

How to Display Material Documents with MB51 in SAP

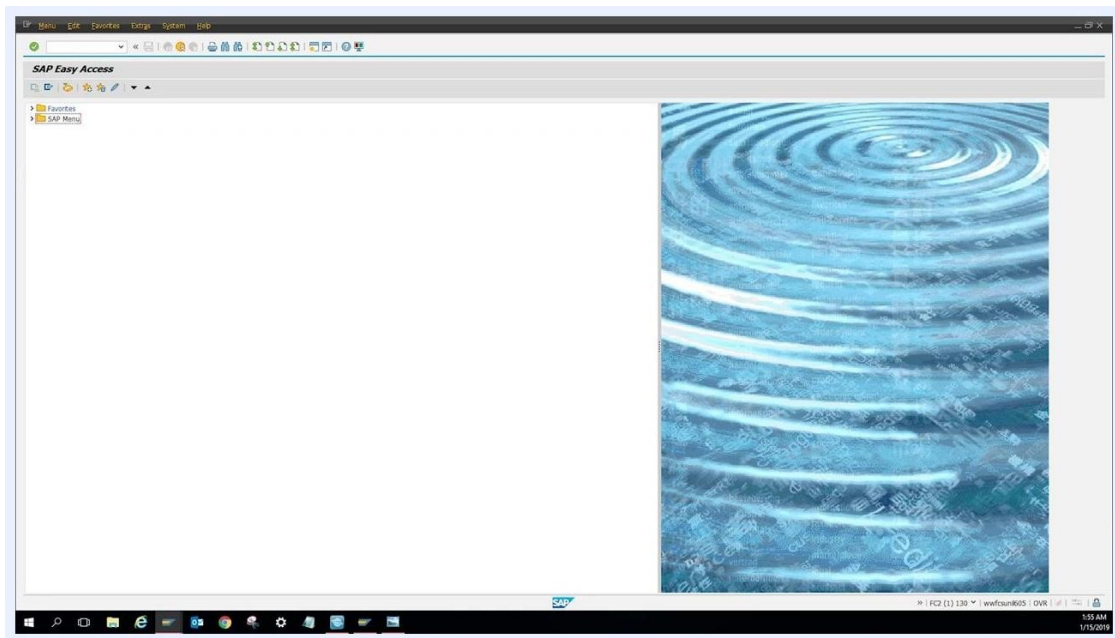
This guide explains how to display material documents with MB51 in SAP so you can look up materials spent on a cost center. Using the Material Document List transaction, you can filter by plant, storage location, movement type, and posting date, then drill down into totals for a specific cost center.

Prerequisites

- Access to the SAP GUI with valid login credentials.
- Knowledge of the relevant plant number, storage location, and movement type for your search.
- The posting date range you want to review.

Step 1: Open SAP Easy Access

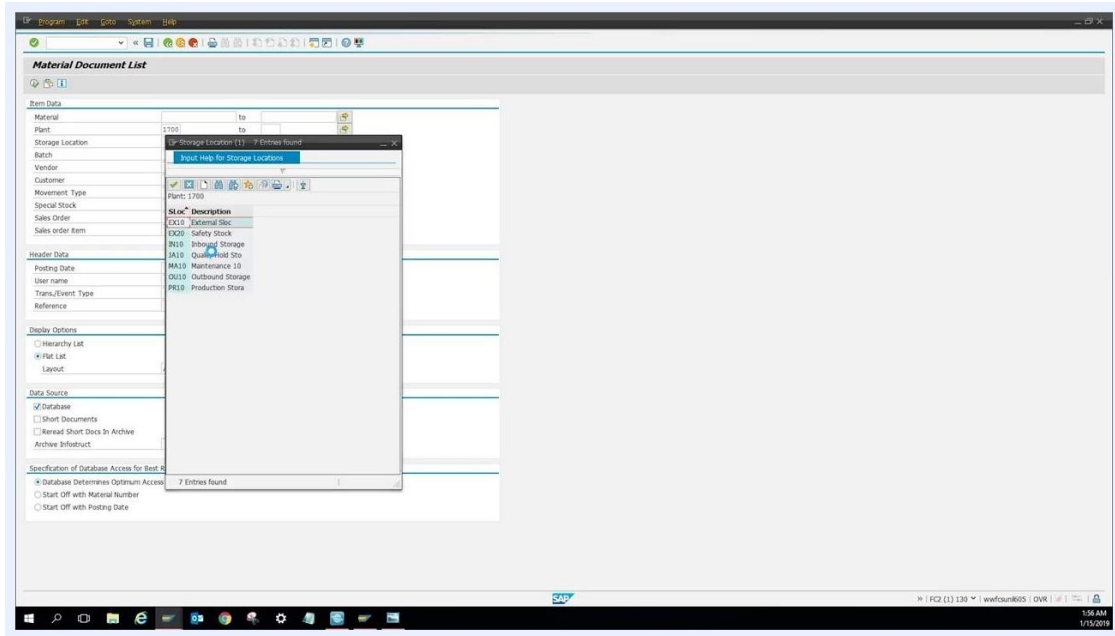
Launch the SAP GUI and log in to your SAP system. Once logged in, you will see the SAP Easy Access screen.



SAP Easy Access screen with menu and background image

Step 2: Navigate to the MB51 transaction

Click on the command field at the top of the SAP Easy Access screen. Type **MB51** into the field and press Enter on your keyboard to open the Material Document List transaction.



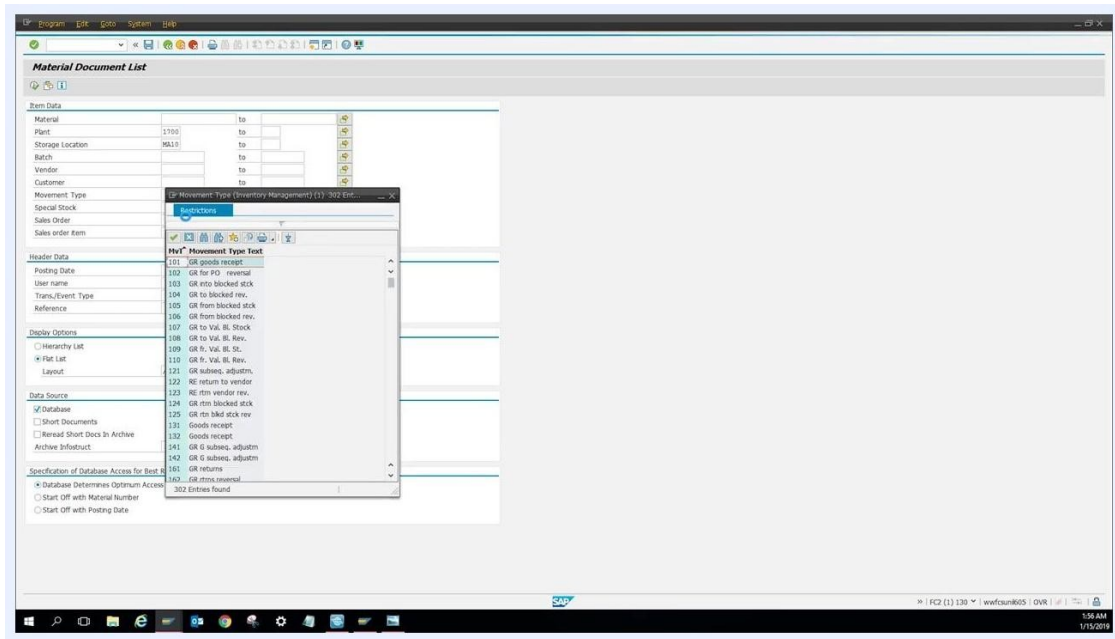
SAP Easy Access screen with focus on the command field at the top

Step 3: Enter selection criteria

On the Material Document List screen, fill in the following fields under Item Data:

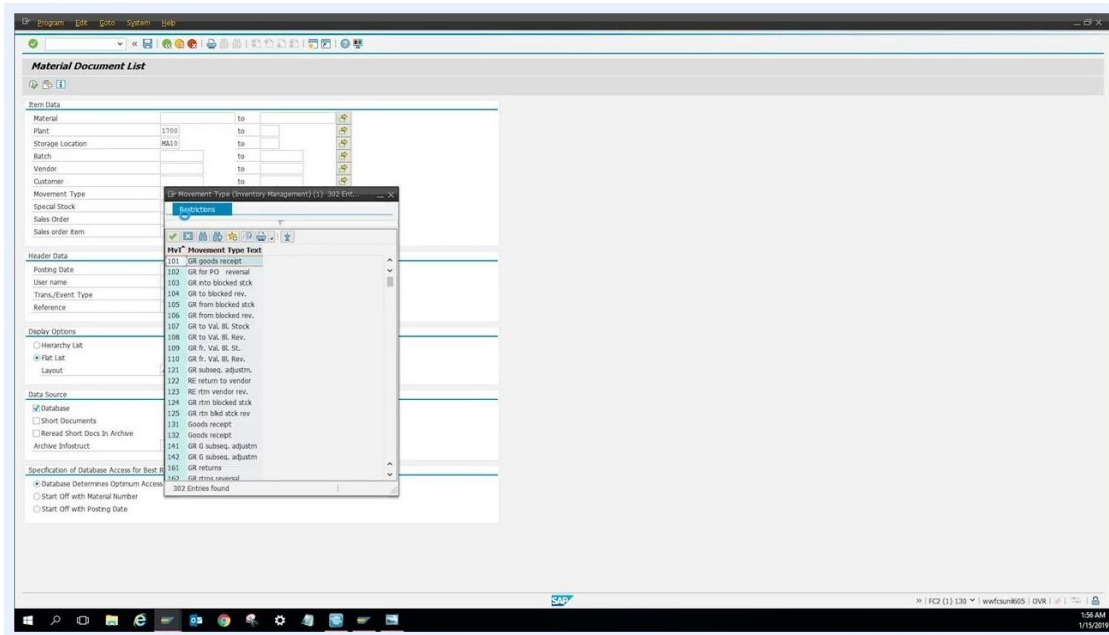
- Plant: Enter your plant number (for example, **1700**).

- **Storage Location:** Click the selection button next to the field to open the list of storage locations, then choose **MA10** (Maintenance 10), the maintenance MRO storage location.



Material Document List screen with storage location selection popup showing MA10 highlighted

- Movement Type: Click the selection button next to the field to open the list of movement types, then select **201** (Goods Issue for Cost Center).



Material Document List screen with movement type selection popup showing 201 GI for cost center highlighted

Step 4: Set the posting date range

In the Header Data section, enter the desired posting date range:

- From: **01/01/2018**
- To: **12/30/2018**

This limits the results to material documents posted within 2018.

Plant	Material	Material Description	Real. Z Amount in L.C. Posting Date	Cost Ctr	Material Doc.	User name	Entered at	MyT	Document Header Text	Z Qu.
1700	GLD-02547	SPACER CENTER	240.00 10/29/2018	17003106	4758100210	LEHMAN	13:27:54	201		1
1700	SPACER CENTER		245.00 06/16/2018	17003001	4744117048	LAMBC	22:58:20	201		1
1700	SPACER CENTER		245.00 06/15/2018	17003103	4743775634	LEHMAN	15:41:06	201		1
1700	SPACER CENTER		490.00 06/14/2018	17003103	4743616995	LAMBC	23:34:12	201		1
1700	GLD-02548	PLATE BEARING COVER	30.00 10/29/2018	17003106	4758100210	LEHMAN	13:27:54	201		5
1700	PLATE BEARING COVER		35.00 06/16/2018	17003001	4744117048	LAMBC	22:58:20	201		1
1700	PLATE BEARING COVER		55.00 06/15/2018	17003103	4743775634	LEHMAN	15:41:06	201		1
1700	PLATE BEARING COVER		110.00 06/14/2018	17003103	4743616995	LAMBC	23:34:12	201		1
1700	GLD-02548	DRAW BAR - HORIZONTAL 1004	270.00 11/13/2018	17003122	4760946475	LAMBC	01:37:43	201		10
1700	GLD-100408	DRAW BAR - HORIZONTAL 1004	255.00 07/31/2018	17003118	4743622995	LEHMAN	11:47:56	201		1
1700	GLD-100408	RETAINER - HORIZONTAL	420.00 07/31/2018	17003118	4743622995	LEHMAN	11:47:56	201		2
1700	GLD-10050R	RETAINER - HORIZONTAL	255.00 07/31/2018	17003118	4743622995	LEHMAN	11:47:56	201		1
1700	GLD-10050R	RETAINER - HORIZONTAL	255.00 07/31/2018	17003118	4743622995	LEHMAN	11:47:56	201		1
1700	GLD-1006	SWITCH PROX BAFFLE RAM P5200	89.78 06/17/2018	17003107	4750153516	LAMBC	22:25:05	201		1
1700	SWITCH PROX BAFFLE RAM P5200		89.78 06/04/2018	17002114	4742524266	OLIVERA	11:01:06	201		1
1700	SWITCH PROX BAFFLE RAM P5200		89.78 08/27/2018	17003107	4746099543	WOO0001	13:06:05	201		1
1700	SWITCH PROX BAFFLE RAM P5200		89.78 06/24/2018	17003107	47453789140	LAMBC	23:22:10	201		1
1700	SWITCH PROX BAFFLE RAM P5200		89.78 07/30/2018	17003116	4745342745	OLIVERA	06:25:58	201		1
1700	GLD-1006	SEAL	448.71 10/30/2018	17003001	4758136236	LEHMAN	13:06:57	201		5
1700	GLD-1007	SEAL	35.00 10/30/2018	17003001	4758136236	LEHMAN	13:06:57	201		1
1700	GLD-10143	BAG, TRASH BLACK 24 X 22 X 50	39.99 12/17/2018	17006001	4766095851	WOO0001	19:55:59	201	EMS	1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 12/14/2018	17005107	4766618693	LAMBC	01:51:01	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 12/12/2018	17006105	4766606880	LEHMAN	11:10:47	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 12/06/2018	17006001	4766095849	LEHMAN	13:42:57	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 12/04/2018	17006001	4764458164	LEHMAN	13:48:14	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 12/03/2018	17006001	4764458164	LEHMAN	11:52:56	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 11/29/2018	17006101	4762689196	LAMBC	22:26:52	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 11/26/2018	17006001	4762689193	LEHMAN	11:38:14	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 11/21/2018	17006001	4762266901	HOCKSPW	18:12:46	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 11/19/2018	17006101	4762689196	HOCKSPW	21:21:09	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 11/16/2018	17006105	4761488954	OLIVERA	10:47:28	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 11/13/2018	17006001	4760801731	LEHMAN	13:01:29	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 11/07/2018	17006001	4759867155	LAMBC	22:27:39	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 11/01/2018	17006101	4758782524	OLIVERA	09:56:45	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 10/24/2018	17006001	4757222993	LEHMAN	12:02:32	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 10/18/2018	17006001	4758396211	LEHMAN	12:41:05	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 10/15/2018	17006001	4759483375	WOO0001	16:22:42	201	EMS	1
1700	BAG, TRASH BLACK 24 X 22 X 50		39.99 10/11/2018	17006001	4755082993	LAMBC	03:18:10	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		37.86 10/11/2018	17006101	4758396212	WOO0001	16:08:21	201		1
1700	BAG, TRASH BLACK 24 X 22 X 50		37.86 10/09/2018	17006001	4759437740	WOO0001	18:30:31	201		1

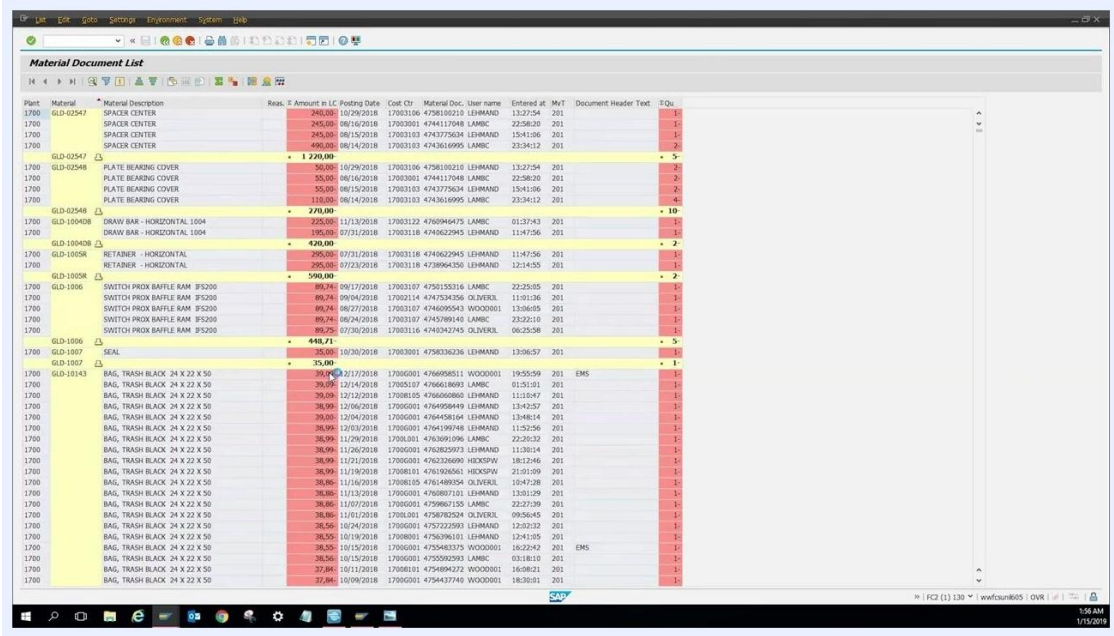
Material Document List screen with all fields filled: Plant 1700, Storage Location MA10, Movement Type 201, Posting Date 01/01/2018 to 12/30/2018

Step 5: Execute the report

Press Enter or click the execute button (green checkmark or clock icon) to run the report. Wait for the system to load the results.

Step 6: Review the results

The system displays a list of all materials spent by cost center for your specified criteria. Review columns such as Plant, Material, Material Description, Amount, Posting Date, Cost Center, User Name, and Movement Type.



Plant	Material	Material Description	Reas. Z	Amount in L.C.	Posting Date	Cost Ctr	Material Doc.	User name	Entered at	MyT	Document Header Text	ZQu
1700	GLD-02547	SPACER CENTER		240,00	10/29/2018	17003106	4758100210	LEHMAND	13:27:54	201		1
1700		SPACER CENTER		245,00	06/16/2018	17003001	4744117048	LAMBC	22:58:20	201		1
1700		SPACER CENTER		245,00	06/15/2018	17003103	4743775034	LEHMAND	15:41:06	201		1
1700		SPACER CENTER		490,00	06/14/2018	17003103	4743616995	LAMBC	23:34:12	201		2
1700	GLD-02547			1.220,00								5
1700	GLD-02548	PLATE BEARING COVER		30,00	10/29/2018	17003106	4758100210	LEHMAND	13:27:54	201		1
1700		PLATE BEARING COVER		35,00	06/16/2018	17003001	4744117048	LAMBC	22:58:20	201		2
1700		PLATE BEARING COVER		35,00	06/15/2018	17003103	4743775034	LEHMAND	15:41:06	201		2
1700		PLATE BEARING COVER		13,00	06/14/2018	17003103	4743616995	LAMBC	23:34:12	201		4
1700	GLD-02548			270,00								10
1700	GLD-100408	DRAW BAR - HORIZONTAL 1004		255,00	11/13/2018	17003122	4760904745	LAMBC	01:37:43	201		1
1700		DRAW BAR - HORIZONTAL 1004		195,00	07/31/2018	17003118	4743602945	LEHMAND	11:47:56	201		1
1700	GLD-100408			420,00								2
1700	GLD-100508	RETAINER - HORIZONTAL		295,00	07/31/2018	17003118	4743602945	LEHMAND	11:47:56	201		1
1700		RETAINER - HORIZONTAL		295,00	07/23/2018	17003118	4738964126	LEHMAND	12:14:50	201		1
1700	GLD-100508			590,00								2
1700	GLD-1006	SWITCH PROX BAFFLE RAM #5200		89,78	09/17/2018	17003107	4750153316	LAMBC	22:25:05	201		1
1700		SWITCH PROX BAFFLE RAM #5200		89,78	09/04/2018	17002114	4747234368	OLVEROL	11:01:06	201		1
1700		SWITCH PROX BAFFLE RAM #5200		89,78	08/27/2018	17003107	4746095543	WOD0001	13:06:05	201		1
1700		SWITCH PROX BAFFLE RAM #5200		89,78	08/24/2018	17003107	4745789140	LAMBC	23:22:10	201		1
1700		SWITCH PROX BAFFLE RAM #5200		89,78	07/30/2018	17003116	4743542745	OLVEROL	06:25:56	201		1
1700	GLD-1006			448,71								5
1700	GLD-1007	SEAL		35,00	10/30/2018	17003001	4758100210	LEHMAND	13:06:57	201		1
1700	GLD-10143			39,99								1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	12/17/2018	17006001	4766958511	WOD0001	19:55:59	201	EMS	1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	12/14/2018	17005107	4766618693	LAMBC	01:51:01	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	12/12/2018	17006105	4766606893	LEHMAND	11:10:47	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	12/06/2018	17006001	4766958649	LEHMAND	13:42:57	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	12/04/2018	17006001	4766458104	LEHMAND	13:48:14	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	12/03/2018	17006001	4766458104	LEHMAND	11:52:56	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	11/29/2018	17006001	4766958649	LAMBC	22:26:32	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	11/26/2018	17006001	4762802973	LEHMAND	11:39:14	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	11/21/2018	17006001	4762206893	HCKSPFW	18:12:46	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	11/19/2018	17006105	4762206893	HCKSPFW	21:31:59	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	11/16/2018	17006105	4761489254	OLVEROL	10:47:28	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	11/13/2018	17006001	4760807101	LEHMAND	13:01:29	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	11/07/2018	17006001	4759607125	LAMBC	22:27:29	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	11/01/2018	17006101	4758782524	OLVEROL	09:56:45	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	10/24/2018	17006001	4757222593	LEHMAND	12:02:32	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	10/19/2018	17006001	4756796125	LEHMAND	12:41:05	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	10/15/2018	17006001	4755483375	WOD0001	16:22:42	201	EMS	1
1700		BAG, TRASH BLACK 24 X 22 X 50		39,99	10/15/2018	17006001	4755082593	LAMBC	03:18:10	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		37,86	10/11/2018	17006101	4754904272	WOD0001	16:08:21	201		1
1700		BAG, TRASH BLACK 24 X 22 X 50		37,86	10/09/2018	17006001	4754437740	WOD0001	18:20:01	201		1

Material Document List results showing a detailed list of materials, amounts, dates, cost centers, and other relevant data

Step 7: View total yearly expenditure

After executing your MB51 report, scroll all the way down to the bottom of the results list. You will see the total amount spent for all materials within your selected criteria, such as for the entire year. Totals are typically highlighted in yellow for easy identification.

The screenshot displays the SAP Material Document List (MB51) report. The table lists material documents with columns for Plant, Material, Material Description, Reas., Amount in LC, Posting Date, Cost Ctr, Material Doc, User name, Entered at, Mvt, Document Header, Text, and T Qu. The bottom of the report shows summary lines for various materials, with the total amount spent highlighted in yellow. The summary lines include:

Plant	Material	Material Description	Reas.	Amount in LC	Posting Date	Cost Ctr	Material Doc	User name	Entered at	Mvt	Document Header	Text	T Qu
1700	GLD-TFC30UK	CARTIDGE, TOSHIBA BLACK TFC30UK		0.00	11/09/2018	17000001	4762211935	LEHMAN	12:19:47	201	4643792		3
1700	GLD-TFC30UK	CARTIDGE, TOSHIBA BLACK TFC30UK		0.01	07/30/2018	17000002	4762380728	LEHMAN	12:51:13	201	4643792		3
1700	GLD-TFC30UK	CARTIDGE, TOSHIBA MAGENTA TFC30UK		0.02									2
1700	GLD-TFC30UK	CARTIDGE, TOSHIBA MAGENTA TFC30UK		0.01	10/29/2018	17000001	4758194373	LAMBC	21:57:20	201			1
1700	GLD-TFC30UK	ESTUDIO 556ACT CYAN 656ACT		0.01	11/02/2018	17000005	4759030278	LEHMAN	15:16:18	201	46406577		3
1700	GLD-TFC30UK	ESTUDIO 556ACT CYAN 656ACT		0.01	10/04/2018	17000001	4753020416	LAMBC	23:23:26	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT CYAN 656ACT		0.01	10/01/2018	17000001	4752864403	LEHMAN	19:22:50	201	46406560		3
1700	GLD-TFC30UK	ESTUDIO 556ACT CYAN 656ACT		0.01	08/16/2018	17000001	4744077719	LEHMAN	13:56:50	201	46406561		3
1700	GLD-TFC30UK	ESTUDIO 556ACT CYAN 656ACT		0.01	07/30/2018	17000001	4740441277	LEHMAN	17:45:59	201	46406577		3
1700	GLD-TFC30UK	ESTUDIO 556ACT CYAN 656ACT		0.01	07/13/2018	17000001	4737250908	WODD001	16:57:21	201	USGLDPAN0208		3
1700	GLD-TFC30UK	ESTUDIO 556ACT BLACK 656ACT		0.01	10/12/2018	17000004	4755222141	LEHMAN	16:46:21	201	46406577		3
1700	GLD-TFC30UK	ESTUDIO 556ACT BLACK 656ACT		0.01	10/04/2018	17000001	4753020416	LAMBC	23:23:26	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT BLACK 656ACT		0.01	09/08/2018	17000001	4748514755	LEHMAN	15:03:25	201	46406577		3
1700	GLD-TFC30UK	ESTUDIO 556ACT BLACK 656ACT		0.01	07/30/2018	17000001	4740440569	LEHMAN	17:41:09	201	46406577		3
1700	GLD-TFC30UK	ESTUDIO 556ACT BLACK 656ACT		0.01	07/23/2018	17000001	4739083847	LAMBC	22:53:29	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT MAGENTA 656ACT		0.01	10/17/2018	17000001	4755917912	LEHMAN	13:16:22	201	46406561		3
1700	GLD-TFC30UK	ESTUDIO 556ACT MAGENTA 656ACT		0.01	10/12/2018	17000004	4755122141	LEHMAN	16:46:21	201	46406577		3
1700	GLD-TFC30UK	ESTUDIO 556ACT MAGENTA 656ACT		0.01	10/04/2018	17000001	4753020416	LAMBC	23:23:26	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT MAGENTA 656ACT		0.01	10/01/2018	17000001	4752864403	LEHMAN	19:22:50	201	46406560		3
1700	GLD-TFC30UK	ESTUDIO 556ACT MAGENTA 656ACT		0.01	08/24/2018	17000001	4751565178	LAMBC	22:38:09	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT MAGENTA 656ACT		0.01	08/17/2018	17000001	4744351998	LAMBC	22:20:52	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT MAGENTA 656ACT		0.01	07/30/2018	17000001	4740440569	LEHMAN	17:41:09	201	46406577		3
1700	GLD-TFC30UK	ESTUDIO 556ACT MAGENTA 656ACT		0.01	07/23/2018	17000001	4739083847	LAMBC	22:53:29	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT MAGENTA 656ACT		0.01	07/18/2018	17000001	4738185256	LAMBC	22:20:15	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT YELLOW 656ACT		0.01	10/17/2018	17000001	4755917912	LEHMAN	13:16:22	201	46406561		3
1700	GLD-TFC30UK	ESTUDIO 556ACT YELLOW 656ACT		0.01	10/12/2018	17000004	4755122141	LEHMAN	16:46:21	201	46406577		3
1700	GLD-TFC30UK	ESTUDIO 556ACT YELLOW 656ACT		0.01	10/08/2018	17000006	4754222159	WODD001	20:56:58	201	46406578		3
1700	GLD-TFC30UK	ESTUDIO 556ACT YELLOW 656ACT		0.01	10/01/2018	17000001	4752864403	LEHMAN	19:22:50	201	46406560		3
1700	GLD-TFC30UK	ESTUDIO 556ACT YELLOW 656ACT		0.01	08/24/2018	17000001	4751565178	LAMBC	22:38:09	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT YELLOW 656ACT		0.01	08/07/2018	17000001	4742062770	LEHMAN	14:04:21	201	46406577		3
1700	GLD-TFC30UK	ESTUDIO 556ACT YELLOW 656ACT		0.01	07/23/2018	17000001	4739083847	LAMBC	22:53:29	201			3
1700	GLD-TFC30UK	ESTUDIO 556ACT YELLOW 656ACT		0.01	07/18/2018	17000001	4738185256	LAMBC	22:20:15	201			3
1700	GLD-TFC30UK	CARTIDGE TONER BLACK SHIPPING ESS560C		0.01	10/24/2018	17000001	4757385091	LAMBC	03:05:34	201			3
1700	GLD-TFC30UK	TNR MAGENTA ESS560CTJ6560C		0.01	11/20/2018	17000001	4763895181	HICKSPW	19:06:42	201			3
1700	GLD-TFC30UK	TNR MAGENTA ESS560CTJ6560C		0.01	10/24/2018	17000001	4757385091	LAMBC	03:05:34	201			3
1700	GLD-TFC30UK	TNR YELLOW ESS560CTJ6560C		0.02	11/20/2018	17000001	4763895181	HICKSPW	19:06:42	201			3
1700	GLD-TFC30UK	TNR YELLOW ESS560CTJ6560C		0.02	10/24/2018	17000001	4757385091	LAMBC	03:05:34	201			3

Material Document List screen showing the bottom of the report with yearly totals highlighted in yellow, including total amount spent and summary lines

Locate the Cost Ctr (Cost Center) column in your results and find the cost center you want to analyze. Right-click on the desired cost center value in the list, then select Save Filter (or a similarly named option, depending on your SAP version) from the context menu. Confirm the filter by clicking the checkmark. The report refreshes to show only the entries for the selected cost center.

Material Document List screen with a cost center highlighted and the context menu open for filtering

Step 9: Review the filtered results

After applying the filter, review the list to see only the material expenditures associated with the chosen cost center. Scroll to the bottom of the filtered list to view the total amount spent for that specific cost center. This filtered total is also highlighted in yellow at the bottom of the report.

Plant	Material	Material Description	Reas	Amount in LC	Posting Date	Cost Ctr	Material Doc	User name	Entered at	Mvt	Document Header	Text	TQu
1700	GLD-TFC30UK	CARTIDGE, TOSHIBA BLACK TFC30UK		0.00	11/09/2018	17000001	4762211925	LEHMAN	12:19:47	201	d#4392		34
1700	GLD-TFC30UK	CARTIDGE, TOSHIBA BLACK TFC30UK		0.01	07/30/2018	17000002	4762380728	LEHMAN	12:51:13	201	d#4392		31
1700	GLD-TFC30			0.02									2
1700	GLD-TFC30UK	CARTIDGE, TOSHIBA MAGENTA TFC30UK		0.00	10/29/2018	17000001	4758194373	LAMBC	21:57:20	201			10
1700	GLD-TFC30			0.01									1
1700	GLD-TFC30UK	ESTUDIO 5506ACT CYAN 6506ACT		0.01	11/02/2018	17000005	4759030278	LEHMAN	15:16:18	201	d#06577		31
1700	GLD-TFC30UK	ESTUDIO 5506ACT CYAN 6506ACT		0.01	10/04/2018	17000001	4753020416	LAMBC	23:23:26	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT CYAN 6506ACT		0.01	10/01/2018	17000001	4752864403	LEHMAN	19:22:50	201	d#06560		31
1700	GLD-TFC30	ESTUDIO 5506ACT CYAN 6506ACT		0.01	08/16/2018	17000001	4744077719	LEHMAN	13:56:50	201	d#06561		31
1700	GLD-TFC30	ESTUDIO 5506ACT CYAN 6506ACT		0.01	07/30/2018	17000001	4740441277	LEHMAN	17:45:59	201	d#06577		31
1700	GLD-TFC30	ESTUDIO 5506ACT CYAN 6506ACT		0.01	07/13/2018	17000001	4727250969	WOOD001	16:57:23	201	USGLDPFANC008		31
1700	GLD-TFC30	ESTUDIO 5506ACT BLACK 6506ACT		0.00									6
1700	GLD-TFC30UK	ESTUDIO 5506ACT BLACK 6506ACT		0.01	10/12/2018	17000004	4755122141	LEHMAN	16:46:21	201	d#06577		31
1700	GLD-TFC30UK	ESTUDIO 5506ACT BLACK 6506ACT		0.01	10/04/2018	17000001	4753020416	LAMBC	23:23:26	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT BLACK 6506ACT		0.01	09/08/2018	17000001	4748514755	LEHMAN	15:03:25	201	d#06577		31
1700	GLD-TFC30	ESTUDIO 5506ACT BLACK 6506ACT		0.01	07/30/2018	17000001	4740440569	LEHMAN	17:41:09	201	d#06577		31
1700	GLD-TFC30	ESTUDIO 5506ACT BLACK 6506ACT		0.01	07/23/2018	17000001	4739030847	LAMBC	22:53:29	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT MAGENTA 6506ACT		0.05									5
1700	GLD-TFC30UK	ESTUDIO 5506ACT MAGENTA 6506ACT		0.01	10/17/2018	17000001	4755917912	LEHMAN	13:16:22	201	d#06561		31
1700	GLD-TFC30UK	ESTUDIO 5506ACT MAGENTA 6506ACT		0.01	10/12/2018	17000004	4755122141	LEHMAN	16:46:21	201	d#06577		31
1700	GLD-TFC30	ESTUDIO 5506ACT MAGENTA 6506ACT		0.01	10/04/2018	17000001	4753020416	LAMBC	23:23:26	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT MAGENTA 6506ACT		0.01	10/01/2018	17000001	4752864403	LEHMAN	19:22:50	201	d#06560		31
1700	GLD-TFC30	ESTUDIO 5506ACT MAGENTA 6506ACT		0.01	09/24/2018	17000001	4751565178	LAMBC	22:38:09	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT MAGENTA 6506ACT		0.01	08/17/2018	17000001	4744351998	LAMBC	22:20:52	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT MAGENTA 6506ACT		0.01	07/30/2018	17000001	4740440569	LEHMAN	17:41:09	201	d#06577		31
1700	GLD-TFC30	ESTUDIO 5506ACT MAGENTA 6506ACT		0.01	07/23/2018	17000001	4739030847	LAMBC	22:53:29	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT MAGENTA 6506ACT		0.00									8
1700	GLD-TFC30UK	ESTUDIO 5506ACT YELLOW 6506ACT		0.01	10/17/2018	17000001	4755917912	LEHMAN	13:16:22	201	d#06561		31
1700	GLD-TFC30UK	ESTUDIO 5506ACT YELLOW 6506ACT		0.01	10/12/2018	17000004	4755122141	LEHMAN	16:46:21	201	d#06577		31
1700	GLD-TFC30	ESTUDIO 5506ACT YELLOW 6506ACT		0.01	10/08/2018	17000006	4754222159	WOOD001	20:06:56	201	d#06578		31
1700	GLD-TFC30	ESTUDIO 5506ACT YELLOW 6506ACT		0.01	10/01/2018	17000001	4752864403	LEHMAN	19:22:50	201	d#06560		31
1700	GLD-TFC30	ESTUDIO 5506ACT YELLOW 6506ACT		0.01	09/24/2018	17000001	4751565178	LAMBC	22:38:09	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT YELLOW 6506ACT		0.01	08/07/2018	17000001	4742062570	LEHMAN	14:04:23	201	d#06577		31
1700	GLD-TFC30	ESTUDIO 5506ACT YELLOW 6506ACT		0.01	07/23/2018	17000001	4739030847	LAMBC	22:53:29	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT YELLOW 6506ACT		0.01	07/18/2018	17000001	4738185256	LAMBC	22:20:15	201			31
1700	GLD-TFC30	ESTUDIO 5506ACT YELLOW 6506ACT		0.00									8
1700	GLD-TFC30UK	CARTIDGE TONER BLACK SHIPPING ESS560C		0.01	10/24/2018	17000001	4757385091	LAMBC	03:05:34	201			31
1700	GLD-TFC30			0.01									1
1700	GLD-TFC30UK	TNR MAGENTA ESS560CTJ/6506C		0.01	11/20/2018	17000001	4763895181	HICKSPW	19:06:42	201			31
1700	GLD-TFC30UK	TNR MAGENTA ESS560CTJ/6506C		0.01	10/24/2018	17000001	4757385091	LAMBC	03:05:34	201			31
1700	GLD-TFC30			0.02									2
1700	GLD-TFC30UK	TNR YELLOW ESS560CTJ/6506C		0.01	11/20/2018	17000001	4763895181	HICKSPW	19:06:42	201			31
1700	GLD-TFC30UK	TNR YELLOW ESS560CTJ/6506C		0.01	10/24/2018	17000001	4757385091	LAMBC	03:05:34	201			31
1700	GLD-TFC30			0.02									2

Material Document List screen showing filtered results and total for a single cost center, with totals highlighted in yellow

Interpreting the results

Use the displayed totals to understand how much was spent on materials for the entire year or for a specific cost center. Review individual line items for details such as material description, posting date, user name, and movement type.

What's next

If you need to analyze another cost center, repeat the filtering steps in Step 8 and Step 9 with a new cost center value. You now know how to display material documents with MB51 in SAP, review total yearly expenditures, and filter results down to a specific cost center for detailed analysis.



Screen displaying the "EVE" logo with a blue digital pattern and the text "Elite Vision Technology" on a black background. No user actions are being performed; this is a credits or branding screen.