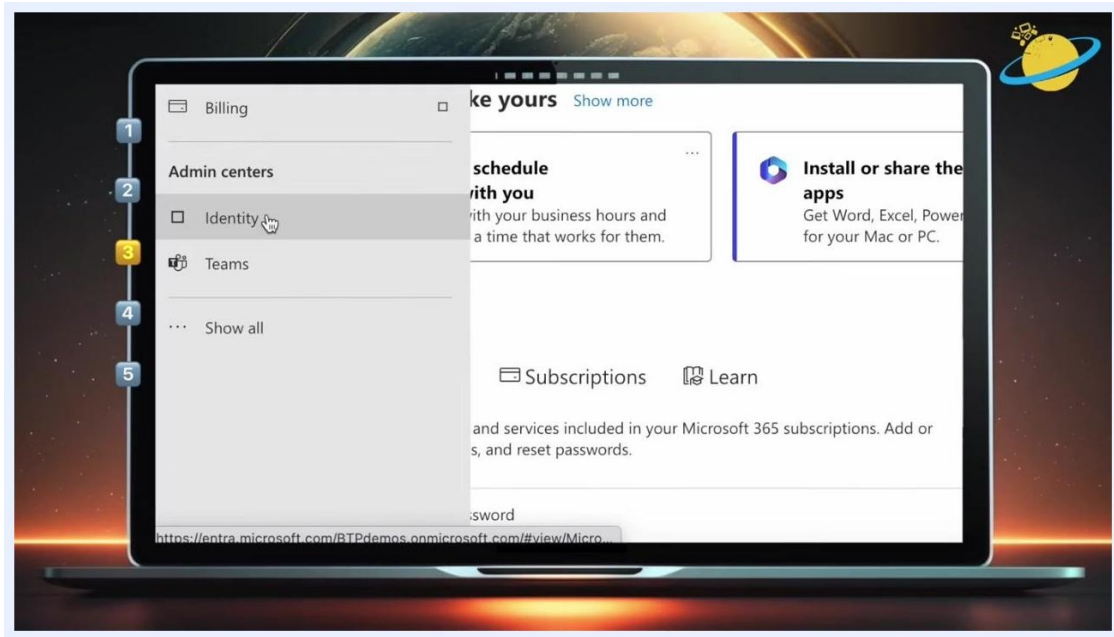
The SharePoint Admin Center's "Active sites" page is displayed, showing a list of sites. The "Marketing Team" site is selected. Options at the top include Create, Export, Track view, and Your recent actions.

13. Click the three-dot ellipsis at the top menu and select Delete from the dropdown.
14. In the confirmation window that appears, click the Delete button to confirm.

Method 3: Delete a SharePoint site in the Microsoft 365 Admin Center

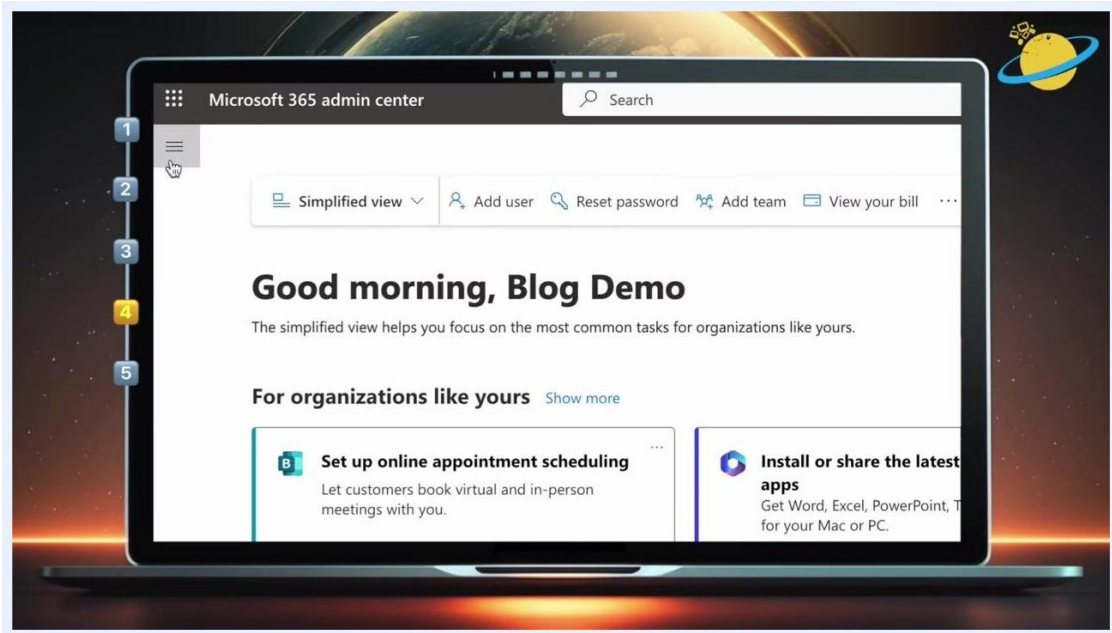
15. Go to <https://admin.microsoft.com> and sign in with your admin credentials.

16. On the left menu, select Admin to open the Microsoft 365 Admin Center.



Admin Center navigation menu with options for Billing, Admin centers (Identity, Teams), and the "Show all" link highlighted.

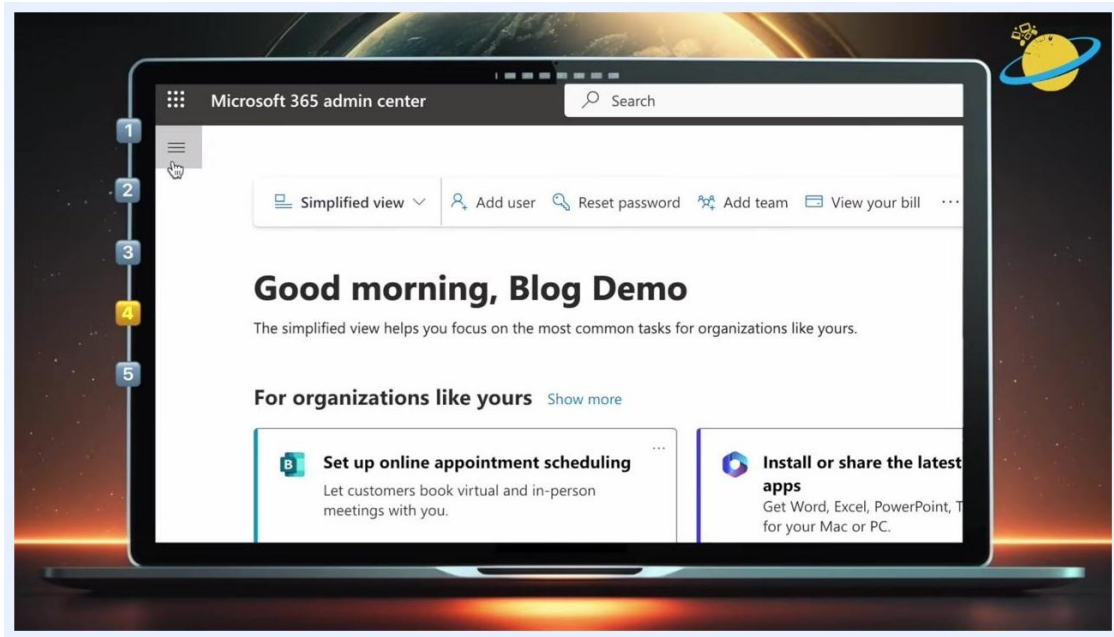
17. Click the menu icon (three horizontal lines) in the top left to expand the navigation pane.



The Microsoft 365 Admin Center is open, showing the "Good morning, Blog Demo" dashboard. The menu icon is being clicked.

18. In the expanded menu, go to Teams & groups and select Active teams & groups.
19. Locate and click the site (team or group) you want to delete, for example "Marketing Team."

20. In the flyout pane that appears on the right, click Delete at the top.



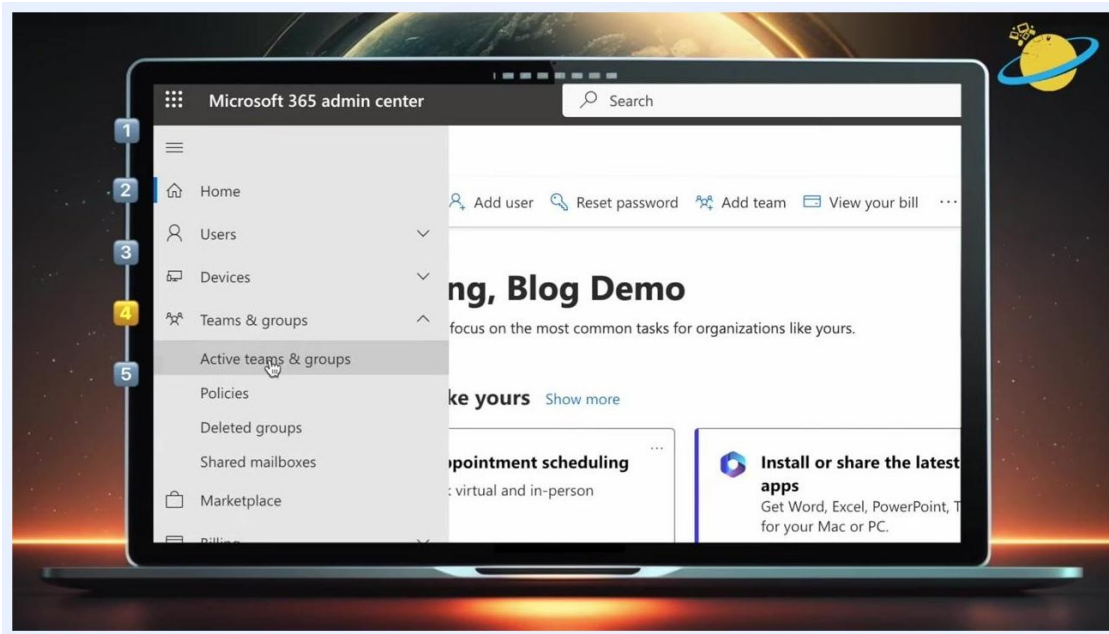
The "Active sites" page with the ellipsis menu open. The "Delete" option is highlighted, and the "Marketing Team" site is selected.

21. In the confirmation dialog, click the Delete team button to finalize the deletion.

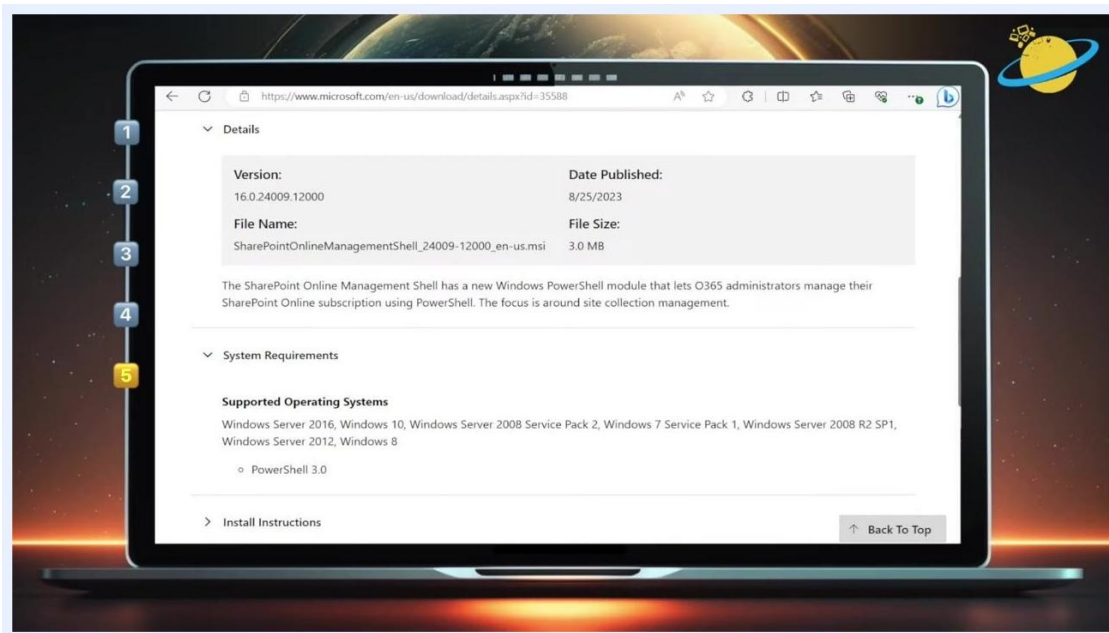
Method 4: Delete a SharePoint site using PowerShell

Install the SharePoint Online Management Shell

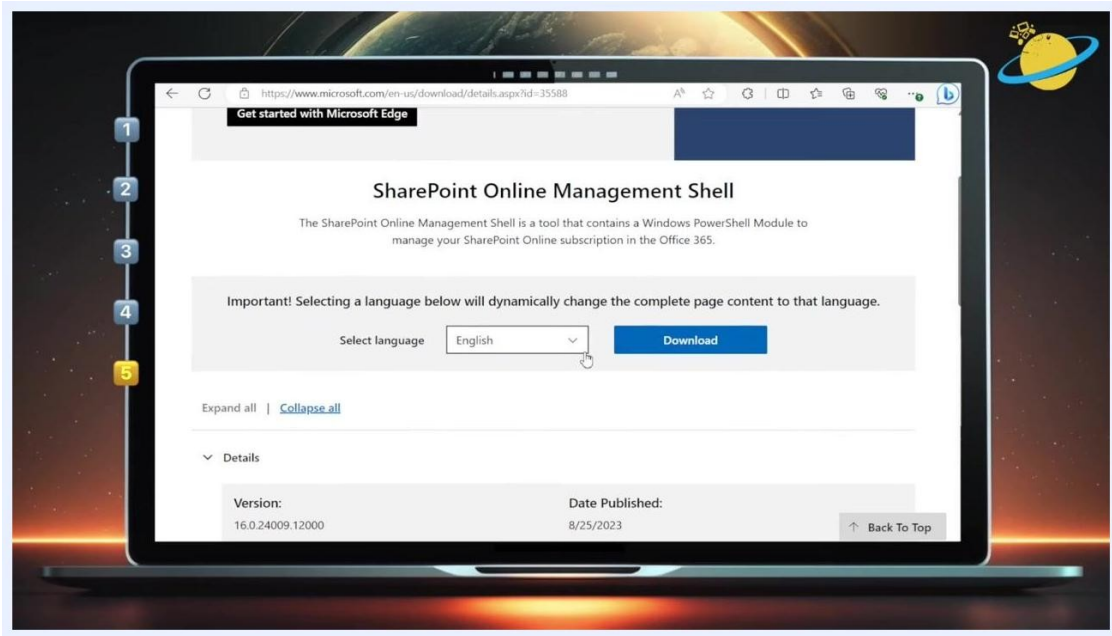
22. Confirm your system meets the requirements: supported operating systems include Windows Server 2016, Windows 10, Windows Server 2008 Service Pack 2, Windows 7 Service Pack 1, Windows Server 2012, and Windows 8, and PowerShell 3.0 or higher is required.



The SharePoint Online Management Shell download page is shown, listing version, file name, date published, file size, and supported operating systems.



A close-up of the "Supported Operating Systems" section, listing Windows Server 2016, Windows 10, Windows Server 2008 Service Pack 2, Windows Server 2012, Windows 8, and PowerShell 3.0.



The SharePoint Online Management Shell download page with the "Select language" dropdown set to English and the "Download" button visible.

23. On the download page, select your preferred language from the dropdown and click the Download button to download the installer.
24. Run the installer and follow the on-screen instructions. When the setup wizard displays "Completed the SharePoint Online Management Shell Setup Wizard," click Finish to exit the installer.

Connect to SharePoint and Azure AD

25. Open PowerShell as an administrator: click the Windows search bar, type [PowerShell](#), right-click Windows PowerShell in the results, and select Run as administrator.
26. Open your browser and navigate to your SharePoint site, then copy the site address (URL) up to your tenant name, before [.sharepoint.com](#).

27. In the PowerShell window, type the connection command, using the left arrow key to place your cursor at the end of your tenant name (just before [.sharepoint.com](https://your-tenant-admin.sharepoint.com)) so you can insert `-admin`:



The SharePoint Online Management Shell Setup Wizard is open, displaying the message "Completed the SharePoint Online Management Shell Setup Wizard." The Finish button is highlighted.

```
Connect-SPOService -url https://[your-tenant]-admin.sharepoint.com
```

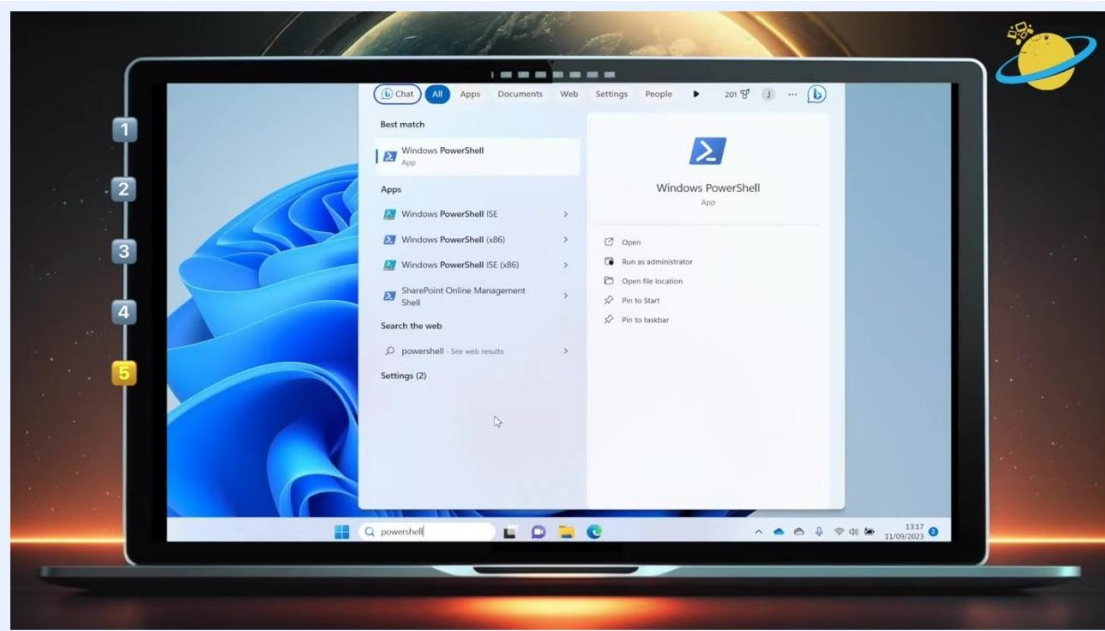
28. Press Enter to run the command. You will be prompted to sign in with your admin account.
29. Install the Azure AD PowerShell module by typing the following command and pressing Enter:

```
Install-Module -Name AzureAD
```

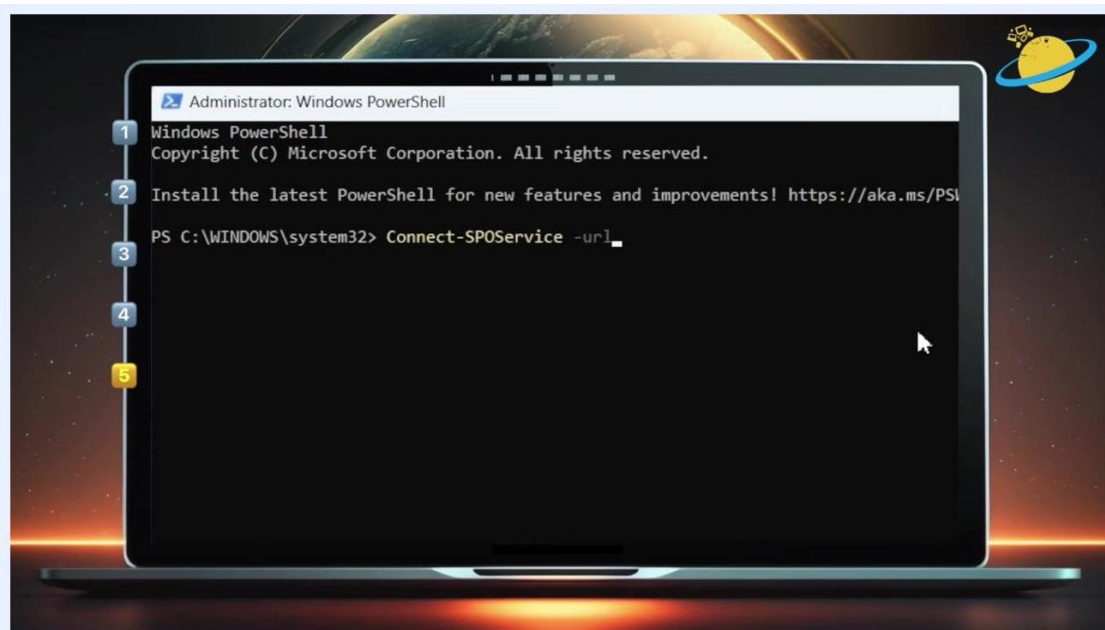
30. Connect to Azure AD by typing the following command, pressing Enter, and signing in again with your admin credentials:

```
Connect-AzureAD
```

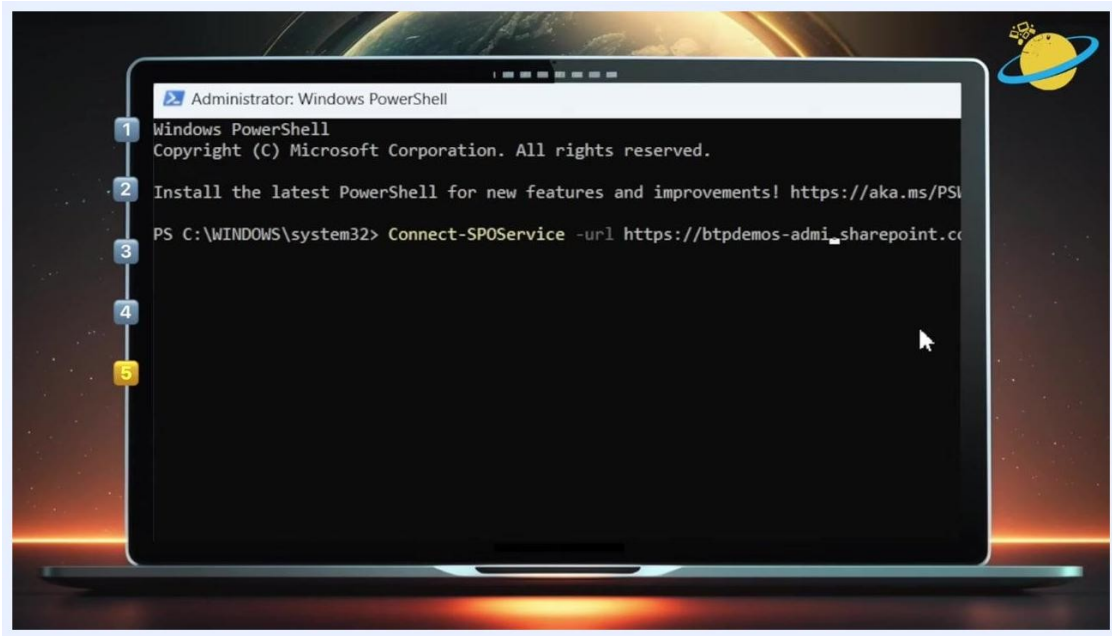
31. After signing in, verify your connection. PowerShell displays your account, environment, tenant ID, and tenant domain information.



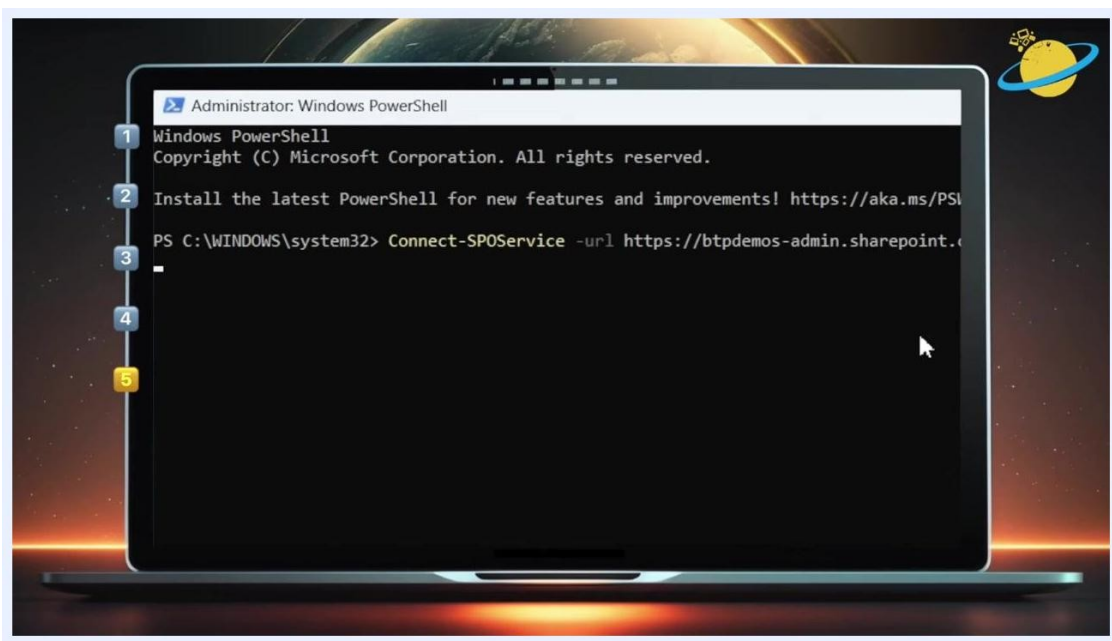
The Windows search menu is open with "powershell" typed in the search bar. "Windows PowerShell" is selected, and options include Open, Run as administrator, Open file location, Pin to Start, and Pin to taskbar.



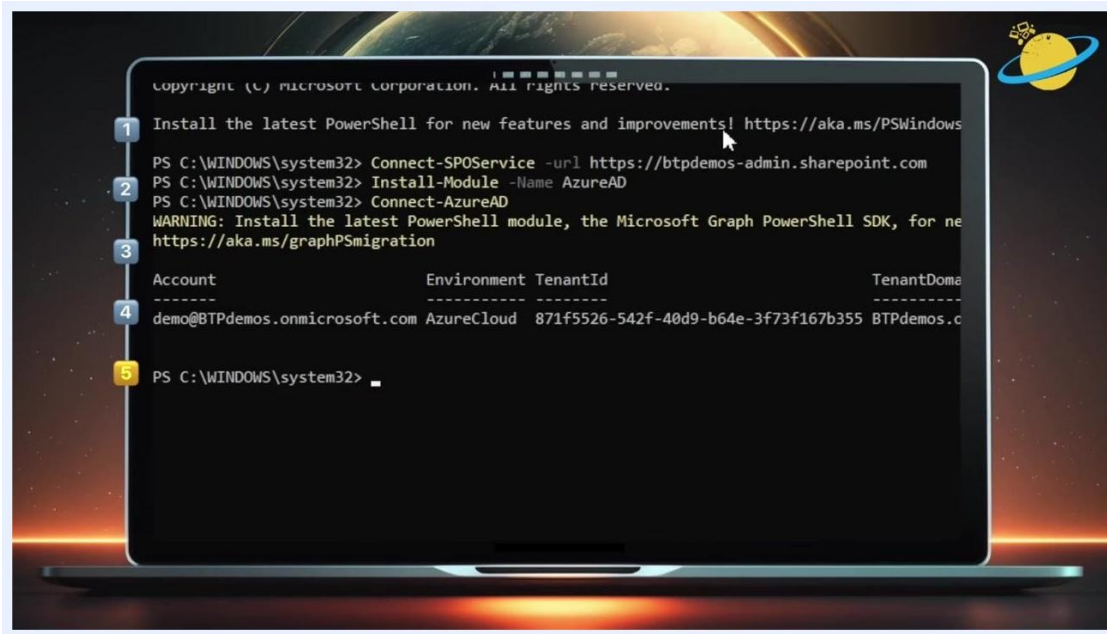
The Administrator: Windows PowerShell window is open. The command "Connect-SPOService -url" is being typed.



The Administrator: Windows PowerShell window shows the full command: "Connect-SPOService -url https://btpdemos-admin.sharepoint.com".



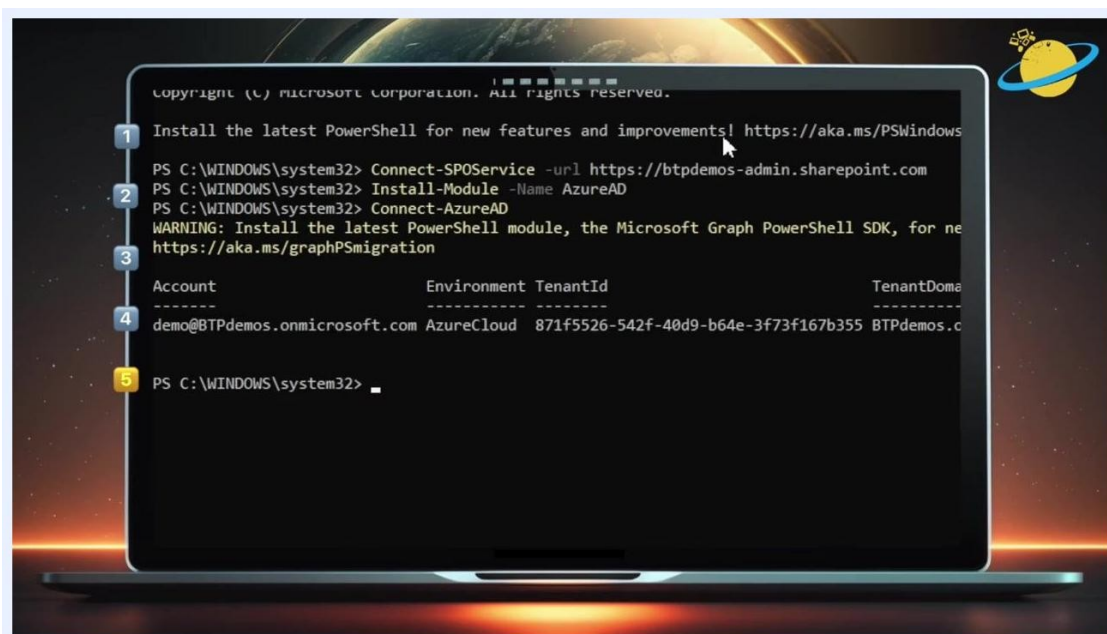
The Administrator: Windows PowerShell window shows the command executed and waiting for the next input.



```
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1 Install the latest PowerShell for new features and improvements! https://aka.ms/PSWindows
PS C:\WINDOWS\system32> Connect-SPOService -url https://btpdemos-admin.sharepoint.com
2 PS C:\WINDOWS\system32> Install-Module -Name AzureAD
PS C:\WINDOWS\system32> Connect-AzureAD
WARNING: Install the latest PowerShell module, the Microsoft Graph PowerShell SDK, for ne
3 https://aka.ms/graphPSmigration
Account Environment TenantId TenantDoma
-----
4 demo@BTPdemos.onmicrosoft.com AzureCloud 871f5526-542f-40d9-b64e-3f73f167b355 BTPdemos.c
5 PS C:\WINDOWS\system32>
```

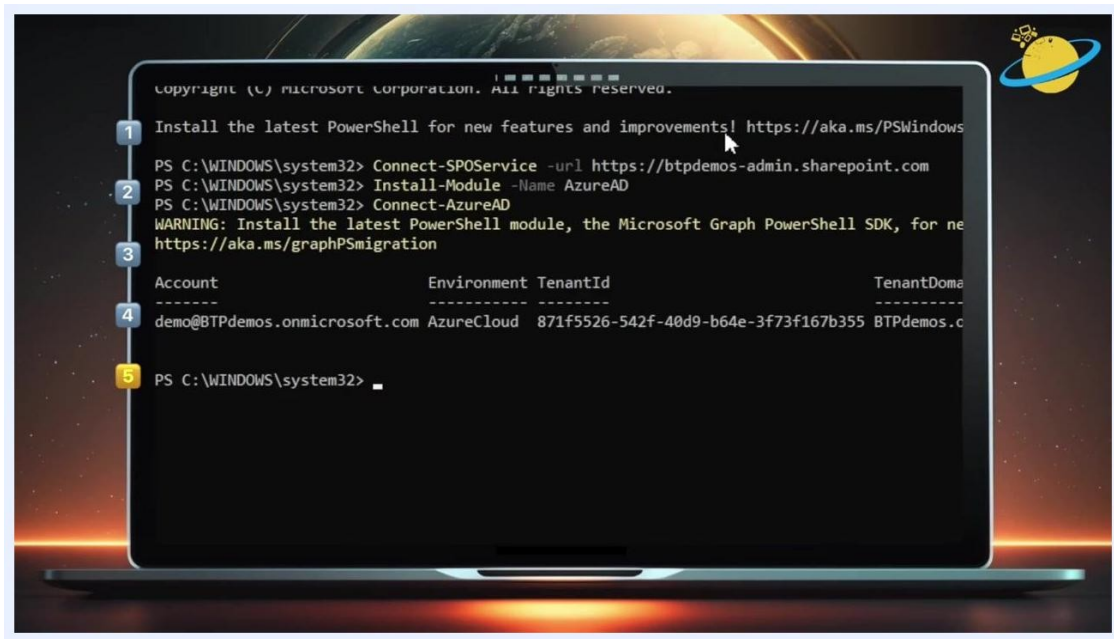
The Administrator: Windows PowerShell window shows the command "Install-Module -Name AzureAD" being typed.



```
Copyright (C) Microsoft Corporation. All rights reserved.

1 Install the latest PowerShell for new features and improvements! https://aka.ms/PSWindows
PS C:\WINDOWS\system32> Connect-SPOService -url https://btpdemos-admin.sharepoint.com
2 PS C:\WINDOWS\system32> Install-Module -Name AzureAD
PS C:\WINDOWS\system32> Connect-AzureAD
WARNING: Install the latest PowerShell module, the Microsoft Graph PowerShell SDK, for ne
3 https://aka.ms/graphPSmigration
Account Environment TenantId TenantDoma
-----
4 demo@BTPdemos.onmicrosoft.com AzureCloud 871f5526-542f-40d9-b64e-3f73f167b355 BTPdemos.c
5 PS C:\WINDOWS\system32>
```

The Administrator: Windows PowerShell window shows the command "Connect-AzureAD" being typed.



The Administrator: Windows PowerShell window displays account information after connecting to Azure AD, including Account, Environment, TenantId, and TenantDomain.

Delete the Microsoft 365 group and the SharePoint site

32. Retrieve the group ID for your SharePoint site by typing the following command and pressing Enter:

```
Get-AzureADGroup
```

This lists all Azure AD groups so you can identify the one associated with your SharePoint site. Review the output columns [ObjectId](#), [DisplayName](#), and [Description](#) to find the correct group, and note its [ObjectId](#).

33. Remove the Azure AD group using its [ObjectId](#):

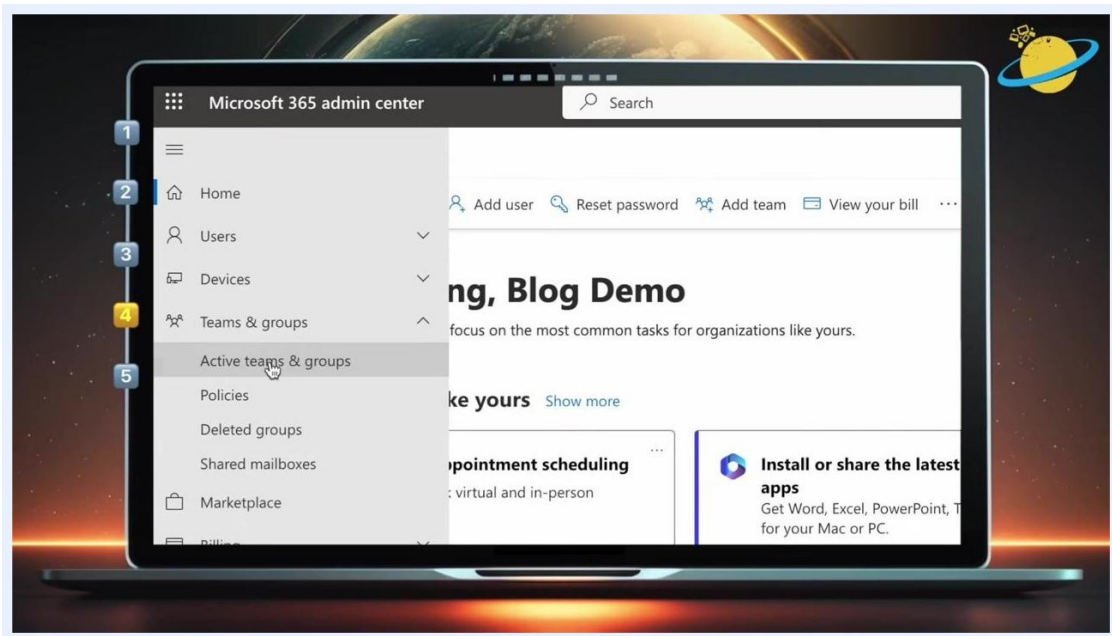
```
Remove-AzureADGroup -ObjectId "7554428d-e875-44ad-9c07-9afbf333ec68"
```

34. Remove the associated SharePoint Online site:

```
Remove-SPOSite -Identity  
https://btpdemos.sharepoint.com/sites/DeleteSite
```

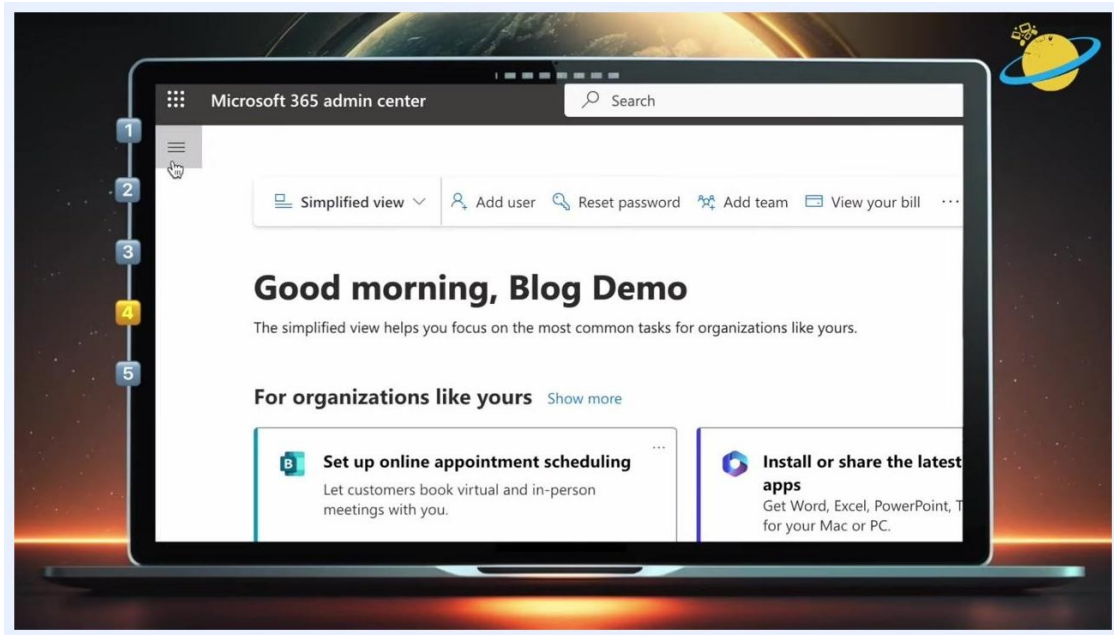
You will be prompted to confirm the action. Type **Y** and press Enter to proceed.

35. If you see an error stating the site belongs to a Microsoft 365 group, this may occur even after deleting the group, due to a synchronization delay. The error message reads:



The navigation menu in the Microsoft 365 Admin Center is expanded, showing "Teams & groups" and "Active teams & groups" highlighted.

Remove-SPOSite : This site belongs to a Microsoft 365 group. To delete the site, you must delete the group.



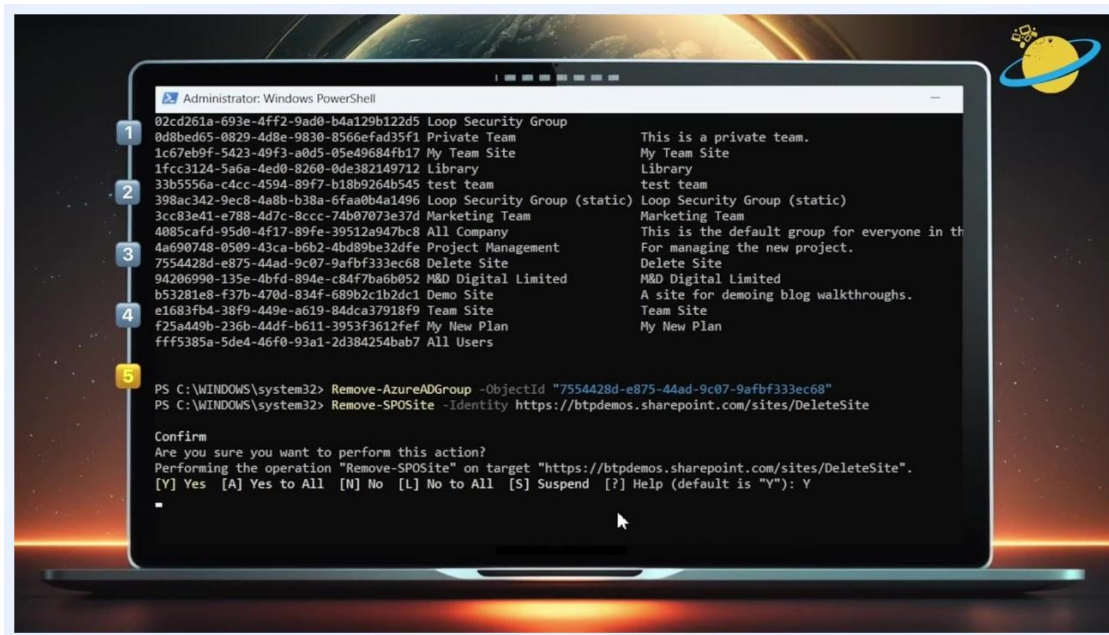
The Microsoft 365 home page is displayed with the left navigation menu. The "Admin" app is highlighted.

36. Wait for synchronization to complete. It may take some time for the group and site deletion to take effect across Microsoft 365 services. Check the SharePoint site periodically to confirm removal.

Key commands used:

- `Get-AzureADGroup`
- `Remove-AzureADGroup -ObjectId "<ObjectId>"`
- `Remove-SPOSite -Identity "<SiteURL>"`

If you see the error about the site belonging to a Microsoft 365 group after deleting the group, wait and retry the site deletion after some time. This is typically caused by backend synchronization delays.

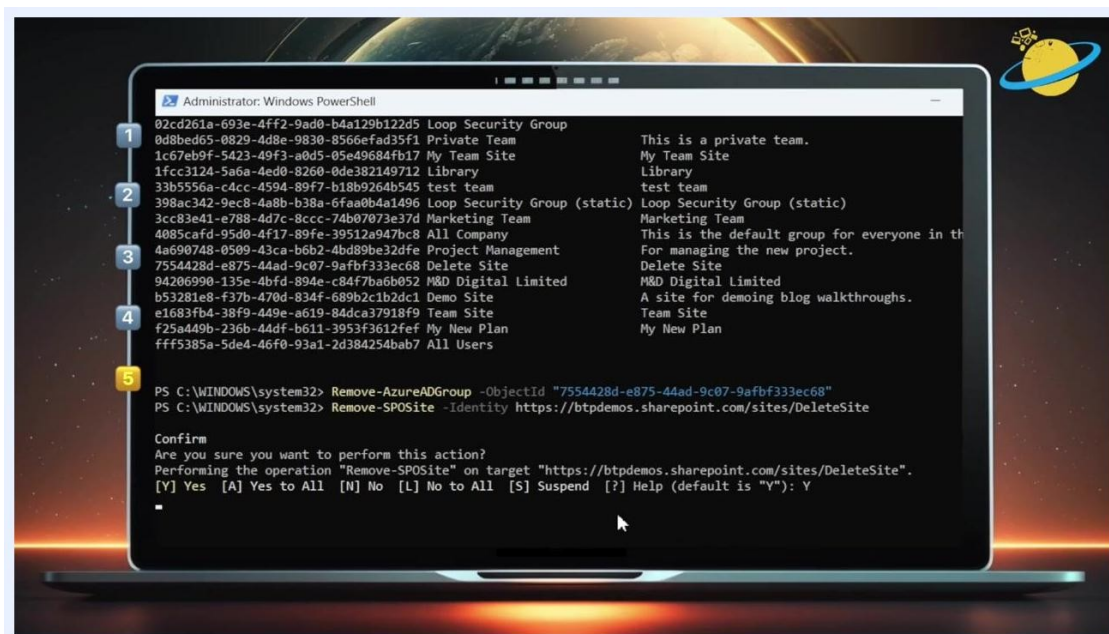


The image shows a Windows PowerShell window with a dark background and a space-themed wallpaper. A list of 5 items is on the left, with item 5 highlighted in yellow. The PowerShell prompt shows the following commands and output:

```
PS C:\WINDOWS\system32> Remove-AzureADGroup -ObjectId "7554428d-e875-44ad-9c07-9afb333ec68"
PS C:\WINDOWS\system32> Remove-SPOSite -Identity https://btpdemos.sharepoint.com/sites/DeleteSite

Confirm
Are you sure you want to perform this action?
Performing the operation "Remove-SPOSite" on target "https://btpdemos.sharepoint.com/sites/DeleteSite".
[Y] Yes [A] Yes to All [N] No [L] No to All [S] Suspend [?] Help (default is "Y"): Y
```

PowerShell window showing Remove-AzureADGroup and Remove-SPOSite commands, with a confirmation prompt for site removal.

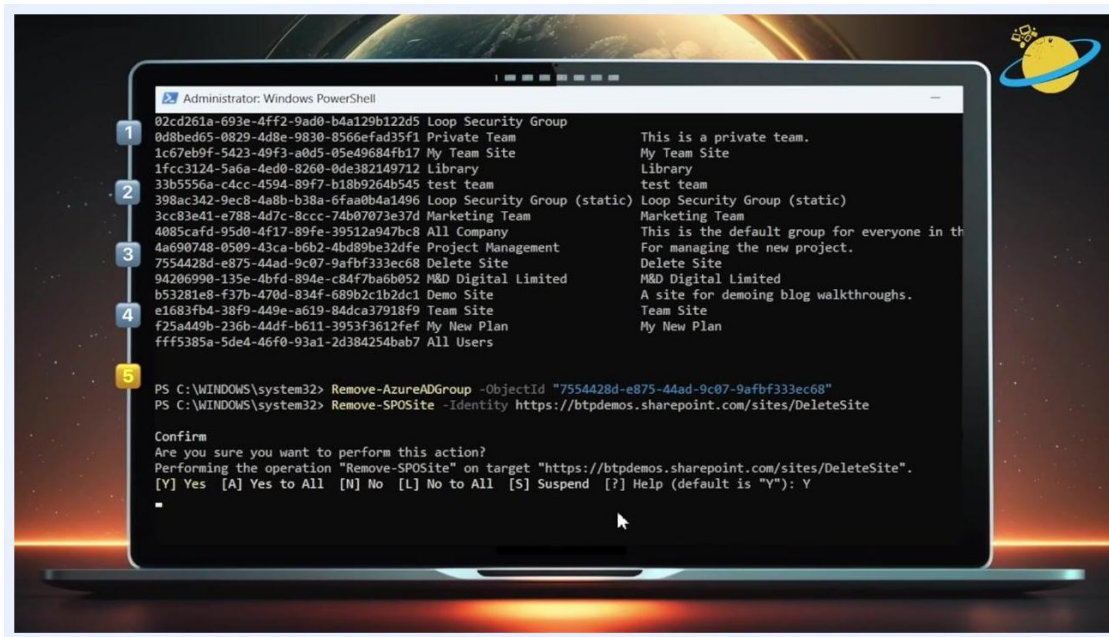


The image shows a Windows PowerShell window with a dark background and a space-themed wallpaper. A list of 5 items is on the left, with item 5 highlighted in yellow. The PowerShell prompt shows the following commands and output:

```
PS C:\WINDOWS\system32> Remove-AzureADGroup -ObjectId "7554428d-e875-44ad-9c07-9afb333ec68"
PS C:\WINDOWS\system32> Remove-SPOSite -Identity https://btpdemos.sharepoint.com/sites/DeleteSite

Confirm
Are you sure you want to perform this action?
Performing the operation "Remove-SPOSite" on target "https://btpdemos.sharepoint.com/sites/DeleteSite".
[Y] Yes [A] Yes to All [N] No [L] No to All [S] Suspend [?] Help (default is "Y"): Y
```

PowerShell window showing an error message after attempting to remove the SharePoint site, indicating the site belongs to a Microsoft 365 group.

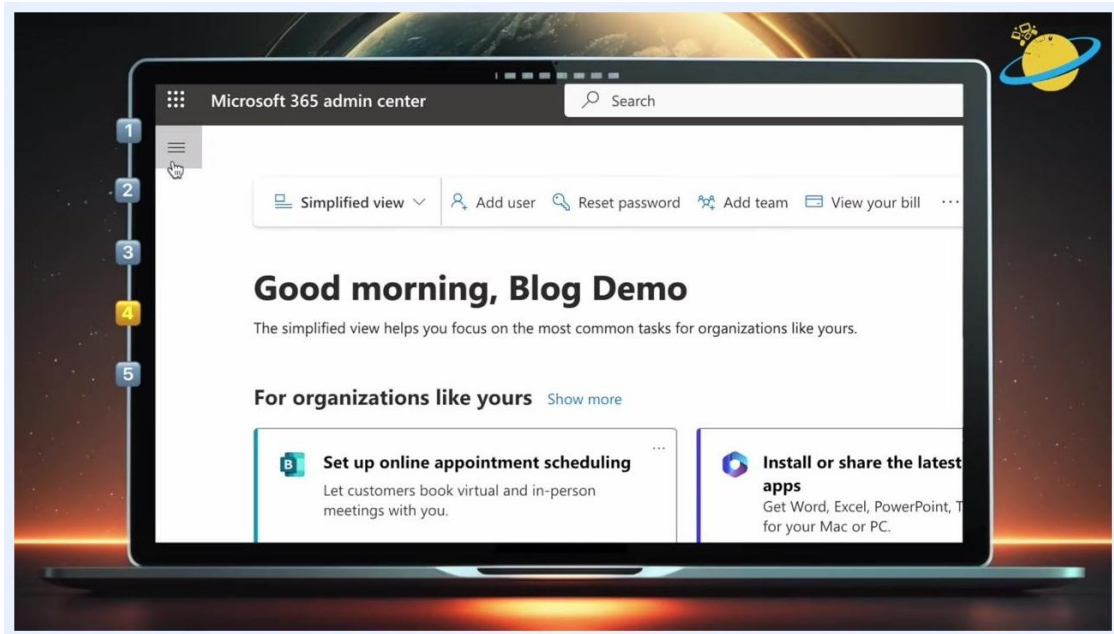


SharePoint site page for "Delete Site" still visible, indicating the site has not yet been deleted.

Bonus tip: Restoring a deleted SharePoint site

If you have accidentally deleted a SharePoint site, you can restore it within 93 days of deletion using the SharePoint Admin Center.

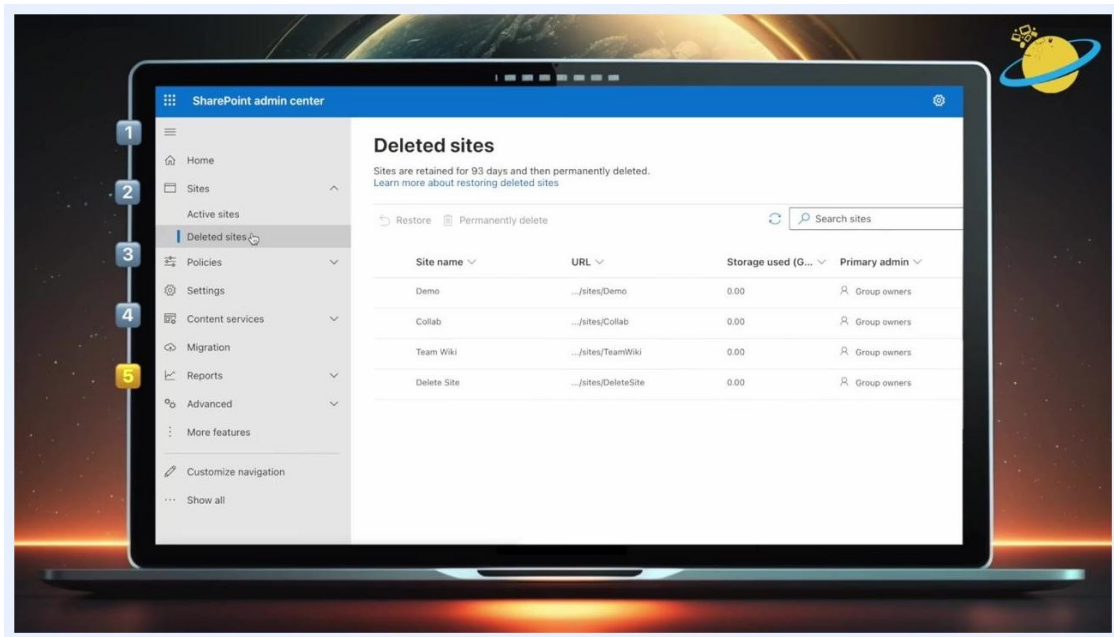
37. Navigate to the SharePoint Admin Center in your browser and make sure you are signed in with the necessary admin credentials. The dashboard shows options such as Home, Sites, Policies, and Settings in the left navigation pane, along with widgets like "Site search" and "Service health."



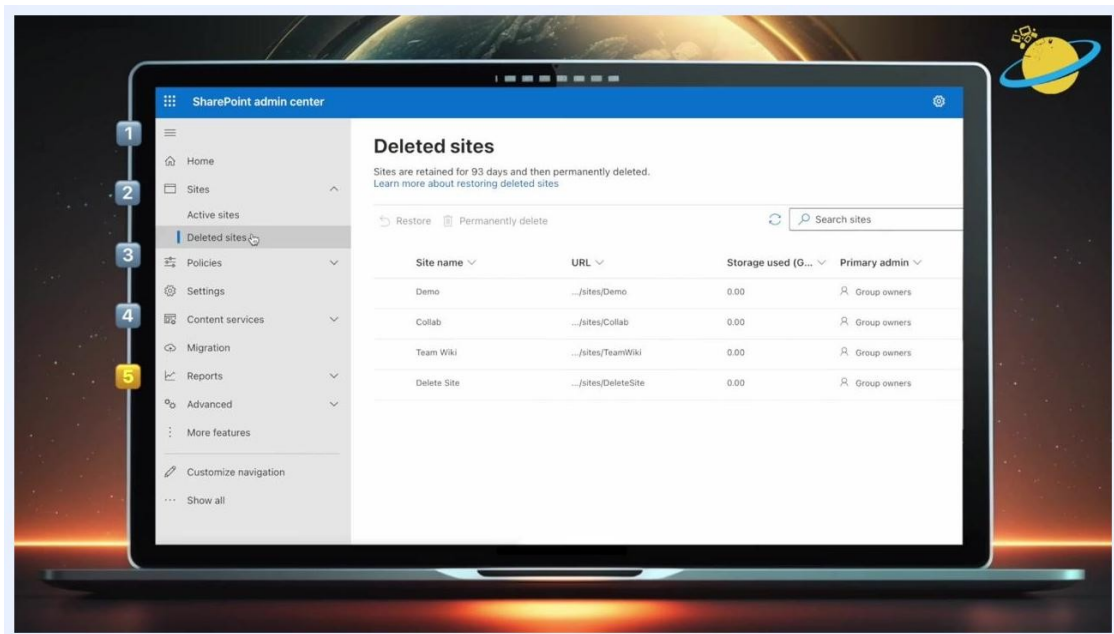
The "Marketing Team" group is selected in the Microsoft 365 Admin Center. The flyout pane shows details for the group, including options to Email, Open in Teams, View site, and Delete.

38. In the left navigation pane, expand the Sites section and click Deleted sites. The main panel lists all sites deleted within the last 93 days, with columns for site name, URL, storage used, and primary admin.
39. Locate the site you want to restore (for example, "Delete Site" with URL .../sites/DeleteSite) and click the radio button next to its name. The Restore button at the top becomes active.
40. Click Restore at the top of the deleted sites list. A progress indicator, such as "Restoring site .../sites/DeleteSite," appears while the process completes.
41. Once the process is complete, check the Active sites list to confirm the site has been restored and is accessible to users as before.

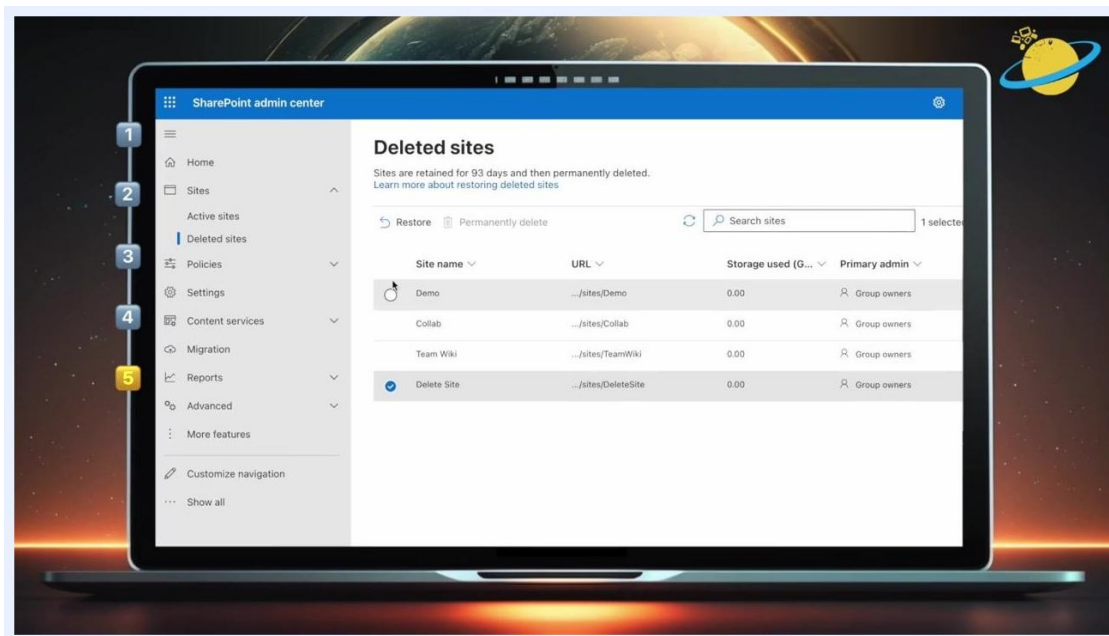
Note: Sites can only be restored within 93 days of deletion. After this period, they are permanently deleted and cannot be recovered. If you do not see your site in the "Deleted sites" list, verify the deletion date or contact Microsoft support.



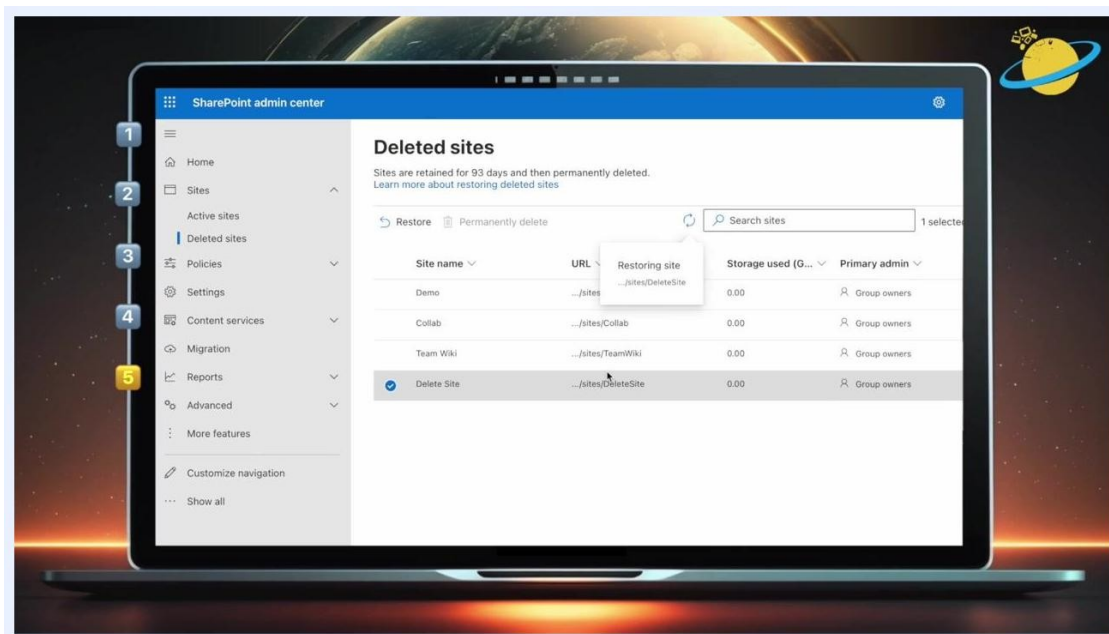
SharePoint Admin Center dashboard with navigation menu and widgets for site search and service health.



Deleted sites list in SharePoint Admin Center, showing multiple deleted sites with columns for site name, URL, storage used, and primary admin.



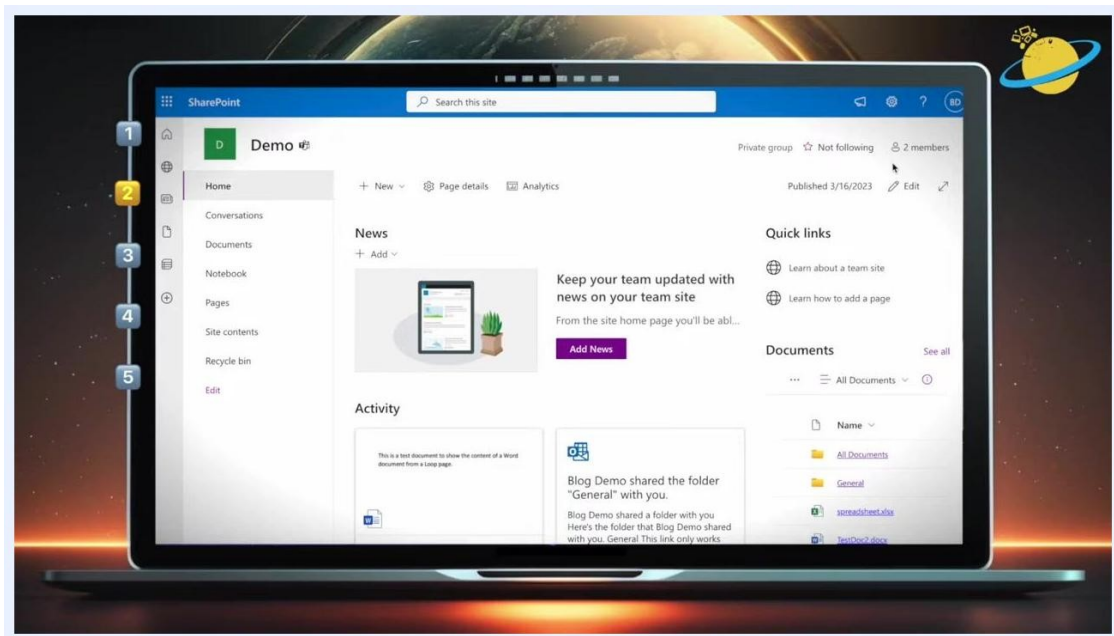
Deleted sites list with "Delete Site" selected, ready for restoration.



Restoring site progress indicator shown after clicking Restore for the selected deleted site.

Summary

There are four ways to delete a SharePoint site: directly in SharePoint, through the SharePoint Admin Center, through the Microsoft 365 Admin Center, or using PowerShell. Site owners and administrators can perform this action, and admins can delegate the permission to other users when needed. Because deleting a site removes its associated group and resources, always confirm you're targeting the right site before you proceed—and remember that you have a 93-day window to restore a site if you delete it by mistake.



A visual summary slide showing the five main topics: who can delete SharePoint sites, deleting a site in SharePoint, deleting a site in the SharePoint Admin Center, deleting a site in the Microsoft 365 Admin Center, and deleting a site in PowerShell plus a bonus tip.