

How to Create Care Plans in PointClickCare

This guide explains how to create care plans in PointClickCare, covering how to access a resident's record, interpret the Focus, Goals, and Interventions/Tasks columns, add new focuses, resolve and personalize existing items, print and search the care plan, and complete care plan reviews.

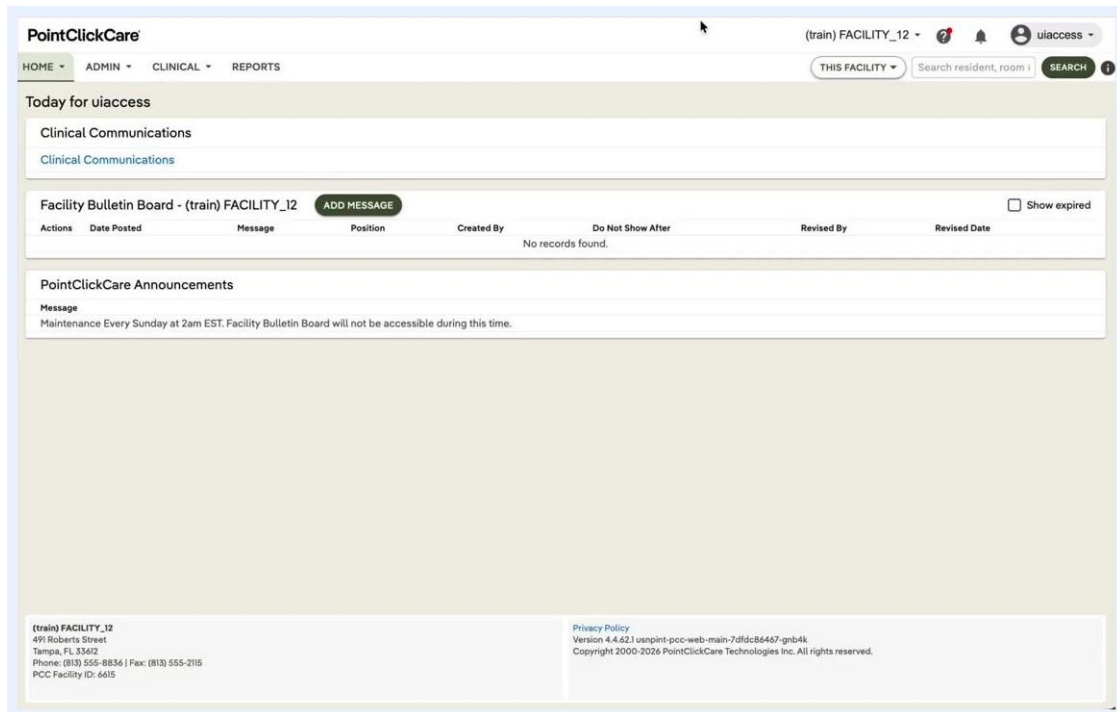
Prerequisites

- You need an active PointClickCare login with access to the correct facility.
- You need permissions to view and edit resident clinical records.
- You should confirm you are working in the correct facility before making any changes.

Accessing and editing a resident care plan

1. Log in and access the dashboard

After logging in, you land on the main dashboard. The dashboard displays sections such as **Clinical Communications**, **Facility Bulletin Board**, and **PointClickCare Announcements**. Confirm you are in the correct facility (for example, **(train) FACILITY_12**) before proceeding.



PointClickCare dashboard showing Clinical Communications, Facility Bulletin Board, and Announcements, with facility and user information visible at the top.

2. Navigate to the clinical residents list

Go to the top menu and select the **CLINICAL** tab, then click **Residents** to view the list of current residents. The resident list includes columns for Actions, Name, Location, Admission Date, Payer, and Status. Use the available filters if you need to narrow the list by unit, floor, or physician.

Actions	Name	Location	Admission Date	Payer	Status
edit adi	AATherapy, Outcomes (I)	Main 202 - B	1/6/2025		
edit adi	Abreu, Sharii (7557)	Main 418 - C	5/23/2005	Medicaid-FL	Active
edit adi	Acevedo, Inge (9575)	Main 323 - A	2/12/2014	Medicaid-FL	Active
edit adi	Acker, Ozella (4535353)	Main 205 - A	4/29/2026		
edit adi	Adam, Versie (8835)	Main 112 - B	6/20/2011	Medicaid-FL	Active
edit adi	Adamson, Faustino (8418)	Main 209 - B	12/17/2015	FL MCD MNG-Molina Healthcare	Active
edit adi	Adcock, Linnea (2054)	Main 214 - A	4/30/2016	Medicare A	Active
edit adi	Akin, Jarrod (2440)	Main 201 - B	4/25/2016	Pending-MCD & HSM	Active
edit adi	Alaniz, Theron (453535355)	Main 205 - B	5/5/2026		
edit adi	Albers, Geri (3453453)	Main 207 - A	7/24/2026		
edit adi	Albright, Alease (9746)	Main 25 - B	2/18/2016	FL MCD MNG-Sunshine State	Active
edit adi	Alderman, Ione (9911)	Main 103 - A	8/31/2015	FL MCD MNG-American Eldercare	Active
edit adi	Alderman, Milan (9438)	Main 319 - A	9/20/2013	FL MCD MNG-Molina Healthcare	Active
edit adi	Alderman, Nick (7770)	Main 418 - A	8/26/2012	FL MCD MNG-Sunshine State	Active
edit adi	Aldrich, Arica (7676867)	Main 212 - A	8/17/2026		
edit adi	Aldrich, Maris (9745)	Main 12 - A	4/17/2015	FL MCD MNG-Sunshine State	Active
edit adi	Alfaro, Jeanetta (8518)	Main 317 - A	11/7/2011	FL MCD MNG-United Health Care	Active
edit adi	Alfaro, Tomas (2377)	Main 19 - B	3/23/2016	Medicare A	Active
edit adi	Ali, Jettie (2297)	Main 108 - A	11/12/2015	FL MCD MNG-Sunshine State	Active
edit adi	Alicea, Danuta (8823)	Main 319 - C	12/13/2013	FL MCD MNG-United Health Care	Active

Residents - Current list showing resident names, locations, admission dates, payer types, and statuses, with filters and search options at the top.

3. Select the resident

Locate the resident you want to view, for example "Aldrich, Arica (7676867)." Click the resident's name or the **edit** link next to their name to open their profile.

4. Open the Care Plan tab

In the resident's profile, navigate to the **CARE PLAN** tab among the other options (DASH, PROFILE, CENSUS, and so on). This section displays the Date Initiated, Next Review Date, Created By and Revised By fields, and a Review History table with Start Date, Target Completion Date, and Completed Date. You can view, print, or edit the care plan directly from this screen.

The screenshot shows the PointClickCare interface for a facility named (train) FACILITY_12. The 'Residents - Current' tab is selected, displaying a table of residents. The table has columns for Name, Location, Admission Date, Payer, and Status. The residents listed are:

Name	Location	Admission Date	Payer	Status
AATherapy, Outcomes (I)	Main 202 - B	1/6/2025		
Abreu, Shari (7557)	Main 418 - C	5/23/2005	Medicaid-FL	Active
Acevedo, Inge (9575)	Main 323 - A	2/12/2014	Medicaid-FL	Active
Acker, Ozella (4535353)	Main 205 - A	4/29/2026		
Adam, Versie (8835)	Main 112 - B	6/20/2011	Medicaid-FL	Active
Adamson, Faustino (8418)	Main 209 - B	12/17/2015	FL MCD MNG-Molina Healthcare	Active
Adcock, Linnea (2054)	Main 214 - A	4/30/2016	Medicare A	Active
Akin, Jarrod (2440)	Main 201 - B	4/25/2016	Pending-MCD & HSM	Active
Alaniz, Theron (453535355)	Main 205 - B	5/5/2026		
Albers, Geri (3453453)	Main 207 - A	7/24/2026		
Albright, Alease (9746)	Main 25 - B	2/18/2016	FL MCD MNG-Sunshine State	Active
Alderman, Ione (9910)	Main 103 - A	8/31/2015	FL MCD MNG-American Eldercare	Active
Alderman, Milan (9438)	Main 319 - A	9/20/2013	FL MCD MNG-Molina Healthcare	Active
Alderman, Nick (7770)	Main 418 - A	8/26/2012	FL MCD MNG-Sunshine State	Active
Aldrich, Arica (7678867)	Main 212 - A	8/17/2026		
Aldrich, Maris (9745)	Main 12 - A	4/17/2015	FL MCD MNG-Sunshine State	Active
Alfaro, Jeanette (8518)	Main 317 - A	11/7/2011	FL MCD MNG-United Health Care	Active
Alfaro, Tomasa (2377)	Main 19 - B	3/23/2016	Medicare A	Active
Ali, Jettie (2297)	Main 108 - A	11/12/2015	FL MCD MNG-Sunshine State	Active
Alicea, Danuta (8823)	Main 319 - C	12/13/2013	FL MCD MNG-United Health Care	Active

Resident profile with the CARE PLAN tab selected, showing care plan details, review history, and options to view, print, or edit.

5. Open the care plan for editing

Click the **edit** button to open the care plan for editing. The Care Plan Detail screen appears, showing the full structure of the care plan.

6. Read and interpret the care plan

Review each focus area to understand the resident's needs. Read the associated goals to see what the care team is aiming to achieve, and examine the interventions and tasks to know what actions are required from staff.

By following these steps, you can access, read, and begin editing a resident's care plan. The next sections cover how to interpret each column and make specific edits.

Understanding the care plan columns

This section explains how to interpret the three main columns of the care plan: Focus, Goals, and Interventions/Tasks. It also clarifies the difference between interventions and tasks, and how to evaluate goals.

Focus column

The **Focus** column lists the resident's primary problems or needs. For example, "Increased potential for falls related to H" indicates the resident is at higher risk of falling due to their health status. The focus statement is a concise description of the problem being addressed.

Goals column

Each focus area contains one or more **Goals**. Goals describe what you expect for the resident by the next review date, and they should be measurable so you can determine at the next review whether the goal was achieved. Example goals include:

- "Minimize risks of falls and fall related injury through next review date."
- "Resident will have no fall related injuries through next review date."

In long-term care, goals often focus on maintenance — preventing decline or incidents — rather than improvement. Success or failure is determined by whether the outcome occurred; for example, if the resident had a fall, the goal was not met.

Interventions/Tasks column

The **Interventions/Tasks** column details what staff should do to address the focus.

- **Interventions** are specific instructions for staff, written so anyone could follow them, even if unfamiliar with the resident. Examples include "Assist resident with transfers and ambulation as needed" and "Provide floor mats to resident to help prevent injury."

- **Tasks** are interventions with a schedule and a documentation prompt, such as "Place floor mat next to resident bed and sign off when completed."

In the care plan, you will usually see interventions, and sometimes tasks. Tasks are actionable items that require staff to document completion.

Example focus entry

- **Focus:** Increased potential for falls related to H
- **Goals:**
 - Minimize risks of falls and fall related injury through next review date.
 - Resident will have no fall related injuries through next review date.
- **Interventions/Tasks:**
 - Assist resident with transfers and ambulation as needed.
 - Clear pathways, adequate lighting, proper footwear.
 - Keep bed in lowest position and all falls in place if indicated.
 - Keep room clutter free.
 - Offer and assist with toileting needs per plan and as indicated.
 - Therapy to evaluate and treat as indicated.
 - Watch for dizziness when changing position from sitting to standing. Encourage to pause for a few minutes.

When reviewing a care plan, read each focus area to understand the resident's risks or needs. Review the goals to know what outcomes are being targeted and how success is measured. Follow the interventions and tasks as written, ensuring all actions are completed and documented as required.

Care Plan Detail screen showing the Focus, Goals, and Interventions/Tasks columns, with example entries for fall risk, comfort, and mobility, and edit and new entry options visible.

By understanding the structure and intent of each column, you can accurately interpret and implement the resident's care plan, ensuring all care actions are purposeful and measurable.

Adding a new focus to the care plan

This section explains the difference between interventions and tasks, introduces the cardex, and shows how to add a new focus to a resident's care plan. It also clarifies the distinction between a custom focus and a focus selected from the care plan library.

Interventions versus tasks

Interventions are general guidelines for staff, such as "Keep bed in lowest position and fall mats in place if indicated" or "Clear pathways, get rid of
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clutter." Interventions provide overall guidance on what needs to be done for the resident, while tasks are specific, scheduled actions that require documentation upon completion.

Understanding the cardex

The cardex is a summary tool where staff can quickly view care instructions. All tasks appear on the cardex, and some interventions may also appear there.

Two ways to add a focus

The care plan is structured as a text document with columns for Focus, Goals, and Interventions/Tasks. You can add a new focus in two ways:

- **New Custom Focus:** Enter a free-form statement specific to the resident.
- **Library Focus:** Select from a preset list of focuses, goals, and interventions created by your facility administrator.

Adding a custom focus

Click the **New Custom Focus** button to open the custom focus entry window. In the **Custom Focus Statement** window:

- Confirm the resident's name and ID at the top.
- Ensure the status is set to **Active**.
- Enter the **Date Initiated** (for example, 8/18/2026).
- Type your custom focus statement in the **Description** field.
- Optionally, assign review departments and dates as needed.

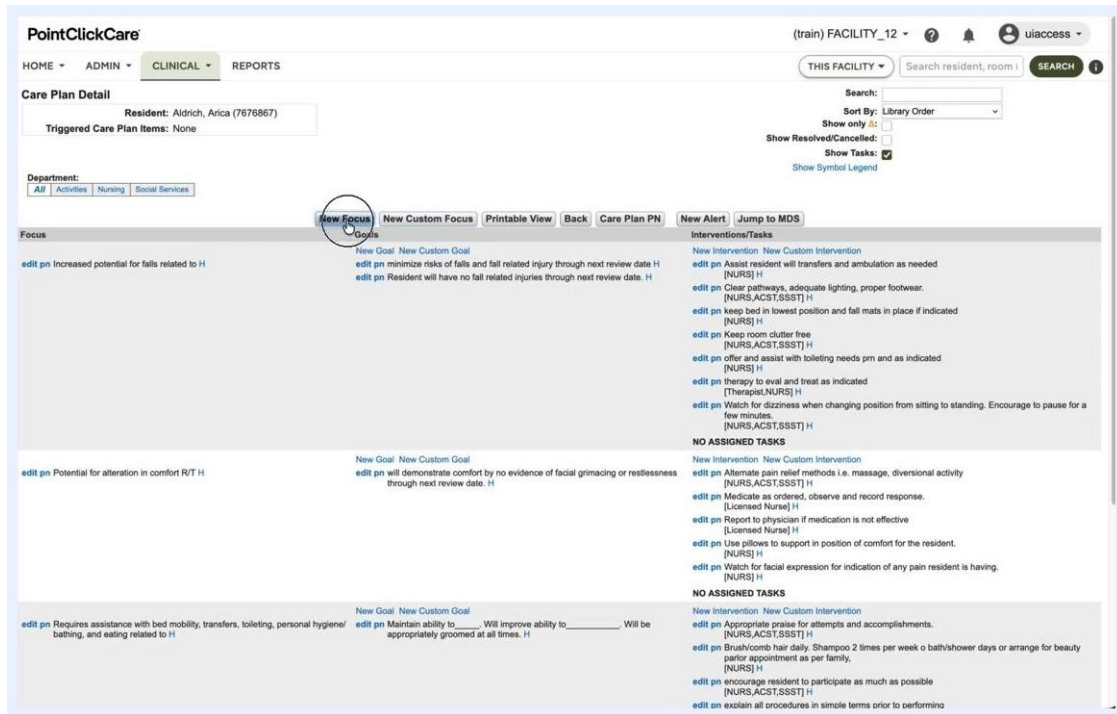
- Click **Save** or **Save & New** to add the custom focus to the care plan.

The screenshot shows the PointClickCare interface. At the top, there's a navigation bar with 'HOME', 'ADMIN', 'CLINICAL', and 'REPORTS'. Below this, the 'Care Plan Detail' section is visible for resident 'Aldrich, Arica (7676867)'. The 'Department' filter is set to 'All'. The 'Focus' window is open, showing a list of focus statements. Each statement has an 'edit pn' link and a 'New Goal' or 'New Custom Goal' button. The background shows the main care plan details, including a search bar and various filters.

Custom Focus Statement window open, showing fields for resident, status, date initiated, description, and review departments, with the Care Plan Detail screen visible in the background.

Adding a focus from the library

Click the **New Focus** button at the top of the Care Plan Detail screen. A dropdown appears, allowing you to select from preset focuses, goals, and interventions. This method is preferred for consistency and efficiency, as most facilities have a pre-built library of care plan items.



Cursor hovering over the **New Focus** button on the Care Plan Detail screen, ready to select a focus from the library.

Use the care plan library whenever possible to maintain standardization across resident care plans, and reserve custom focuses for unique situations not covered by the library.

By following these steps, you can accurately add new focuses to a resident's care plan, ensuring all care needs are documented and communicated effectively to staff.

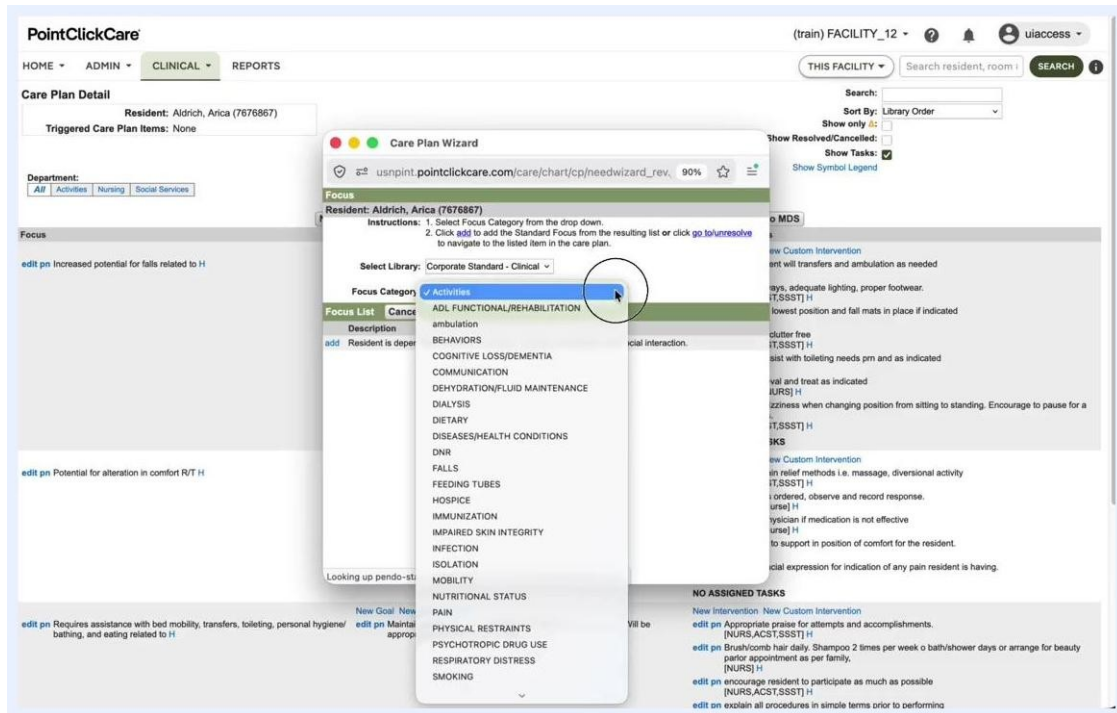
Adding and managing a focus

7. Open the Care Plan Wizard

Ensure you are in the **Care Plan Detail** section for the correct resident (for example, Aldrich, Arica). Click to open the Care Plan Wizard.

8. Select the focus category

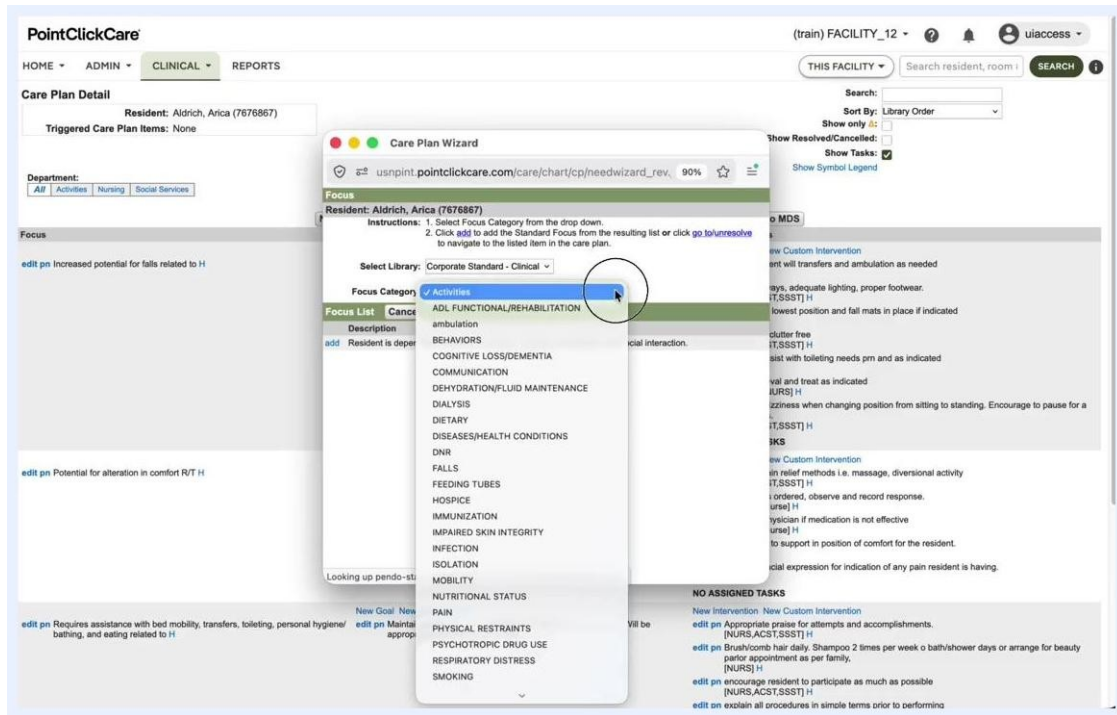
In the Care Plan Wizard, locate the **Focus Category** dropdown menu. Click the dropdown to display the available focus categories, scroll through the list, and select **IMPAIRED SKIN INTEGRITY**.



Care Plan Wizard open with the Focus Category dropdown expanded, showing options including "IMPAIRED SKIN INTEGRITY."

9. Choose a standard focus

After selecting **IMPAIRED SKIN INTEGRITY**, review the available focus list and click **add** next to "Potential for skin breakdown R/T" to select this standard focus.



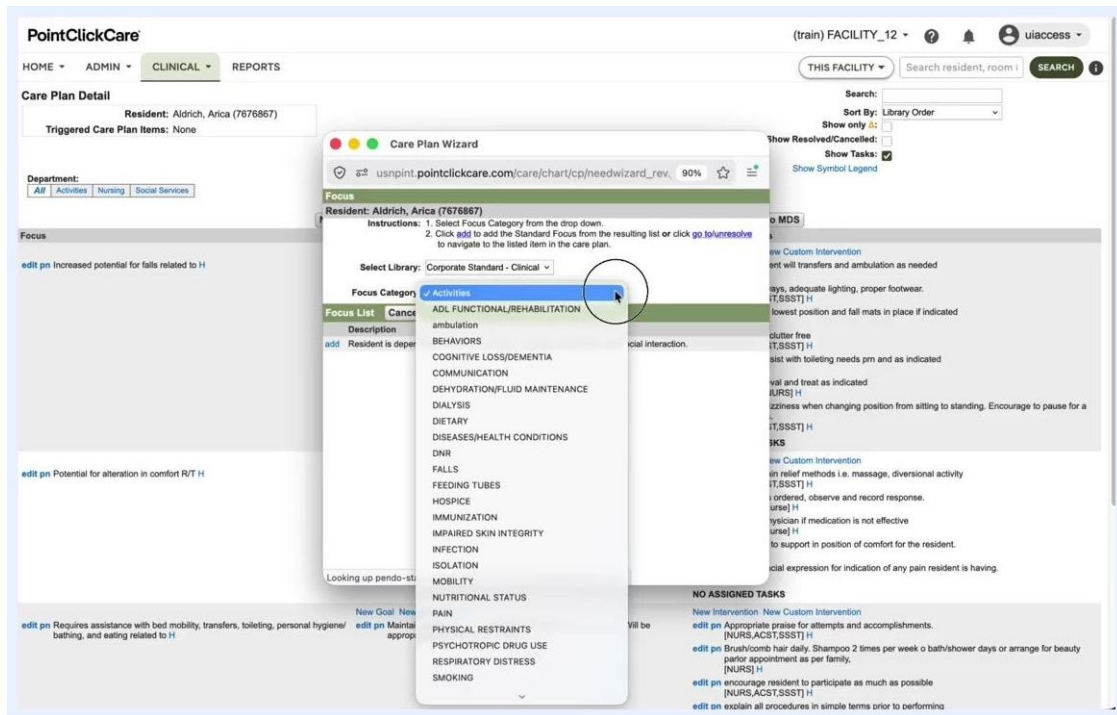
Care Plan Wizard showing Focus Category set to "IMPAIRED SKIN INTEGRITY" with the focus list including "Potential for skin breakdown R/T."

10. Edit focus details

The **Edit Focus** window appears. Confirm the following details:

- **Standard Focus:** Potential for skin breakdown R/T
- **Date Initiated:** 8/18/2026 (or as appropriate)
- **Status:** Active
- **Description:** Potential for skin breakdown R/T

Assign review departments as needed, for example setting **Review Department One** to Nursing, then click **Next** to proceed.



Edit Focus window showing details for "Potential for skin breakdown R/T" and review department dropdowns.

11. Add interventions

The **New Intervention** window opens, listing possible interventions for the selected focus. Check the boxes for the following interventions:

- **Anti-pressure device on bed and in chair as indicated**
- **Cleanse and dry promptly and thoroughly after each incontinent episode, apply barrier cream as indicated**
- **Keep head of bed at lowest level possible to prevent shearing**
- **Weekly skin observation by licensed nurse**

Ensure the **Date Initiated** is correct, for example 8/18/2026.

12. Save the interventions

Click the **Save** button to add the selected interventions to the care plan.

The screenshot shows the PointClickCare interface. The main window is titled 'Care Plan Wizard' and is used for adding new interventions to a care plan. The resident being worked on is 'Aldrich, Arica (7676867)'. The focus is on 'Potential for skin breakdown R/T'. The 'Intervention List' contains several items, with 'weekly skin observation by licensed nurse' selected. The 'Save' button is highlighted with a red circle. The background shows the 'Care Plan Detail' page with various tabs and search options.

PointClickCare (train) FACILITY_12

HOME ADMIN CLINICAL REPORTS

Care Plan Detail

Resident: Aldrich, Arica (7676867)

Triggered Care Plan Items: None

Department: All Activities Nursing Social Services

Focus

edit pn Increased potential for falls related to H

edit pn Potential for alteration in comfort R/T H

edit pn Requires assistance with bed mobility, transfers, toileting, personal hygiene/ bathing, and eating related to H

edit pn Maintain ability to _____. Will improve ability to _____. Will be appropriately groomed at all times. H

edit pn Appropriate praise for attempts and accomplishments. [NURS,ACST,SSST] H

edit pn Brush/comb hair daily. Shampoo 2 times per week o bath/shower days or arrange for beauty parlor appointment as per family. [NURS] H

edit pn encourage resident to participate as much as possible [NURS,ACST,SSST] H

edit pn explain all procedures in simple terms prior to performing

New Intervention

Resident: Aldrich, Arica (7676867)

Focus: Potential for skin breakdown R/T

Instructions: 1. Check all desired interventions.
2. Click Save.

Intervention List Save Cancel Date Initiated: 8/18/2024

Intervention	Status
☒ Anti-pressure device in bed and in chair as indicated.	Available
☐ be alert for non-verbal cues to indicate needs for toileting	Available
☒ cleanse and dry promptly and thoroughly after each incontinent episode, apply barrier cream as indicated	Available
☒ keep head of bed at lowest level possible to prevent shearing	Available
☐ observe skin frequently and notify MD of changes in skin integrity.	Available
☐ offer and/or assist to toilet frequently	Available
☐ Position in good body alignment and support, provide pillows and offload areas as indicated	Available
☐ provide education R/T ostomy as needed	Available
☐ provide ostomy care q shift, and PRN	Available
☐ Turn and reposition frequently and prn to increase comfort and decrease pressure.	Available
☒ weekly skin observation by licensed nurse	Available

Looking up pendo-static-5991889151721472.storage.googleapis.com...

NO ASSIGNED TASKS

New Intervention window with the Save button highlighted and interventions selected.

13. Review the updated care plan

The main Care Plan Detail screen now displays the new focus, goals, and interventions. Confirm that "Potential for skin breakdown R/T" appears under Focus, with the goal "will have no preventable skin breakdown through next review date" and the interventions you selected.

The screenshot displays the 'Care Plan Detail' screen with the following sections:

- Focus:** 'Potential for skin breakdown R/T' (highlighted with a mouse cursor). Below it, a goal is listed: 'New Goal: New Custom Goal: edit pn will have no preventable skin breakdown through next review date + H'.
- Interventions/Tasks:** A list of interventions including:
 - New Intervention: New Custom Intervention: edit pn Alternate pain relief methods i.e. massage, diversional activity [NURS,ACST,SSST] H
 - edit pn Medicate as ordered, observe and record response. [Licensed Nurse] H
 - edit pn Report to physician if medication is not effective [Licensed Nurse] H
 - edit pn Use pillows to support in position of comfort for the resident. [NURS] H
 - edit pn Watch for facial expression for indication of any pain resident is having. [NURS] H
 - NO ASSIGNED TASKS
 - New Intervention: New Custom Intervention: edit pn Anti-pressure device on bed and in chair as indicated. [NURS] + H
 - edit pn cleanse and dry promptly and thoroughly after each incontinent episode, apply barrier cream as indicated [NURS] + H
 - edit pn keep head of bed at lowest level possible to prevent shearing [NURS] + H
 - edit pn weekly skin observation by licensed nurse [Licensed Nurse] + H [K]
 - pn
 - New Intervention: New Custom Intervention: edit pn Appropriate praise for attempts and accomplishments. [NURS,ACST,SSST] H
 - edit pn Brush/comb hair daily Shampoo 2 times per week o bath/shower days or arrange for beauty parlor appointment as per family. [NURS] H
 - edit pn encourage resident to participate as much as possible [NURS,ACST,SSST] H
 - edit pn explain all procedures in simple terms prior to performing [NURS] H

Care Plan Detail screen showing the new focus, goal, and interventions for "Potential for skin breakdown R/T."

14. Save and review changes

Changes to the care plan, such as adding a new focus, goals, or interventions, are not permanently saved until the care plan is reviewed. If you add a new focus and then press **Delete** before review, the focus is removed without warning. If a focus has already been reviewed, attempting to delete it displays the message: "The focus has been reviewed and thus cannot be deleted from the care plan."

Resolving and personalizing a focus

15. Identify the focus to resolve

Review the **Care Plan Detail** screen for the resident (for example, Aldrich, Arica). Locate the focus you want to resolve, such as "Potential for alteration in comfort R/T" or "Potential for skin breakdown R/T." Each focus is listed in the left column, with associated goals and interventions/tasks to the right. A yellow triangle icon next to a focus indicates that personalization is required.

The screenshot displays the 'Care Plan Detail' screen for a resident. The interface includes a top navigation bar with tabs for 'All', 'Activities', 'Nursing', and 'Social Services'. Below this, there are buttons for 'New Focus', 'New Custom Focus', 'Printable View', 'Back', 'Care Plan PN', 'New Alert', and 'Jump to MDS'. The main content area is divided into three columns: 'Focus', 'Goals', and 'Interventions/Tasks'. The 'Focus' column lists several items, including 'Increased potential for falls related to H', 'Potential for alteration in comfort R/T H', 'Potential for skin breakdown R/T H' (marked with a yellow triangle icon), and 'Requires assistance with bed mobility, transfers, toileting, personal hygiene/bathing, and eating related to H'. The 'Goals' column provides corresponding goals for each focus, such as 'New Goal: New Custom Goal' and 'edit pn will demonstrate comfort by no evidence of facial grimacing or restlessness through next review date. H'. The 'Interventions/Tasks' column lists specific tasks and interventions, including 'New Intervention: New Custom Intervention', 'edit pn Assist resident will transfers and ambulation as needed [NURS] H', and 'edit pn Alternate pain relief methods i.e. massage, diversional activity [NURS,ACST,SSST] H'. A status bar at the bottom indicates 'javascript:editNeed(2931892,2931892)'.

Care Plan Detail screen showing multiple focuses, including "Potential for alteration in comfort R/T" and "Potential for skin breakdown R/T" with a yellow triangle icon.

16. Resolve a focus

If a resident no longer has an issue related to a specific focus, for example they no longer need pain relief, you can resolve that focus. Click the **edit pn** link next to the relevant focus. After resolving, the focus is marked as **RESOLVED** in pink text, and all associated goals and interventions are also marked as resolved. An **unresolve** option appears, allowing you to revert the resolution if needed.

The screenshot displays the 'Care Plan Detail' interface for a resident named Aldrich, Arica (7676867). The interface includes a search bar, sort options, and checkboxes for 'Show Resolved/Cancelled' and 'Show Tasks'. Below these are tabs for 'New Focus', 'New Custom Focus', 'Printable View', 'Back', 'Care Plan PN', 'New Alert', and 'Jump to MDS'. The main content area is divided into three columns: Focus, Goals, and Interventions/Tasks. The 'Focus' column lists several items, with one item, 'Potential for alteration in comfort R/T', highlighted in pink and marked as 'RESOLVED'. The 'Goals' and 'Interventions/Tasks' columns also show related items, with some marked as 'RESOLVED' in pink. The 'Interventions/Tasks' column includes a section for 'NO ASSIGNED TASKS'.

Focus	Goals	Interventions/Tasks
edit pn Increased potential for falls related to H	New Goal New Custom Goal edit pn minimize risks of falls and fall related injury through next review date H edit pn Resident will have no fall related injuries through next review date. H	New Intervention New Custom Intervention edit pn Assist resident will transfers and ambulation as needed [NURS] H edit pn Clear pathways, adequate lighting, proper footwear. [NURS,ACST,SSST] H edit pn keep bed in lowest position and fall mats in place if indicated [NURS] H edit pn Keep room clutter free [NURS,ACST,SSST] H edit pn offer and assist with toileting needs pn and as indicated [NURS] H edit pn therapy to eval and treat as indicated [Therapist,NURS] H edit pn Watch for dizziness when changing position from sitting to standing. Encourage to pause for a few minutes. [NURS,ACST,SSST] H
edit pn unresolve RESOLVED: Potential for alteration in comfort R/T + H	edit pn RESOLVED: will demonstrate comfort by no evidence of facial grimacing or restlessness through next review date. + H	edit pn RESOLVED: Alternate pain relief methods i.e. massage, diversional activity [NURS,ACST,SSST] + H edit pn RESOLVED: Medicate as ordered, observe and record response. [Licensed Nurse] + H edit pn RESOLVED: Report to physician if medication is not effective [Licensed Nurse] + H edit pn RESOLVED: Use pillows to support in position of comfort for the resident. [NURS] + H edit pn RESOLVED: Watch for facial expression for indication of any pain resident is having. [NURS] + H
edit pn Potential for skin breakdown R/T + H	New Goal New Custom Goal edit pn will have no preventable skin breakdown through next review date + H	New Intervention New Custom Intervention edit pn Anti-pressure device on bed and in chair as indicated. [NURS] + H edit pn cleanse and dry promptly and thoroughly after each incontinent episode, apply barrier cream as indicated [NURS] + H edit pn keep head of bed at lowest level possible to prevent shearing [NURS] + H edit pn weekly skin observation by licensed nurse [Licensed Nurse] + H [K]
edit pn Requires assistance with bed mobility, transfers, toileting, personal hygiene/ bathing, and eating related to H	New Goal New Custom Goal edit pn Maintain ability to _____. Will improve ability to _____. Will be appropriately groomed at all times. H	New Intervention New Custom Intervention edit pn Appropriate praise for attempts and accomplishments. [NURS,ACST,SSST] H

Care Plan Detail screen showing "RESOLVED: Potential for alteration in comfort R/T" with associated resolved goals and interventions in pink.

17. Personalize the focus

Some focuses display a yellow triangle icon, indicating that personalization is required. Hovering over or clicking the icon may provide additional information. The system expects you to customize the focus, goal, or intervention with resident-specific details rather than relying only on preset library options.

The screenshot displays the 'Care Plan Detail' screen. At the top, there's a 'Department' dropdown set to 'All Nursing'. Below this are tabs for 'New Focus', 'New Custom Focus', 'Printable View', 'Back', 'Care Plan PN', 'New Alert', and 'Jump to MDS'. The main content area is divided into three columns: 'Focus', 'Goals', and 'Interventions/Tasks'. In the 'Focus' column, the item 'edit pn Potential for skin breakdown R/T' is highlighted, with a yellow triangle icon next to it. A mouse cursor is hovering over this icon. The 'Goals' column shows 'New Goal' and 'New Custom Goal' options. The 'Interventions/Tasks' column lists various tasks with checkboxes for 'edit pn' and 'New Intervention'.

Care Plan Detail screen with a yellow triangle icon next to "Potential for skin breakdown R/T" and the cursor near the icon.

To remove the personalization warning, edit the focus, goal, or intervention to include specific information about the resident, such as specific risk factors, locations of concern, or individualized care instructions. Once personalized, the yellow triangle icon disappears, indicating the focus is now tailored to the resident's needs.

Care Plan Detail screen after personalization, with the yellow triangle icon no longer visible next to "Potential for skin breakdown R/T."

18. Review the updated care plan

Confirm that resolved focuses are clearly marked and that personalized focuses no longer display the warning icon. Ensure all goals and interventions are up to date and specific to the resident.

By following these steps, you can resolve focuses that are no longer relevant and ensure all care plan items are properly personalized for each resident.

Reviewing, printing, and searching the care plan

19. Print the care plan

Click the **Printable View** or **Care Plan PN** button to open print options. In the **Print Options** window, select your desired settings:

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- Ensure **Care Plan** is checked.
- Optionally, check **Include Resolved/Cancelled Items** to print all items, including those marked as resolved.
- Additional options include displaying by department, setting a revision history range, excluding certain dates, including progress notes, or adding a signature page.

Click the **Print** button to generate the care plan report.

Created by: ulaccess	for beauty parlor appointment as per family.		
	• encourage resident to participate as much as possible	NURS	
	• explain all procedures in simple terms prior to performing	ACST	
	• O.T. and/or P.T. to evaluate and treat as needed	SSST	
	• Oral hygiene in morning and at bedtime. Offer fluids between meals.	NURS	
	• Set up with equipment in easy reach. Hand one item at a time. Give verbal cues to perform appropriate task.	OT	
	• Set up with grooming items in easy reach. Verbal cues and assistance pm.	PT	
		NURS	

Allergies	To Be Determined	D.O.B.	03/01/1957	Physician	
Diagnosis	No Medical Diagnosis Found.				
Facility	(train) FACILITY_12				
Resident	Aldrich, Arica (7676867)	Admission Date	08/17/2026	Location	2E63ECA4- 212 A

Aldrich, Arica (7676867) Page 1 of 4

Focus	Goal	Interventions/Tasks	Position	Freq/Resolved
• RESOLVED: Potential for alteration in comfort R/T Date Initiated: 08/17/2026 Created for clearance.	• RESOLVED: will demonstrate comfort by no evidence of facial grimacing or restlessness Reassess and record date.	• RESOLVED: Alternate pain relief methods i.e. massage, diversional activity • RESOLVED: Medicate as ordered. observe and record response.	NURS ACST SSST Licensed	08/18/2026 08/18/2026

Print Options dialog open over the Care Plan Detail screen, with "Care Plan" and "Include Resolved/Cancelled Items" checked and the Print button highlighted.

20. View the printed care plan report

The printed care plan report opens in a new window or tab. The report includes:

- Resident details (name, ID, facility, admission date, location, allergies, diagnosis, date of birth, physician).
- A summary table listing each focus, goal, and interventions/tasks, along with position and frequency/resolved date.

For example, you may see "RESOLVED: Potential for alteration in comfort R/T" with its associated resolved interventions. Review the report for completeness and accuracy.

Created by: uiaaccess

for beauty parlor appointment as per family.

- encourage resident to participate as much as possible NURS ACST SSST NURS
- explain all procedures in simple terms prior to performing NURS OT PT NURS
- O.T. and/or P.T. to evaluate and treat as needed NURS ACST SSST NURS
- Oral hygiene in morning and at bedtime. Offer fluids between meals.
- Set up with equipment in easy reach. Hand one item at a time. Give verbal cues to perform appropriate task.
- Set up with grooming items in easy reach. Verbal cues and assistance pm.

Alergies To Be Determined **D.O.B.** 03/01/1957 **Physician**

Diagnosis No Medical Diagnosis Found.

Facility (train) FACILITY_12

Resident Aldrich, Arica (7676867) **Admission Date** 08/17/2026 **Location** 2E63ECA4- 212 A

Aldrich, Arica (7676867) Page 1 of 4

Care Plan Report

Focus	Goal	Interventions/Tasks	Position	Freq/Resolved
• RESOLVED: Potential for alteration in comfort R/T Date Initiated: 08/17/2026 Created for uiaaccess	• RESOLVED: will demonstrate comfort by no evidence of facial grimacing or restlessness Revised on 08/18/2026	• RESOLVED: Alternate pain relief methods i.e. massage, diversional activity • RESOLVED: Medicate as ordered, observe and record response.	NURS ACST SSST Licensed	08/18/2026 08/18/2026

Care Plan Report PDF showing resident details and a summary table of focuses, goals, and interventions/tasks.

21. Add a progress note

To document additional information, click the **New Alert** or **Progress Note** button. In the **New Progress Note** window:

- Confirm the resident's name and ID are correct.
- Select the note type (for example, "MDS / Care Plan Note").
- Optionally, link the note to a previous note or care plan item/task.
- Set the effective date and time.
- Enter relevant notes in the provided field.

- Click **SIGN** to save and finalize the note, or **SAVE AS DRAFT** to save it for later editing.

1 of 4 Automatic Zoom

Created by: ulaccess

for beauty parlor appointment as per family.

- encourage resident to participate as much as possible NURS
ACST
SSST
- explain all procedures in simple terms prior to performing NURS
- O.T. and/or P.T. to evaluate and treat as needed NURS
OT
PT
- Oral hygiene in morning and at bedtime. Offer fluids between meals. NURS
- Set up with equipment in easy reach. Hand one item at a time. Give verbal cues to perform appropriate task. NURS
ACST
SSST
- Set up with grooming items in easy reach. Verbal cues and assistance pm. NURS

Allergies To Be Determined D.O.B. 03/01/1957 Physician

Diagnosis No Medical Diagnosis Found.

Facility (train) FACILITY_12

Resident Aldrich, Arica (7676867) Admission Date 08/17/2026 Location 2E63ECA4- 212 A no Image Found

Aldrich, Arica (7676867) Page 1 of 4

Care Plan Report

Focus	Goal	Interventions/Tasks	Position	Freq/Resolved
• RESOLVED: Potential for alteration in comfort R/T Date Initiated: 08/17/2026 Created by: ulaccess	• RESOLVED: will demonstrate comfort by no evidence of facial grimacing or restlessness Responsible nurse: ulaccess	• RESOLVED: Alternate pain relief methods i.e. massage, diversional activity • RESOLVED: Medicate as ordered. observe and record response.	NURS ACST SSST Licensed	08/18/2026 08/18/2026

New Progress Note dialog open, showing fields for type, follow-up, care plan item/task, effective date, and notes, with SIGN and SAVE AS DRAFT buttons.

22. Set a new alert for the resident

Click the **New Alert** button on the Care Plan Detail screen. This lets you create an alert specific to the resident, ensuring important information is flagged for care staff. Follow the on-screen prompts to complete the alert setup.

The screenshot displays the 'Care Plan Detail' screen. At the top, there's a navigation bar with a zoom control set to 'Automatic Zoom'. The main content area is titled 'Care Plan Report' and contains a table with the following data:

Focus	Goal	Interventions/Tasks	Position	Freq/Resolved
• Requires assistance with bed mobility, transfers, toileting, personal hygiene/bathing, and eating related to Date Initiated: 08/17/2026 Created by: uiaacess	• Maintain ability to _____. Will improve ability to _____. Will be appropriately groomed at all times.	• Appropriate praise for attempts and accomplishments.	NURS	
			ACST	
			SSST	
		• Brush/comb hair daily. Shampoo 2 times per week o bath/shower days or arrange for beauty parlor appointment as per family.	NURS	
		• encourage resident to participate as much as possible	NURS	
		• explain all procedures in simple terms prior to performing	ACST	
			SSST	
				NURS
		• O.T. and/or P.T. to evaluate and treat as needed	NURS	
			OT	
			PT	
			NURS	
		• Oral hygiene in morning and at bedtime. Offer fluids between meals.		
		• Set up with equipment in easy reach. Hand one item at a time. Give verbal cues to perform appropriate task.	NURS	
			ACST	
			SSST	
		• Set up with grooming items in easy reach. Verbal cues and assistance pm.	NURS	

Below the table, there's a section for resident information:

Allergies	To Be Determined	D.O.B.	03/01/1957	Physician	
Diagnosis	No Medical Diagnosis Found.				
Facility	(train) FACILITY_12				
Resident	Aldrich, Arica (7676867)	Admission Date	08/17/2026	Location	2E63ECA4- 212 A

At the bottom right, there's a placeholder for a resident photo labeled 'No Image Found'. The footer shows 'Aldrich, Arica (7676867)' and 'Page 1 of 4'.

Care Plan Detail screen with the cursor over the New Alert button.

23. Search within the care plan

Use the **Search** box at the top right of the Care Plan Detail screen to find specific terms. Enter a keyword, for example "assist," and press Enter. The system highlights all instances of the search term in the Focus, Goals, and Interventions/Tasks columns. This feature is useful for quickly locating specific interventions, aids, or terms within a large care plan.

The screenshot displays the PointClickCare interface for a Care Plan Detail. At the top, there's a navigation bar with 'HOME', 'ADMIN', 'CLINICAL', and 'REPORTS'. A search bar is located at the top right, with the text 'Search resident, room' and a 'SEARCH' button. Below the navigation bar, the 'Care Plan Detail' section shows the resident's name 'Aldrich, Arica (7676867)' and the department 'Nursing'. A search filter is set to 'assist'. The main content area is divided into three columns: 'Focus', 'Goals', and 'Interventions/Tasks'. The 'Focus' column contains one item: 'edit pn Increased potential for falls related to H'. The 'Goals' column contains two items: 'edit pn minimize risks of falls and fall related injury through next review date H' and 'edit pn Resident will have no fall related injuries through next review date. H'. The 'Interventions/Tasks' column contains several items, including 'edit pn Assist resident with transfers and ambulation as needed [NURS] H', 'edit pn Clear pathways, adequate lighting, proper footwear. [NURS,ACST,SSST] H', 'edit pn keep bed in lowest position and fall mats in place if indicated [NURS] H', 'edit pn Keep room clutter free [NURS,ACST,SSST] H', 'edit pn offer and assist with toileting needs pm and as indicated [NURS] H', 'edit pn therapy to eval and treat as indicated [Therapist,NURS] H', 'edit pn Watch for dizziness when changing position from sitting to standing. Encourage to pause for a few minutes. [NURS,ACST,SSST] H', 'NO ASSIGNED TASKS', 'edit pn Appropriate praise for attempts and accomplishments. [NURS,ACST,SSST] H', 'edit pn Brush/comb hair daily. Shampoo 2 times per week o bath/shower days or arrange for beauty parlor appointment as per family. [NURS] H', 'edit pn encourage resident to participate as much as possible [NURS,ACST,SSST] H', 'edit pn explain all procedures in simple terms prior to performing [NURS] H', 'edit pn O.T. and/or P.T. to evaluate and treat as needed [NURS,OT,PT] H', 'edit pn Oral hygiene in morning and at bedtime. Offer fluids between meals. [NURS] H', 'edit pn Set up with equipment in easy reach. Hand one item at a time. Give verbal cues to perform appropriate task. [NURS,ACST,SSST] H', and 'edit pn Set up with grooming items in easy reach. Verbal cues and assistance pm. [NURS] H'. The search term 'assist' is highlighted in yellow in the original image.

Care Plan Detail screen showing search results for "assist," with all instances highlighted in yellow.

24. Clear the search

To remove the search filter, delete the text from the search box and press Enter. The care plan view returns to normal, displaying all items without highlights.

The screenshot displays the PointClickCare interface for a resident's care plan. At the top, there's a navigation bar with 'HOME', 'ADMIN', 'CLINICAL', and 'REPORTS'. The 'CLINICAL' tab is active. Below this, the 'Care Plan Detail' section shows the resident's name 'Aldrich, Arica (7676867)' and a search bar with 'assist' entered. The search results are displayed in a table with three columns: Focus, Goals, and Interventions/Tasks. The 'Focus' column lists items like 'Increased potential for falls related to H'. The 'Goals' column lists goals like 'Minimize risks of falls and fall related injury through next review date H'. The 'Interventions/Tasks' column lists tasks like 'Assist resident will transfers and ambulation as needed'. The search results are highlighted in yellow. The interface also includes a 'Department' dropdown set to 'All' and 'Nursing', and a 'Showing search results for "assist"' message.

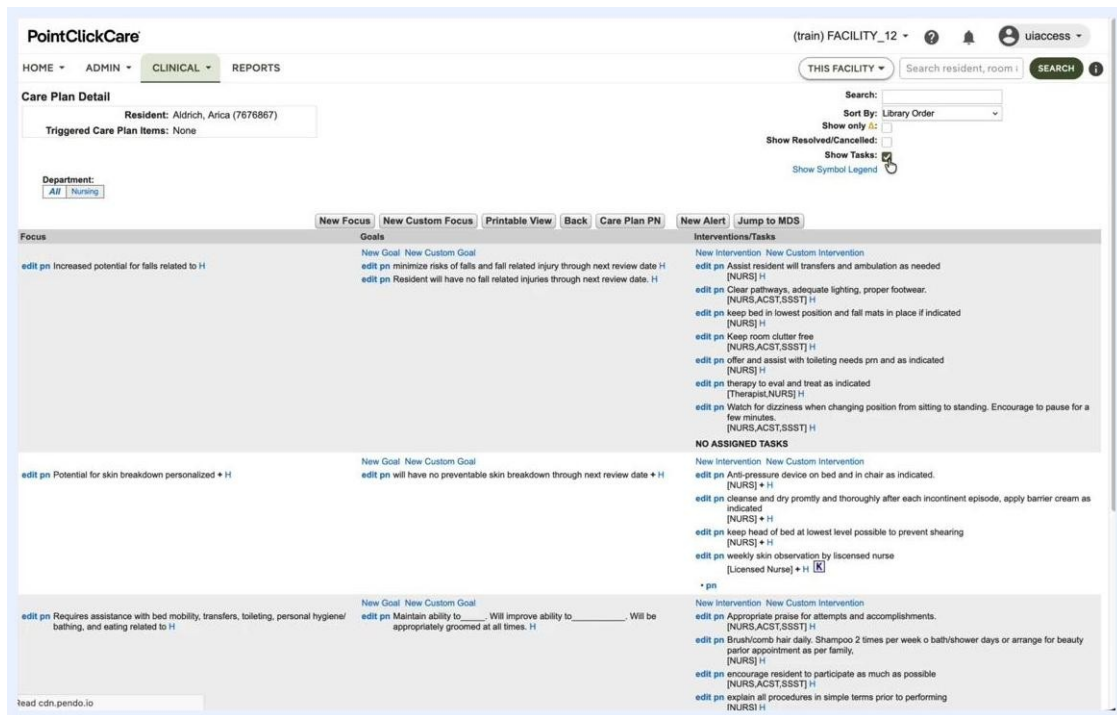
Care Plan Detail screen with the search box in use and highlighted results.

By following these steps, you can efficiently review, print, document, and search within a resident's care plan, ensuring all information is accessible and up to date for quality resident care.

Filtering care plan items by personalization requirement

25. Filter care plan items by personalization requirement

Locate the **Show only** dropdown in the Care Plan Detail screen. Select **Personalization required** to filter and display only those items that require personalization. When this filter is active, resolved or canceled items are not visible. The **Show Tasks** checkbox lets you display tasks that appear on the Kardex for interventions.



Care Plan Detail screen with "Show only: Personalization required" and "Show Tasks" options highlighted, used to adjust the visible interventions and tasks.

26. Understand interventions displayed on the Kardex

Review the Interventions/Tasks column in the Care Plan Detail screen. Identify interventions with a small **K** icon next to them; this indicates the intervention will be available on the Kardex. Hover over the **K** icon to see the tooltip "Shows on Kardex."

The screenshot displays the PointClickCare interface for a resident's care plan. The top navigation bar includes 'HOME', 'ADMIN', 'CLINICAL', and 'REPORTS'. The 'CLINICAL' tab is selected. The 'Care Plan Detail' section shows the resident's name, 'Aldrich, Arica (7676867)', and a list of triggered care plan items. The 'Department' is set to 'Nursing'. The 'Interventions/Tasks' column lists various care tasks, some of which are marked with a small 'K' icon, indicating they are available on the Kardex. A tooltip 'Shows on Kardex' is visible over one of the 'K' icons.

Care Plan Detail screen showing interventions with a small "K" icon, indicating availability on the Kardex, with the tooltip "Shows on Kardex" visible.

27. View the Kardex for a resident

Select the desired resident, for example Arica Aldrich, from the list, and open the Kardex to view actionable care plan items. The Kardex displays specific actions required for the resident, such as:

- Weekly skin observation by licensed nurse
- Transferring
- Bathing (specify)
- Daily check for skin integrity during turning

The Kardex is designed as a practical document for CNAs or nurses, summarizing actionable tasks.

PointClickCare (train) FACILITY_12 uiaccess

HOME ADMIN CLINICAL REPORTS

Care Plan Detail Resident: Aldrich, Arica (7676867)

Triggered Care Plan Items: None

Department: All Nursing

THIS FACILITY Search resident, room SEARCH

Search: Sort By: Library Order Show only: Show Resolved/Cancelled: Show Tasks: Show Symbol Legend

New Focus New Custom Focus Printable View Back Care Plan PN New Alert Jump to MDS

Focus Goals

edit pn Increased potential for falls related to H

edit pn minimize risks of falls and fall related injury through next review date H

edit pn Resident will have no fall related injuries through next review date. H

Interventions/Tasks

New Intervention: New Custom Intervention

edit pn Assist resident will transfers and ambulation as needed [NURS] H

edit pn Clear pathways, adequate lighting, proper footwear. [NURS,ACST,SSST] H

edit pn keep bed in lowest position and fall mats in place if indicated [NURS] H

edit pn Keep room clutter free [NURS,ACST,SSST] H

edit pn offer and assist with toileting needs pm and as indicated [NURS] H

edit pn therapy to eval and treat as indicated [Therapist,NURS] H

edit pn Watch for dizziness when changing position from sitting to standing. Encourage to pause for a few minutes. [NURS,ACST,SSST] H

NO ASSIGNED TASKS

New Intervention: New Custom Intervention

edit pn Anti-pressure device on bed and in chair as indicated. [NURS] + H

edit pn cleanse and dry promptly and thoroughly after each incontinent episode, apply barrier cream as indicated [NURS] + H

edit pn keep head of bed at lowest level possible to prevent shearing [NURS] + H

edit pn weekly skin observation by licensed nurse [Licensed Nurse] + H

New Intervention: New Custom Intervention

edit pn Appropriate praise for attempts and accomplishments. [NURS,ACST,SSST] H

edit pn Brush/comb hair daily. Shampoo 2 times per week o bath/shower days or arrange for beauty parlor appointment as per family. [NURS] H

edit pn encourage resident to participate as much as possible [NURS,ACST,SSST] H

edit pn explain all procedures in simple terms prior to performing [NURS] H

Kardex document for resident Arica Aldrich, showing actionable care plan items such as skin care, transferring, bathing, and mobility.

Conducting a care plan review

28. Initiate a new care plan review

In the resident's profile, ensure you are on the **CARE PLAN** tab. Click the **New Review** button in the Review History section to start a new care plan review. A **Care Plan Review** dialog appears. Enter the following details:

- **Review Start Date:** 8/18/2026
- **Target Completion Date:** 11/15/2026
- **Assign Reviewers:** Select from the dropdown (for example, Nursing – None Assigned)

Click **Save** to create the new review.

The screenshot shows the PointClickCare web application interface. At the top, there's a navigation bar with 'HOME', 'ADMIN', 'CLINICAL', and 'REPORTS'. The 'CLINICAL' tab is active. Below the navigation bar, the patient record for 'Aldrich, Arica (7676867)' is displayed. The patient's DOB is 3/1/1957 (69/Male), and their location is 2E63ECA4-212-A. A 'Care Plan Review' dialog box is open in the center, showing fields for 'Review Start Date' (8/18/2026), 'Target Completion Date' (11/15/2026), and 'Assign Reviewers' (Nursing: None Assigned). The 'Save' button is highlighted. The background shows the patient's care plan history table with columns for 'Start Date' and 'Target Completion Date'.

Care Plan Review dialog open, showing fields for Review Start Date (8/18/2026), Target Completion Date (11/15/2026), and Assign Reviewers (Nursing: None Assigned), with the Save button highlighted.

29. Verify the new review entry

After saving, confirm that a new line appears in the Review History table. The new review entry should display a Start Date of 8/18/2026, a Target Completion Date of 11/15/2026, and a blank Completed Date until the review is completed. The care plan may be grayed out, indicating it is currently under review.

30. Edit or manage review assignments

In the Review History table, use the **edit**, **del**, **reassign**, or **print** links to manage the review as needed. Click **edit** to modify review details, **reassign** to change the assigned reviewer, or **print** to print the review details.

PointClickCare (train) FACILITY_12 uiaccess

HOME ADMIN CLINICAL REPORTS

THIS FACILITY Search resident, room SEARCH

Search: Sort By: Library Order Show only: Show Resolved/Cancelled: Show Tasks: Show Symbol Legend

Care Plan Detail Resident: Aldrich, Arica (7676867) Review Start Date: 8/18/2026 Target Completion Date: 11/15/2026 Triggered Care Plan Items: None

Department: All Nursing

New Focus New Custom Focus Printable View Back Care Plan PN New Alert Jump to MDS

Focus Goals

edit pn Increased potential for falls related to H New Goal: New Custom Goal edit pn minimize risks of falls and fall related injury through next review date H edit pn Resident will have no fall related injuries through next review date. H

edit pn Potential for skin breakdown personalized + H New Goal: New Custom Goal edit pn will have no preventable skin breakdown through next review date + H

edit pn Requires assistance with bed mobility, transfers, toileting, personal hygiene/ bathing, and eating related to H New Goal: New Custom Goal edit pn Maintain ability to _____. Will improve ability to _____. Will be appropriately groomed at all times. H

Interventions/Tasks

New Intervention: New Custom Intervention

edit pn Assist resident will transfers and ambulation as needed (NURS) H

edit pn Clear pathways, adequate lighting, proper footwear. (NURS,ACST,SSST) H

edit pn keep bed in lowest position and fall mats in place if indicated (NURS) H

edit pn Keep room clutter free (NURS,ACST,SSST) H

edit pn offer and assist with toileting needs pm and as indicated (NURS) H

edit pn therapy to eval and treat as indicated (Therapist,NURS) H

edit pn Watch for dizziness when changing position from sitting to standing. Encourage to pause for a few minutes. (NURS,ACST,SSST) H

NO ASSIGNED TASKS

New Intervention: New Custom Intervention

edit pn Anti-pressure device on bed and in chair as indicated. (NURS) + H

edit pn cleanse and dry promptly and thoroughly after each incontinent episode, apply barrier cream as indicated (NURS) + H

edit pn keep head of bed at lowest level possible to prevent shearing (NURS) + H

edit pn weekly skin observation by licensed nurse (Licensed Nurse) + H

New Intervention: New Custom Intervention

edit pn Appropriate praise for attempts and accomplishments. (NURS,ACST,SSST) H

edit pn Brush/comb hair daily. Shampoo 2 times per week o bath/shower days or arrange for beauty parlor appointment as per family. (NURS) H

edit pn encourage resident to participate as much as possible (NURS,ACST,SSST) H

edit pn explain all procedures in simple terms prior to performing (NURS) H

Loading up cdn.pendo.io...

Review History table showing options to del, edit, reassign, and print for each review entry.

31. Assign departmental responsibility

Click on a review entry to open the Care Plan Reviews screen, which lists the following fields:

- **Department:** (for example, Nursing)
- **Assigned To:** (blank if not yet assigned)
- **Reviewed By:** (blank until signed)
- **Completed Date:** (blank until signed)

Use the **edit** link to update department or assignment details.

32. Sign off on the care plan review

Once the review is ready, click the **sign** link next to the department. After signing, the **Reviewed By** and **Completed Date** fields populate, for example Reviewed By: uiaccess, Completed Date: 8/18/2026. The row is highlighted in green, indicating completion.

The screenshot displays the PointClickCare interface for a Care Plan Detail. The top navigation bar includes 'HOME', 'ADMIN', 'CLINICAL', and 'REPORTS'. The 'CLINICAL' tab is active. The 'Care Plan Detail' section shows the following information:

- Resident: Aldrich, Arica (7676867)
- Review Start Date: 8/18/2026
- Target Completion Date: 11/15/2026
- Triggered Care Plan Items: None
- Department: All | Nursing

The 'Focus' section is divided into 'Goals' and 'Interventions/Tasks'. The 'Goals' section contains three items, each with an 'edit pn' link and a 'sign' link. The 'Interventions/Tasks' section contains several items, each with an 'edit pn' link and a 'sign' link. The row for the goal 'edit pn Potential for skin breakdown personalized + H' is highlighted in green, indicating completion. The 'sign' link next to this row is labeled 'uiaccess' and '8/18/2026'.

Care Plan Reviews screen showing the Nursing department review signed by uiaccess, completed date 8/18/2026, with the row highlighted in green.

33. Review and edit care plan focuses and interventions

Go to the **Care Plan Detail** screen to view all focuses, goals, and interventions. Each focus, for example "Potential for skin breakdown personalized," can be edited by clicking **edit pn**. Review the associated goals and interventions/tasks for each focus, and use the **edit pn** and **New Custom Goal/Intervention** links to update or add new items as needed.

Care Plan Detail screen showing multiple focuses, goals, and interventions with edit options.

By following these steps, you can initiate, assign, manage, and complete care plan reviews, as well as update care plan focuses and interventions for each resident. This ensures all care plan documentation is current, reviewed by the appropriate departments, and actionable for care staff.

34. Verify care plan detail and saved status

After completing edits and reviews, confirm that the care plan is saved. Navigate to the **Care Plan Detail** screen for the resident (for example, Aldrich, Arica) and review the following sections:

- **Focus:** Lists all current care plan focuses, such as "Increased potential for falls related to H," "Potential for skin breakdown personalized," and "Requires assistance with bed mobility..."

- **Goals:** Shows associated goals for each focus, such as "minimize risks of falls" and "will have no preventable skin breakdown."
- **Interventions/Tasks:** Displays interventions and tasks for each focus, with options to **edit pn** or add new interventions.

Use the **edit pn** link to modify any focus, goal, or intervention as needed, and confirm that all changes are reflected and saved in the system.

Care Plan Detail screen showing focuses, goals, and interventions with edit options, with the cursor pointing to "edit pn" for "Potential for skin breakdown personalized."

35. Return to the resident profile and confirm review history

Navigate back to the resident's main profile by selecting the **CARE PLAN** tab. Review the Care Plan section to confirm:

- All review entries are listed in the Review History table.
- Each review displays the correct Start Date, Target Completion Date, and Completed Date.
- The care plan status reflects all recent updates and completions.

Use the **view** or **print** links to access or print review details as needed.

Care Plan Detail

Resident: Aldrich, Arica (7676867)

Triggered Care Plan Items: None

Department: All Nursing

Search: []

Sort By: Library Order

Show only []

Show Resolved/Cancelled: []

Show Tasks: []

Show Symbol Legend

New Focus New Custom Focus Printable View Back Care Plan Pn New Alert Jump to MDS

Focus	Goals	Interventions/Tasks
edit pn Increased potential for falls related to H	New Goal New Custom Goal edit pn minimize risks of falls and fall related injury through next review date H edit pn Resident will have no fall related injuries through next review date. H	New Intervention New Custom Intervention edit pn Assist resident will transfers and ambulation as needed (NURS) H edit pn Clear pathways, adequate lighting, proper footwear. (NURS,ACST,SSST) H edit pn keep bed in lowest position and fall mats in place if indicated (NURS) H edit pn Keep room clutter free (NURS,ACST,SSST) H edit pn offer and assist with toileting needs pm and as indicated (NURS) H edit pn therapy to eval and treat as indicated (Therapist,NURS) H edit pn Watch for dizziness when changing position from sitting to standing. Encourage to pause for a few minutes. (NURS,ACST,SSST) H
edit pn Potential for skin breakdown personalized H	New Goal New Custom Goal edit pn will have no preventable skin breakdown through next review date H	NO ASSIGNED TASKS New Intervention New Custom Intervention edit pn Anti-pressure device on bed and in chair as indicated. (NURS) H edit pn cleanse and dry promptly and thoroughly after each incontinent episode, apply barrier cream as indicated (NURS) H edit pn keep head of bed at lowest level possible to prevent shearing (NURS) H edit pn weekly skin observation by licensed nurse (Licensed Nurse) H [K]
edit pn Requires assistance with bed mobility, transfers, toileting, personal hygiene/ bathing, and eating related to H	New Goal New Custom Goal edit pn Maintain ability to _____. Will improve ability to _____. Will be appropriately groomed at all times. H	New Intervention New Custom Intervention edit pn Appropriate praise for attempts and accomplishments. (NURS,ACST,SSST) H edit pn Brush/comb hair daily. Shampoo 2 times per week o bath/shower days or arrange for beauty parlor appointment as per family. (NURS) H edit pn encourage resident to participate as much as possible (NURS,ACST,SSST) H edit pn explain all procedures in simple terms prior to performing (NURS) H edit pn O.T. and/or P.T. to evaluate and treat as needed (NURS,OT,PT) H edit pn Oral hygiene in morning and at bedtime. Offer fluids between meals. (NURS) H edit pn Set up with equipment in easy reach. Hand one item at a time. Give verbal cues to perform

javascript:editNeed(2931904,2931902)

Resident profile CARE PLAN tab showing completed review history with all relevant dates, with options to view or print.

What's next

By completing these final steps, you ensure that all care plan edits, reviews, and documentation are properly saved and reflected in the system. The Care Plan Detail and Review History screens provide a complete record of care planning activities for each resident, supporting compliance and quality care delivery. Now that you know how to create care plans in PointClickCare, you can continue reviewing focuses regularly, personalizing items as needed, and completing scheduled reviews to keep each resident's care plan current.