How to reset company code data in SAP

This guide explains how to reset company code data in SAP by using the **Reset Transaction Data** function. You inspect the ACDOCA table, count the existing entries for a company code, and run a test reset. You then run the actual reset and confirm in the Data Browser that no data remains. The example uses Company Code Z100.

Prerequisites

- You are working in the SAP GUI environment.
- You know the company code whose transaction data you want to reset. This guide uses Z100.
- You can open the Dictionary: Display Table, Data Browser, and Reset Transaction Data screens.

Steps

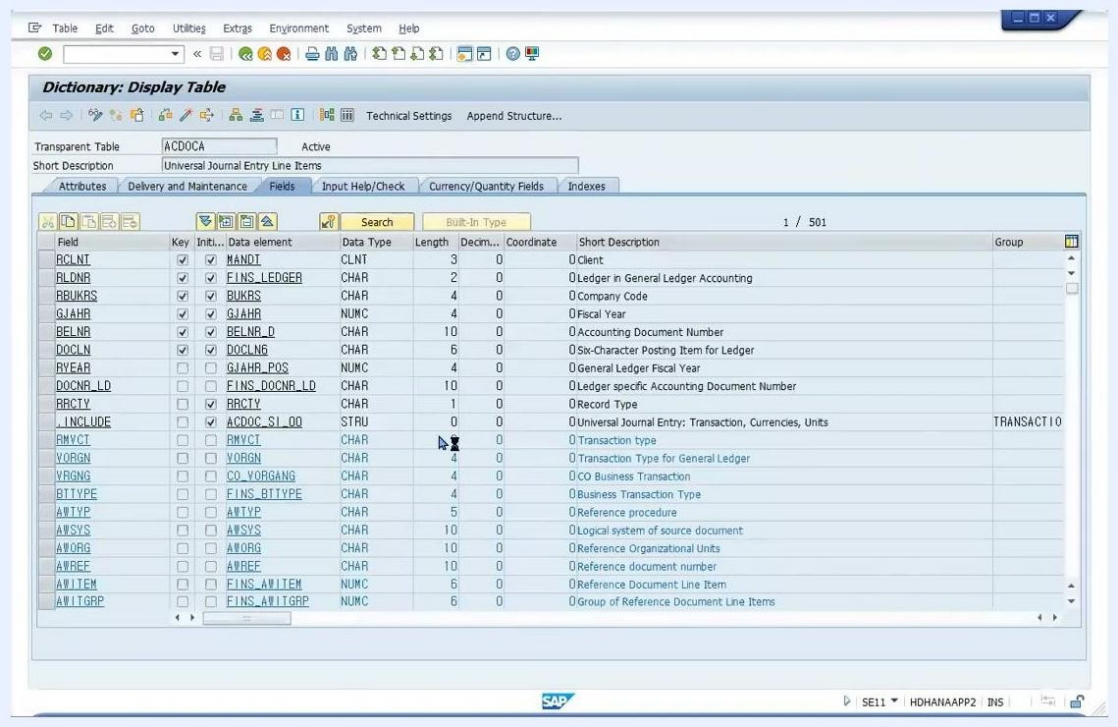
1. Open the dictionary display table for ACDOCA

Before you reset company code data in SAP, review the table that holds the transaction line items. Open the **Dictionary: Display Table** screen and confirm that the table name is ACDOCA (Universal Journal Entry Line Items).

Review the table structure. The fields include:

- MANDT (Client)
- FINS_LEDGER (Ledger in General Ledger Accounting)
- BUKRS (Company Code)
- GJAHR (Fiscal Year)
- BELNR_D (Accounting Document Number)

Check the data type, length, and short description of each field. Use the tabs to view additional attributes, delivery and maintenance, fields, input help/check, currency/quantity fields, and indexes.

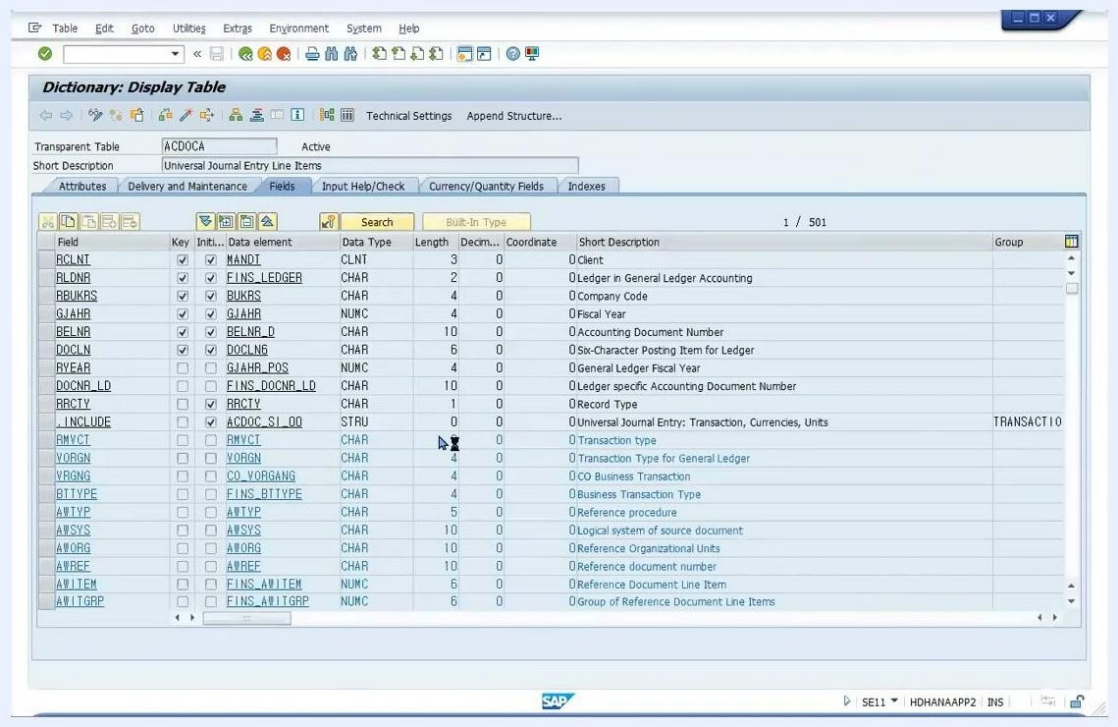


Dictionary: Display Table screen for ACDOCA with field names, data types, lengths, and descriptions

2. Check the number of entries before the reset

Open the **Data Browser: Table ACDOCA: Selection Screen** and enter your filter criteria. In this example, set **Company Code** to Z100. You can also fill in other fields, such as Ledger, Fiscal Year, Document Number, and Line Item.

Click **Number of Entries** to count the matching records. The **Display Number of Entries** pop-up shows the message "Number of entries that meet the selection criteria: 96". Click the yellow checkmark button (**Close**) to dismiss the pop-up.



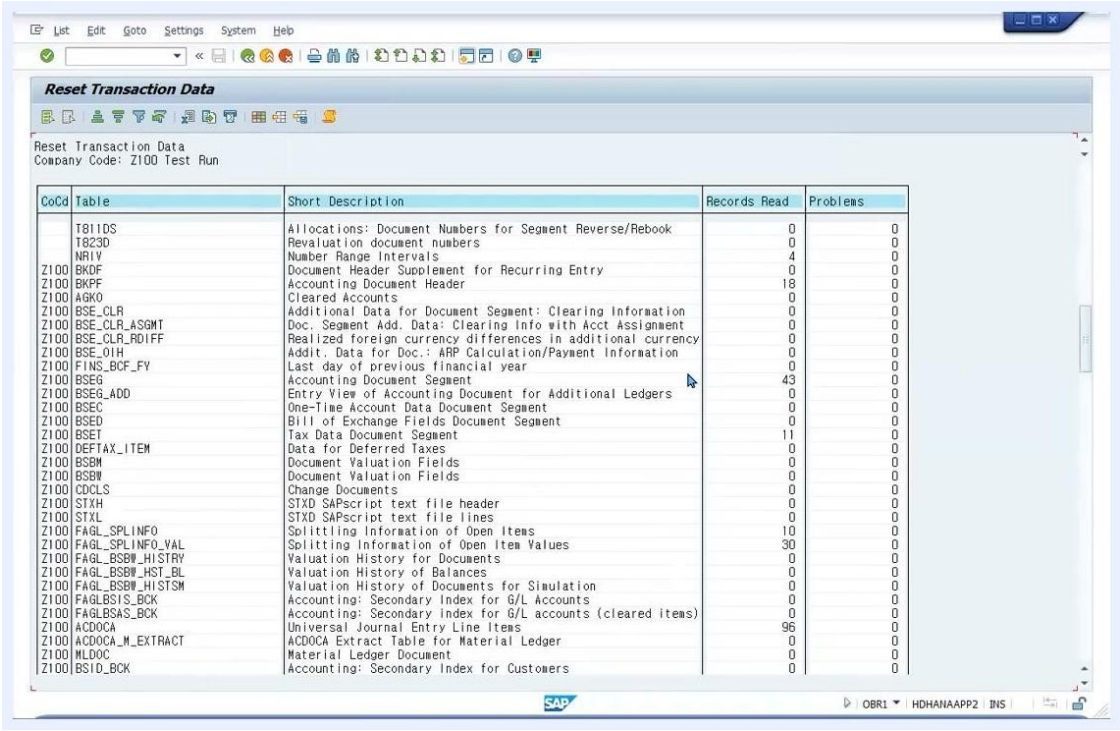
Data Browser selection screen for table ACDOCA with the Display Number of Entries pop-up showing 96 entries

3. Select the company code on the Reset Transaction Data screen

Open the **Reset Transaction Data** screen. Under **General selections**, select **Reset Transaction Data of a Company Code**. In the **Company Code** field, enter or select Z100. The dropdown shows CoCd = Z100, Company Name = AA.COM, City = Seoul, and Crcy = KRW.

You can reset data for a controlling area instead. Under **Deletion Scope**, you can select **Do Not Reset Planning Data** or **Reset Credit Limit** as needed.

Under **Program control**, the **Test Run** checkbox is selected. This simulates the reset without changing any data.



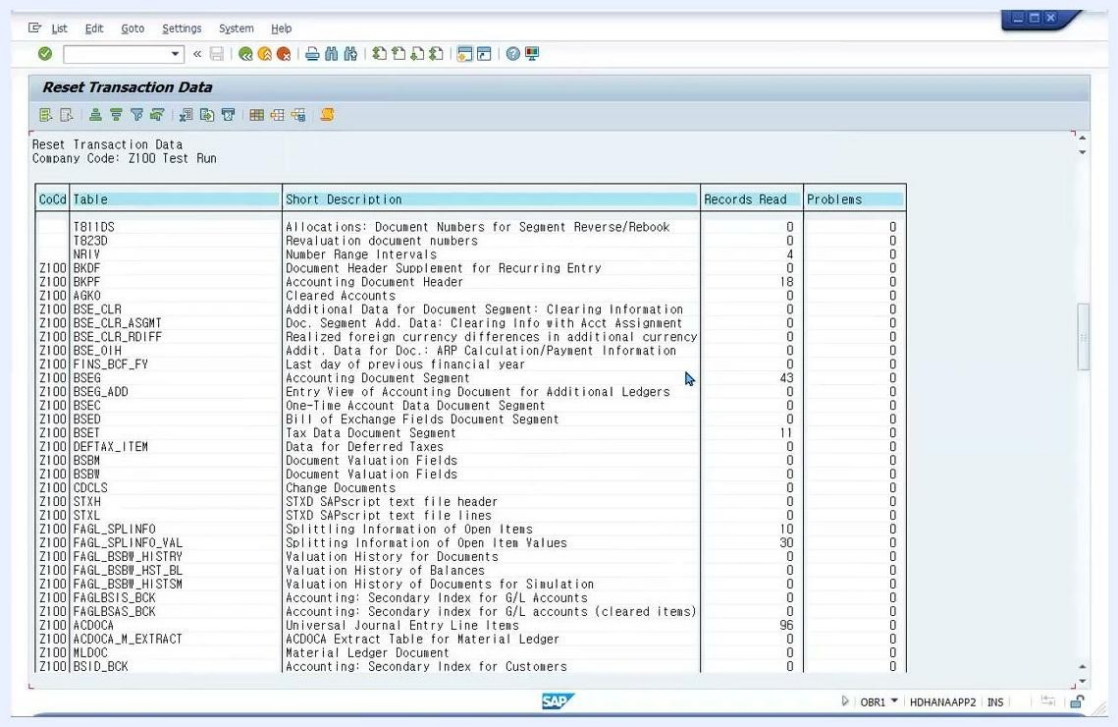
Reset Transaction Data screen with Company Code Z100 selected and the dropdown details displayed

4. Review the test run results

Run the test. The results screen lists the tables affected by the reset for Company Code Z100. The columns are:

- CoCd (Company Code)
- Table (Table Name)
- Short Description
- Records Read
- Problems

Table ACDOCA (Universal Journal Entry Line Items) shows 96 records read and 0 problems. This matches the count from step 2. Other tables, such as BKPF, BSEG, and BSET, appear with their own record counts.

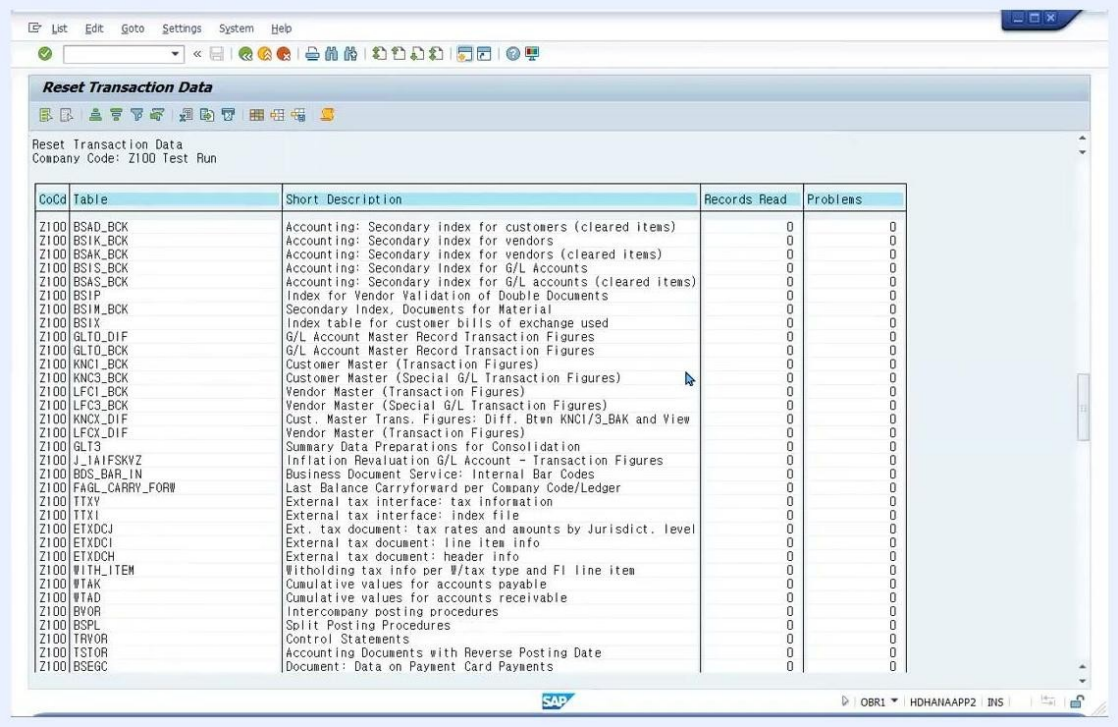


Test run results listing tables, descriptions, records read, and problems for Company Code Z100

5. Scroll through the remaining tables

Scroll through the results to review every table affected by the reset. Further tables include BSAD_BCK, BSIK_BCK, GLTO_DIF, KNC1_BCK, COEP, and COEJ. Most show 0 records read and 0 problems, except tables that contain relevant data.

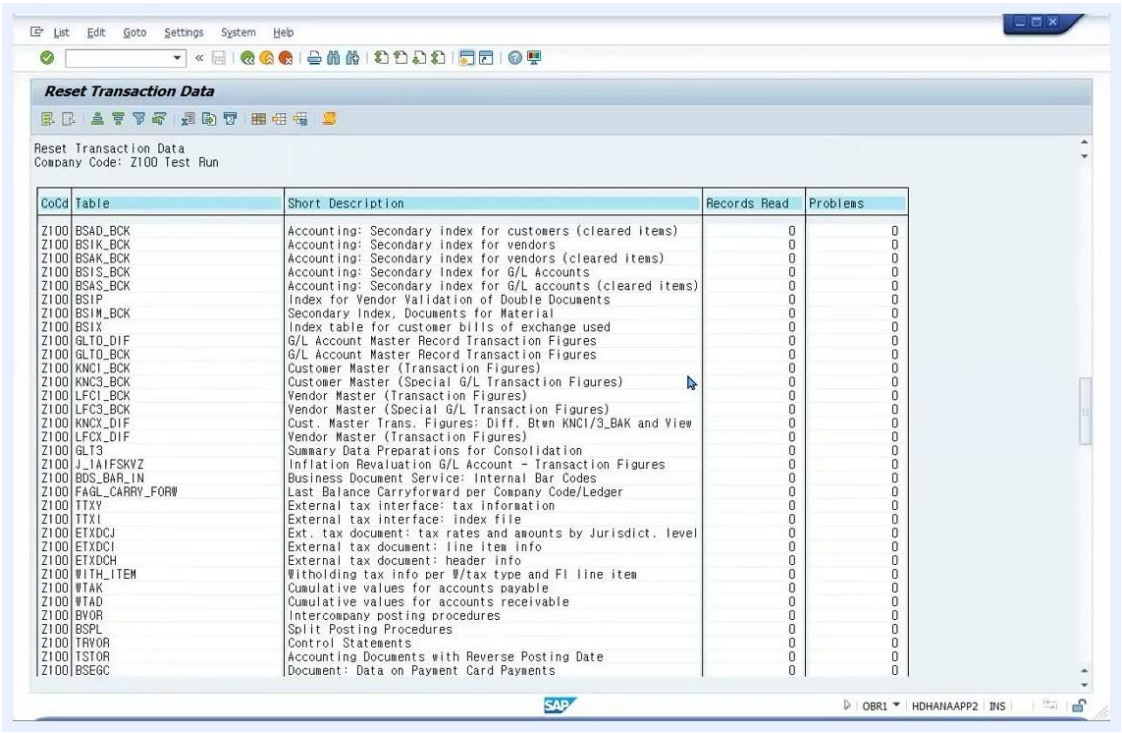
Keep scrolling to see tables related to CO Objects, Project Info, and Dynamic Items. For example, table COBK (CO Object: Document Header) shows 15 records read and 0 problems.



Test run results with additional tables and record counts after scrolling

6. Return to the Reset Transaction Data screen

After you review the results, return to the main **Reset Transaction Data** screen. It still shows your previous selections, such as Company Code = Z100 and **Test Run** selected. An hourglass icon may appear while the system processes or waits for your next action.

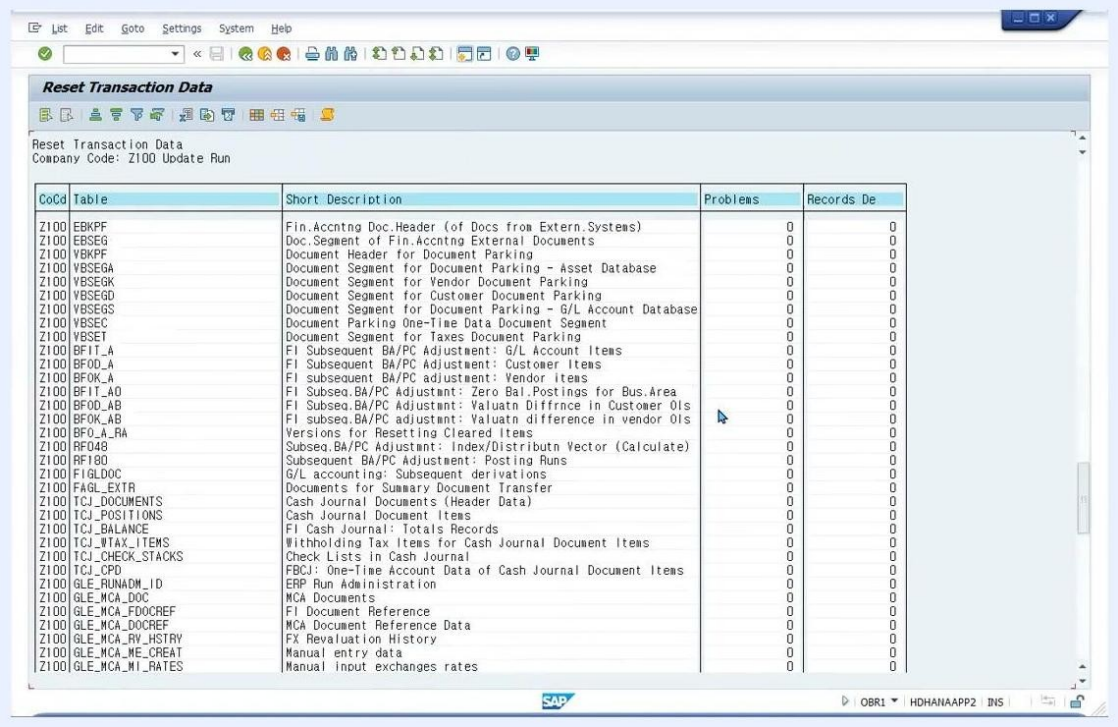


Reset Transaction Data screen with Company Code Z100 and an hourglass icon

7. Run the update and review the results

To perform the actual reset, proceed with an update run instead of a test run. The results header now reads "Reset Transaction Data, Company Code: Z100 Update Run". The screen lists the tables, descriptions, and record counts as before.

Scroll through the list to verify all tables processed during the update run. The **Problems** column must stay at 0 for every table. This indicates a successful operation.



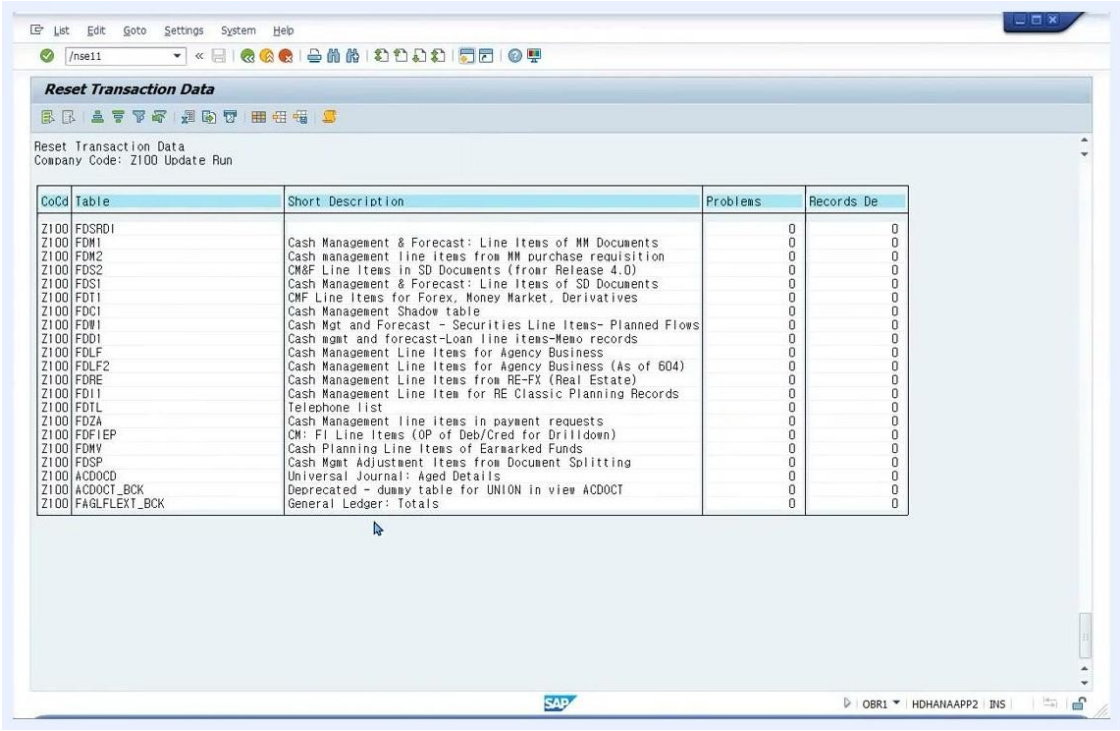
Update Run results screen showing tables, descriptions, and record counts for Company Code Z100

8. Confirm the final reset results

On the results screen, confirm the update run for Company Code Z100. Each row shows the following:

- CoCd: Z100
- Table: the table name, such as FSDRDI, FDM1, FDM2, or FDS2
- Short Description: a description such as "Cash Management & Forecast: Line Items of MM Documents", "Universal Journal: Aged Details", or "General Ledger: Totals"
- Problems: 0 for every table
- Records De: 0 for every table, confirming that no records remain

Scroll through the list to make sure all relevant tables appear and no problems are reported.

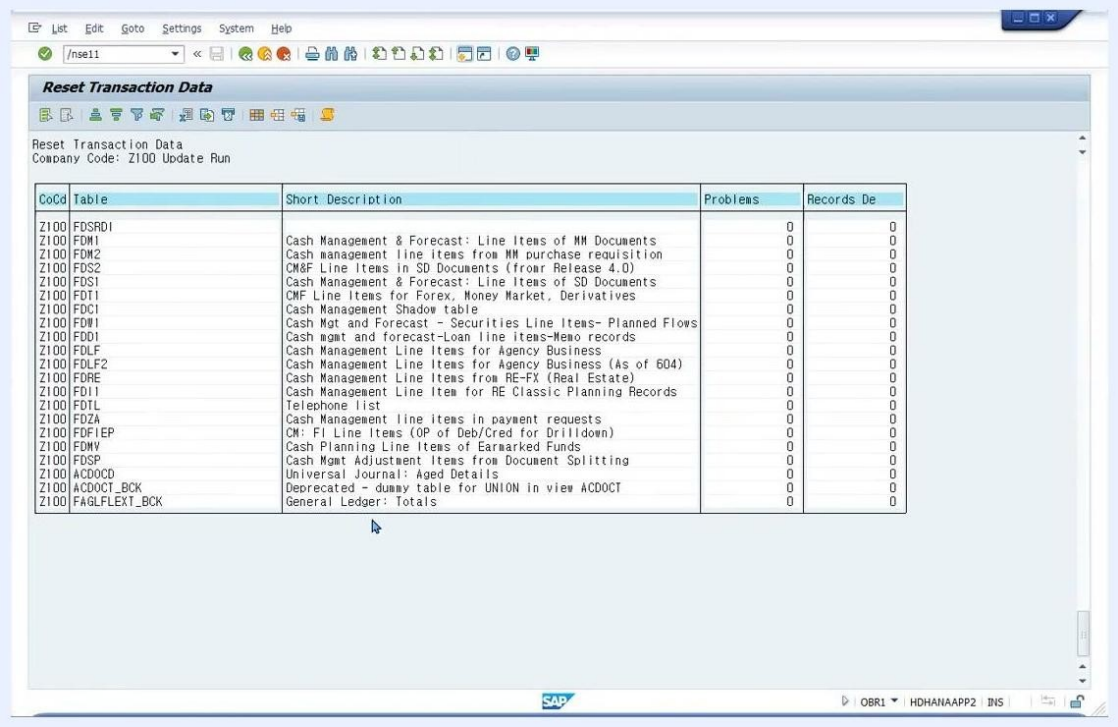


Update run results showing all tables for Company Code Z100 with records and problems at 0

9. Verify the data removal in the Data Browser

Open the **Data Browser: Table ACDOCA: Selection Screen** again and confirm that **Company Code** is set to Z100. Run the selection.

The message "No table entries found for specified key" appears at the bottom of the screen. This confirms that the reset removed all transaction data for Company Code Z100 from table ACDOCA.



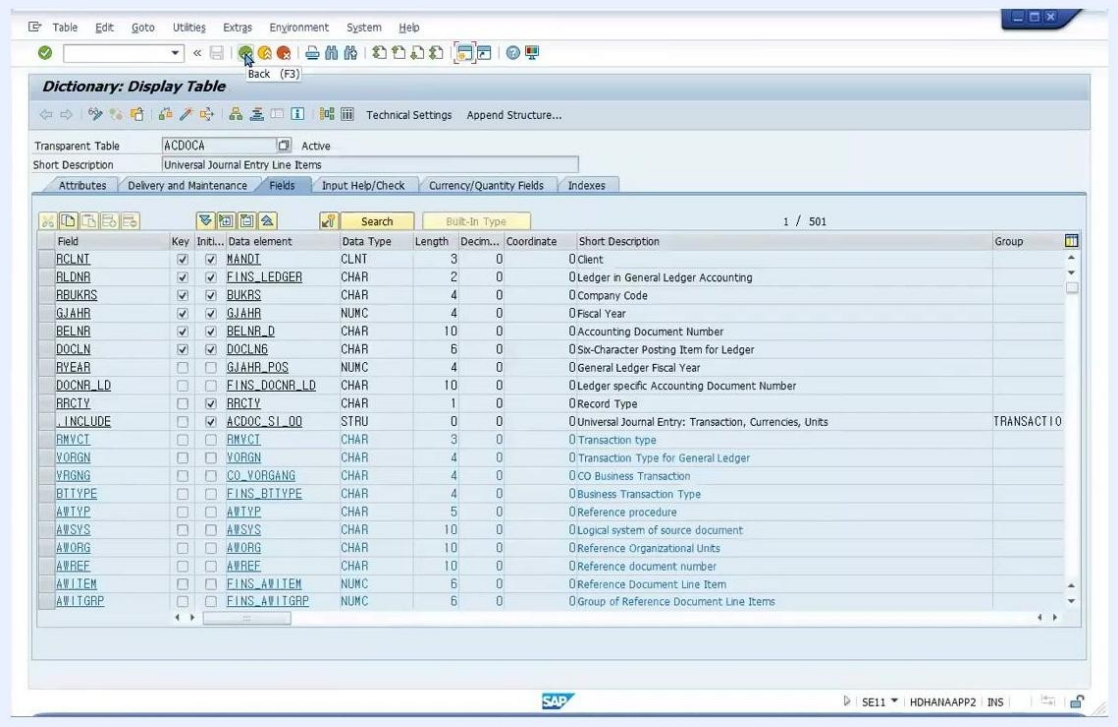
Data Browser selection screen for ACDOCA with Company Code Z100 and the message No table entries found for specified key

10. Return to the SAP Easy Access menu

Navigate back to the SAP Easy Access main menu. The SAP Menu tree shows these folders:

- Favorites
- Connector for Multi-Bank Connectivity
- Office
- Cross-Application Components
- Logistics
- Accounting
- Human Resources
- Information Systems
- Service
- Tools
- WebClient UI Framework

You can now continue with other SAP tasks or log out.



SAP Easy Access main menu showing the SAP Menu tree and module folders

Summary

You now know how to reset company code data in SAP. You inspected the ACDOCA table, counted the entries for Company Code Z100 (96), and ran a test reset. You then ran the update and confirmed that no records remain in ACDOCA. Always check that the **Problems** column is 0 and that no data remains for the company code before you conclude the reset.

What's next

- Return to the SAP Easy Access menu to continue with other SAP tasks.
- Before you run a live reset for another company code, repeat the test run and review its results for problems.