

How to Create an Account Hierarchy in Oracle Fusion

Account hierarchies in Oracle Fusion Financials are structured using "trees," which are hierarchical data models. These hierarchies are foundational for managing and reporting financial data within the General Ledger (GL) applications. This guide walks you through how to create an account hierarchy in Oracle Fusion, from understanding tree structures to building, importing, and verifying the hierarchy end to end.

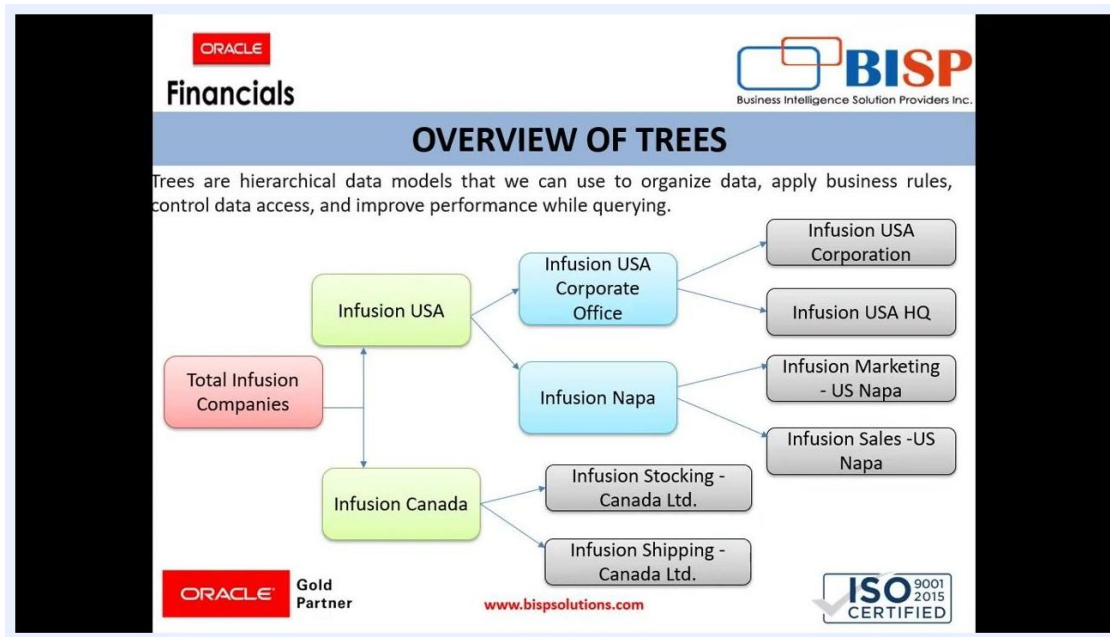
Prerequisites

- Access to an Oracle Fusion Financials implementation project.
- A value set already defined in the chart of accounts (for example, "Fusion Accounts") in which you will enable the hierarchy.
- Microsoft Excel to work with the FBDI (file-based data import) template.
- Appropriate privileges to access **Manage Account Hierarchies**, **Scheduled Processes**, and implementation project task lists.

Understanding account hierarchies

1. Understand what account hierarchies represent

Account hierarchies in Oracle Fusion Financials are built on "trees," which are hierarchical data models used to organize and report financial data within the General Ledger (GL) applications.



Title slide showing "Oracle Fusion Financials - Account Hierarchies" with consulting and certification details, and icons for Financials, Workforce, Capex, Projects, CRM

2. Recognize the primary uses of account hierarchies

Account hierarchies serve several key purposes:

- Organize data efficiently.
- Apply business rules.
- Control data access.
- Improve performance during data queries.
- Support financial reports, Smart View inquiries, allocation definitions, cross-validation rules, and revaluation definitions.

3. Review an example hierarchy structure

A typical hierarchy has a root node with multiple branches representing organizational entities. In the example used throughout this guide:

- The root node is "Total Infusion Companies."

- Two main branches extend from it: "Infusion USA" and "Infusion Canada."
- "Infusion USA" further branches into "Infusion USA Corporate Office" and "Infusion Napa."
- "Infusion USA Corporate Office" branches into "Infusion USA Corporation" and "Infusion USA HQ."
- "Infusion Napa" branches into "Infusion Marketing - US Napa" and "Infusion Sales - US Napa."
- "Infusion Canada" branches into "Infusion Stocking - Canada Ltd." and "Infusion Shipping - Canada Ltd."

Each node represents an organizational entity, and the structure allows for clear parent-child relationships.

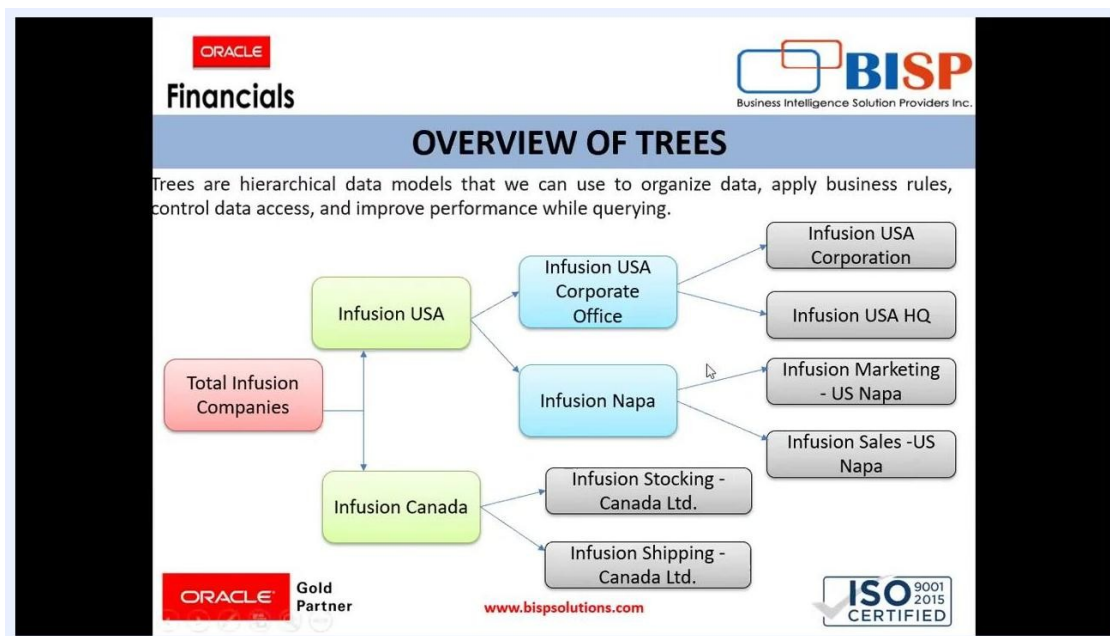


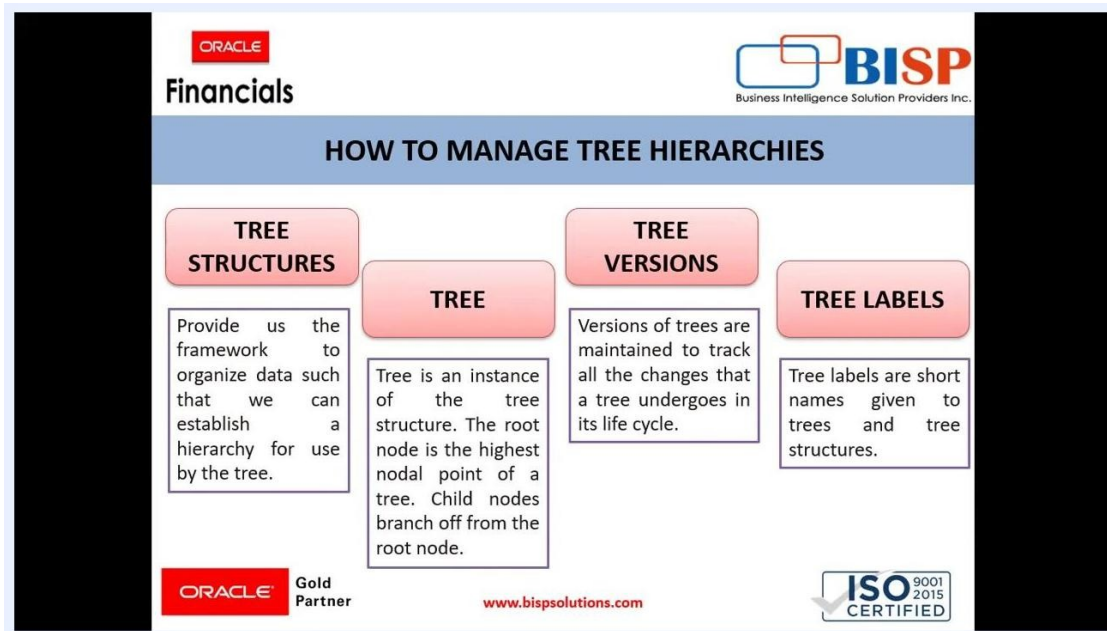
Diagram showing the hierarchical structure of "Total Infusion Companies" with branches for Infusion USA and Infusion Canada, and their respective child nodes

4. Learn the key terminology

Before building a hierarchy, it helps to understand these core concepts:

- **Tree Structures:** Provide the framework to organize data so that you can establish a hierarchy for use by the tree.
- **Tree:** An instance of the tree structure. The root node is the highest nodal point of a tree, and child nodes branch off from the root node.

- **Tree Versions:** Versions of trees are maintained to track all the changes that a tree undergoes in its life cycle.
- **Tree Labels:** Short names given to trees and tree structures.



Screen showing the four key components: Tree Structures, Tree, Tree Versions, Tree Labels, each with a definition, under the heading "How to Manage Tree Hierarchies"

With this foundational understanding of account hierarchies, their structure, and essential components, you're ready to create one in Oracle Fusion.

Creating the account hierarchy

5. Navigate to the Manage Account Hierarchies task

You will use the file-based data import (FBDI) technique to import account hierarchies into your Oracle Fusion instance. Start by locating the task in your implementation project:

- Go to your implementation project dashboard.
- Locate the task list and find **Manage Account Hierarchies**.

- Click the **Go to Task** icon next to **Manage Account Hierarchies**.

Basic Information

Name: Fusion Financial Project
Code: FUSION_FINANCIAL_PROJECT
Status: In Progress
Assigned To: CASEY BROWN
Start Date: 1/1/22
Finish Date:

Task Lists and Tasks

Actions: View, Format, Freeze, Detach, Assign Tasks, Edit Status, Show Business Objects

Task: manage chart of account

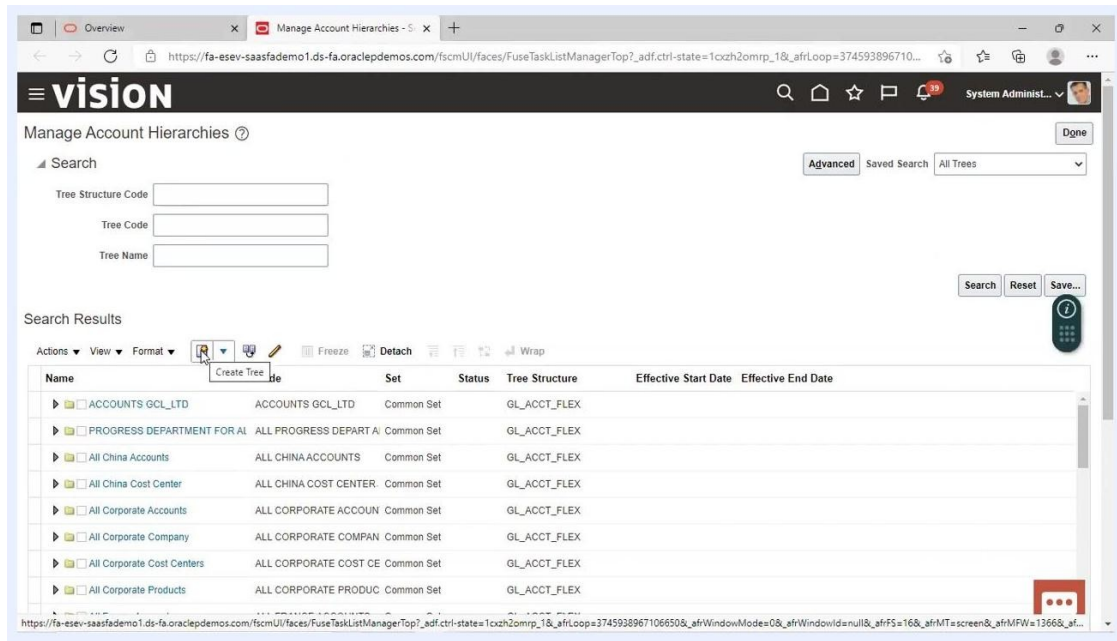
Task	Help	Go to Task	Selected Scope	Status	Predecessor Tasks	Assigned To	Due Date	Assignment Permission	Authorized Roles	Notes	View Reports
Manage Account Hierarchy Labels	?			In Progress	0	CASEY BROWN				0	
Manage Account Hierarchies	?			In Progress	0	CASEY BROWN				0	
Publish Account Hierarchies	?			In Progress	0					0	
Manage Account Combinations	?			In Progress	0					0	
Manage Shorthand Aliases	?			In Progress	0					0	
Manage Segment Value Security Rules	?			In Progress	0					0	
Manage Cross-Validation Rules	?			In Progress	0					0	
Manage Chart of Accounts Mappings	?			In Progress	0					0	
Manage Chart of Accounts Synchronization with DRM	?			In Progress	0					0	

Implementation project dashboard showing the "Manage Account Hierarchies" task highlighted, with the "Go to Task" icon selected

The **Manage Account Hierarchies** screen displays a list of all trees already created in the system.

6. Create a new tree

Click the **Create Tree** icon (the folder with a plus sign) above the search results.



Manage Account Hierarchies screen with the "Create Tree" icon highlighted, showing existing trees and search fields

7. Enter the tree definition details

On the **Manage Account Hierarchies: Specify Definition** form, fill in the following fields:

- **Name:** Enter "Fusion Tree".
- **Code:** Enter "Fusion Tree".
- **Tree Structure:** Click the dropdown and select "Accounting Flexfield Hierarchy".
- (Optional) Enter a description if needed.
- (Optional) Select an icon image if desired.

Click **Next** to proceed.

Manage Account Hierarchies

Search

Tree Structure Code

Tree Code

Tree Name

Advanced Saved Search All Trees

Search Results

Actions View Format Create Tree Edit Freeze Detach Wrap

Name	Set	Status	Tree Structure	Effective Start Date	Effective End Date
ACCOUNTS GCL_LTD	ACCOUNTS GCL_LTD	Common Set	GL_ACCT_FLEX		
PROGRESS DEPARTMENT FOR AI	ALL PROGRESS DEPART AI	Common Set	GL_ACCT_FLEX		
All China Accounts	ALL CHINA ACCOUNTS	Common Set	GL_ACCT_FLEX		
All China Cost Center	ALL CHINA COST CENTER	Common Set	GL_ACCT_FLEX		
All Corporate Accounts	ALL CORPORATE ACCOUN	Common Set	GL_ACCT_FLEX		
All Corporate Company	ALL CORPORATE COMPAN	Common Set	GL_ACCT_FLEX		
All Corporate Cost Centers	ALL CORPORATE COST CE	Common Set	GL_ACCT_FLEX		
All Corporate Products	ALL CORPORATE PRODUC	Common Set	GL_ACCT_FLEX		

Specify Definition form for creating a new tree, with "Fusion Tree" entered as Name and Code, and "Accounting Flexfield Hierarchy" selected as Tree Structure

8. Bind the value set code for the hierarchy

In the **Data Source Parameters** section, locate the **Bind_ValueSetCode** field and enter the value set code in which you are enabling the hierarchy — for example, "FusionAccount".

Manage Account Hierarchies: Specify Definition

1 Specify Definition 2 Specify Labels 3 Specify Access Rules

Back Next Submit Cancel

* Name Fusion Tree

* Code Fusion Tree

* Tree Structure Accounting Flexfield Hierarchy

Description

Icon Image

Preview

Data Source Parameters

Actions View Format Clear Reset Save Freeze Detach Wrap

Name	Base Value	Value
Accounting Flexfield Hierarchy Detail Values		
VIEW_CRITERIA_NAME*	Hierarchica/ValueSetCriteria	HierarchicalValueSetCriteria
Bind_ValueSetCode*		FusionAccount
Bind_SummaryFlag*	N	N
Accounting Flexfield Hierarchy Parent Values		

Data Source Parameters section with "Bind_ValueSetCode" being filled in as "FusionAccount" for the new tree

9. Enter the parent value set code for the hierarchy

In the **Accounting Flexfield Hierarchy Parent Values** section, enter **Bind_ValueSetCode = Fusion Accounts**. Ensure both the detail and parent value set codes are set to "Fusion Accounts".

Manage Account Hierarchies: Specify Definition

Name: Fusion Tree
Code: Fusion Tree
Tree Structure: Accounting Flexfield Hierarchy
Description:

Icon Image:
Preview:

Data Source Parameters

Name	Base Value	Value
Accounting Flexfield Hierarchy Detail Values		
VIEW_CRITERIA_NAME*	HierarchicalValueSetCriteria	HierarchicalValueSetCriteria
Bind_ValueSetCode*		Fusion Accounts
Bind_SummaryFlag*	N	N
Accounting Flexfield Hierarchy Parent Values		
VIEW_CRITERIA_NAME*	HierarchicalValueSetCriteria	HierarchicalValueSetCriteria
Bind_ValueSetCode*		Fusion Accounts

Manage Account Hierarchies: Specify Definition screen showing both detail and parent **Bind_ValueSetCode** fields filled with "Fusion Accounts"

10. Save the tree definition

Click the **Save** button in the **Data Source Parameters** section to save your entries.

Manage Account Hierarchies: Specify Definition

* Name: Fusion Tree
* Code: Fusion Tree
* Tree Structure: Accounting Flexfield Hierarchy
Description:

Icon Image:
Preview:

Data Source Parameters

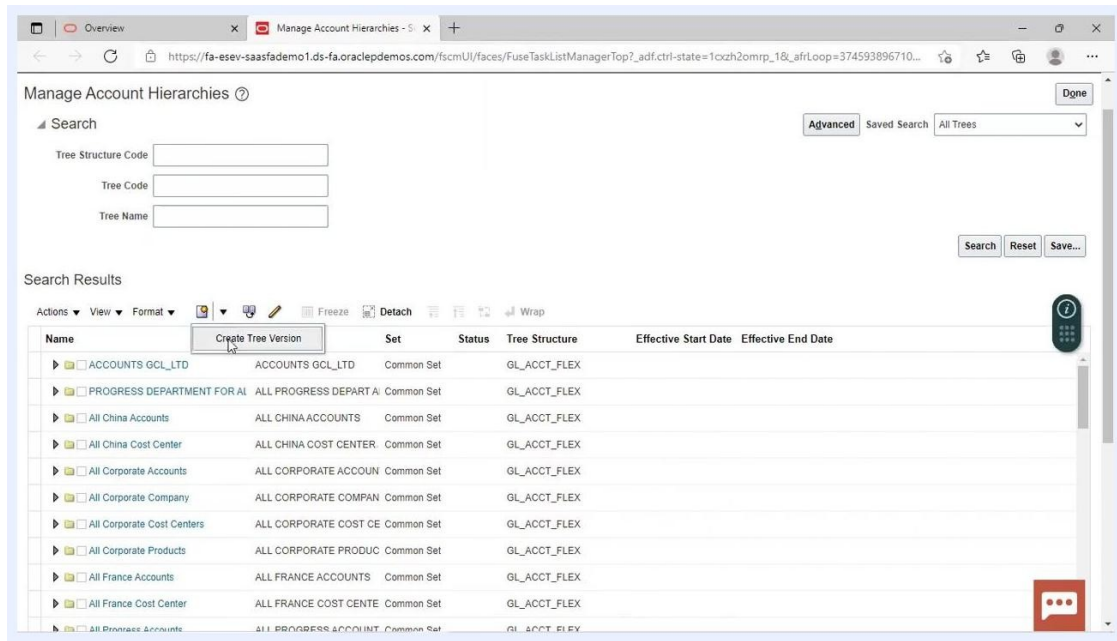
Actions: View Format Clear Reset Save Freeze Detach Wrap

Name	Base Value	Value
Accounting Flexfield Hierarchy Detail Values		
VIEW_CRITERIA_NAME*	HierarchicalValueSetCriteria	HierarchicalValueSetCriteria
Bind_ValueSetCode*		Fusion Accounts
Bind_SummaryFlag*	N	N
Accounting Flexfield Hierarchy Parent Values		
VIEW_CRITERIA_NAME*	HierarchicalValueSetCriteria	HierarchicalValueSetCriteria
Bind_ValueSetCode*		Fusion Accounts

Cursor clicking the **Save** button in the **Data Source Parameters** section, with all required fields filled

11. Proceed to the next step

Click the **Next** button at the top right to continue. If prompted, click **Next** again to move through the wizard steps.



Next button highlighted at the top right of the Specify Definition screen

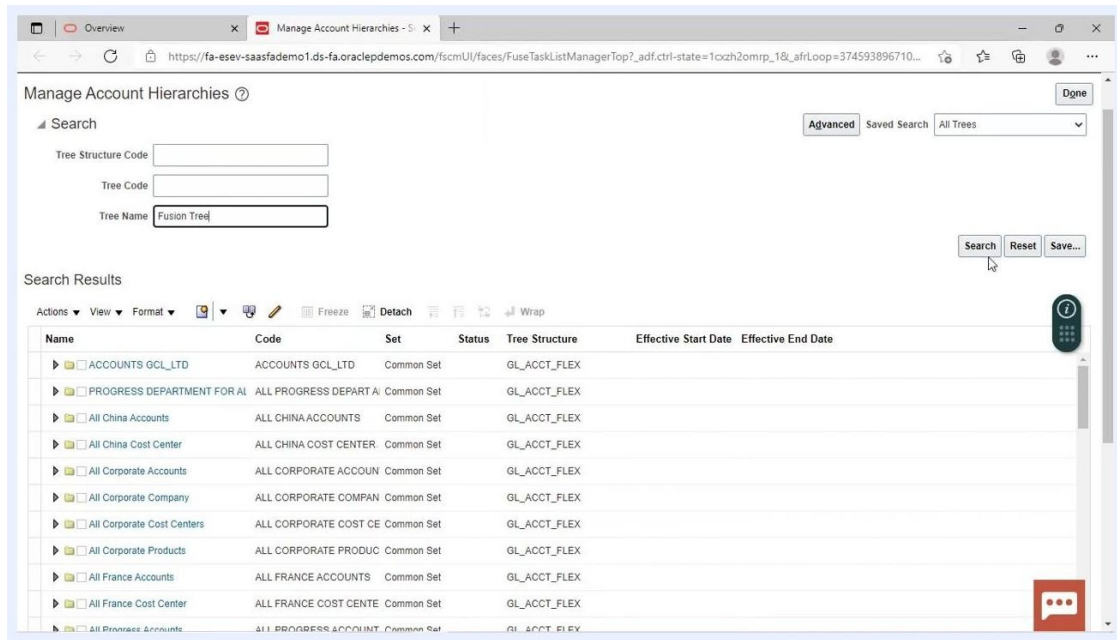
12. Submit the tree definition

Click the **Submit** button to finalize the creation of the tree definition.

Creating a tree version

13. Search for your tree

In the **Tree Name** field, enter "Fusion Tree". Click the **Search** button to locate your newly created tree.



The screenshot shows the 'Manage Account Hierarchies' interface. The 'Tree Name' field is filled with 'Fusion Tree'. The 'Search' button is highlighted. The search results table is displayed below.

Name	Code	Set	Status	Tree Structure	Effective Start Date	Effective End Date
ACCOUNTS GCL_LTD	ACCOUNTS GCL_LTD	Common Set		GL_ACCT_FLEX		
PROGRESS DEPARTMENT FOR AI	ALL PROGRESS DEPART AI	Common Set		GL_ACCT_FLEX		
All China Accounts	ALL CHINA ACCOUNTS	Common Set		GL_ACCT_FLEX		
All China Cost Center	ALL CHINA COST CENTER	Common Set		GL_ACCT_FLEX		
All Corporate Accounts	ALL CORPORATE ACCOUN	Common Set		GL_ACCT_FLEX		
All Corporate Company	ALL CORPORATE COMPAN	Common Set		GL_ACCT_FLEX		
All Corporate Cost Centers	ALL CORPORATE COST CE	Common Set		GL_ACCT_FLEX		
All Corporate Products	ALL CORPORATE PRODUC	Common Set		GL_ACCT_FLEX		
All France Accounts	ALL FRANCE ACCOUNTS	Common Set		GL_ACCT_FLEX		
All France Cost Center	ALL FRANCE COST CENTE	Common Set		GL_ACCT_FLEX		
All Progress Accounts	ALL PROGRESS ACCOUNT	Common Set		GL_ACCT_FLEX		

Tree Name field filled with "Fusion Tree" and Search button highlighted

14. Select the tree and create a version

In the search results, select the row for **Fusion Tree**, then click the **Create Tree Version** icon.

15. Enter tree version details

On the **Manage Account Hierarchies: Specify Definition** form for the tree version, fill in the following:

- **Name:** Enter "Fusion Tree Version".
- **Effective Start Date:** Enter "1/8/22".
- (Optional) Add a description or note if needed.

Click **Next** to proceed.

The screenshot shows a web browser window with the title 'Manage Account Hierarchies'. The URL is https://fa-esev-saasfademol1.ds-fa.oraclecloud.com/fscmUI/faces/FuseTaskListManagerTop?_adf.ctrl-state=1cxzh2omrp_18_afrLoop=374593896710.... The page has a search section with fields for 'Tree Structure Code', 'Tree Code', and 'Tree Name'. An 'Advanced' button and a 'Saved Search' dropdown are also present. A search results table is visible below. An error dialog box is open in the center, displaying the message: 'Error: No tree selected. Please select a tree for which you want to create a new tree version.' with an 'OK' button.

Search Results

Name	Code	Set	Status	Tree Structure	Effective Start Date	Effective End Date
ACCOUNTS GCL_LTD	ACCOUNTS GCL_LTD	Common Set		GL_ACCT_FLEX		
PROGRESS DEPARTMENT FOR AI	ALL PROGRESS DEPART AI	Common Set		GL_ACCT_FLEX		
All China Accounts	ALL CHINA ACCOUNTS	Common Set		GL_ACCT_FLEX		
All China Cost Center	ALL CHINA COST CENTER	Common Set		GL_ACCT_FLEX		
All Corporate Accounts	ALL CORPORATE ACCOUN	Common Set		GL_ACCT_FLEX		
All Corporate Company	ALL CORPORATE COMPAN	Common Set		GL_ACCT_FLEX		
All Corporate Cost Centers	ALL CORPORATE COST CE	Common Set		GL_ACCT_FLEX		
All Corporate Products	ALL CORPORATE PRODUC	Common Set		GL_ACCT_FLEX		
All France Accounts	ALL FRANCE ACCOUNTS	Common Set		GL_ACCT_FLEX		
All France Cost Center	ALL FRANCE COST CENTE	Common Set		GL_ACCT_FLEX		
All Progress Accounts	ALL PROGRESS ACCOUNT	Common Set		GL_ACCT_FLEX		

Specify Definition form for tree version, with "Fusion Tree Version" as Name and "1/8/22" as Effective Start Date

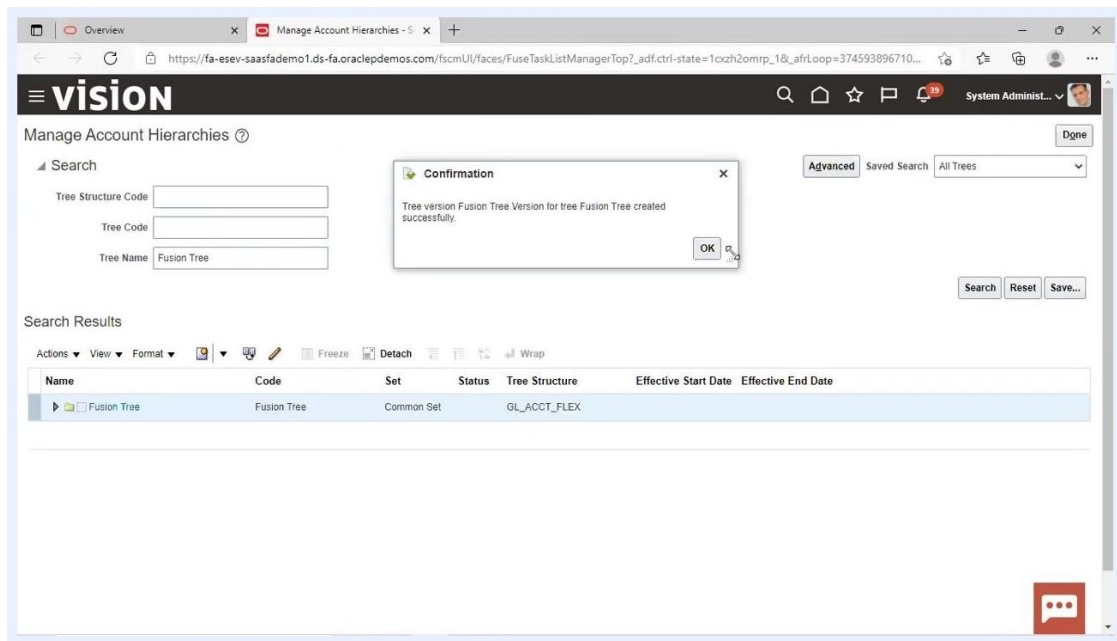
16. Confirm tree version creation

A confirmation dialog appears stating "A new blank tree version created successfully. Click OK to do node operations." Click **OK** to continue.

Confirmation dialog: "A new blank tree version created successfully. Click OK to do node operations." on the Specify Nodes screen

17. Submit the tree version

Click the **Submit** button to finalize the tree version creation. A confirmation dialog appears stating "Tree version Fusion Tree Version for tree Fusion Tree created successfully." Click **OK** to finish.



Confirmation dialog: "Tree version Fusion Tree Version for tree Fusion Tree created successfully." with Fusion Tree highlighted in the search results

You have now successfully created both a new account hierarchy (tree) and its initial version in Oracle Fusion Financials. The next step is to download the FBDI template from the Oracle repository to prepare your data for import.

Importing the segment value hierarchy using the FBDI template

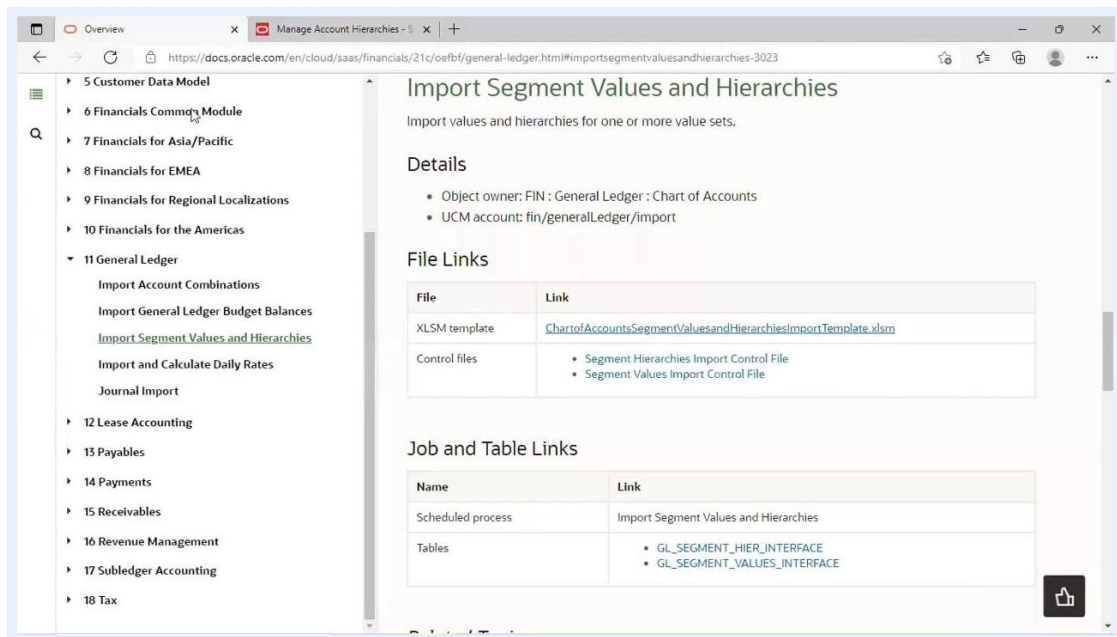
18. Prepare to upload data using FBDI sheets

After creating the blank hierarchy (tree), you upload the account hierarchy data using the FBDI templates provided by Oracle.

19. Download the FBDI template for importing segment values and hierarchies

- Open your web browser and navigate to the Oracle documentation page for "Import Segment Values and Hierarchies."

- In the navigation pane on the left, expand **11 General Ledger** and select **Import Segment Values and Hierarchies**.
- In the main content area, locate the **File Links** section.
- Under **XLSM template**, click the link labeled **ChartofAccountsSegmentValuesandHierarchiesImportTemplate.xlsm** to download the FBDI template.
- Optionally, review and download the control files:
 - Click **Segment Hierarchies Import Control File** to download the control file for hierarchies.
 - Click **Segment Values Import Control File** to download the control file for values.
- Note the **Job and Table Links** section for reference:
 - The scheduled process for import is **Import Segment Values and Hierarchies**.
 - The relevant interface tables are **GL_SEGMENT_HIER_INTERFACE** and **GL_SEGMENT_VALUES_INTERFACE**.

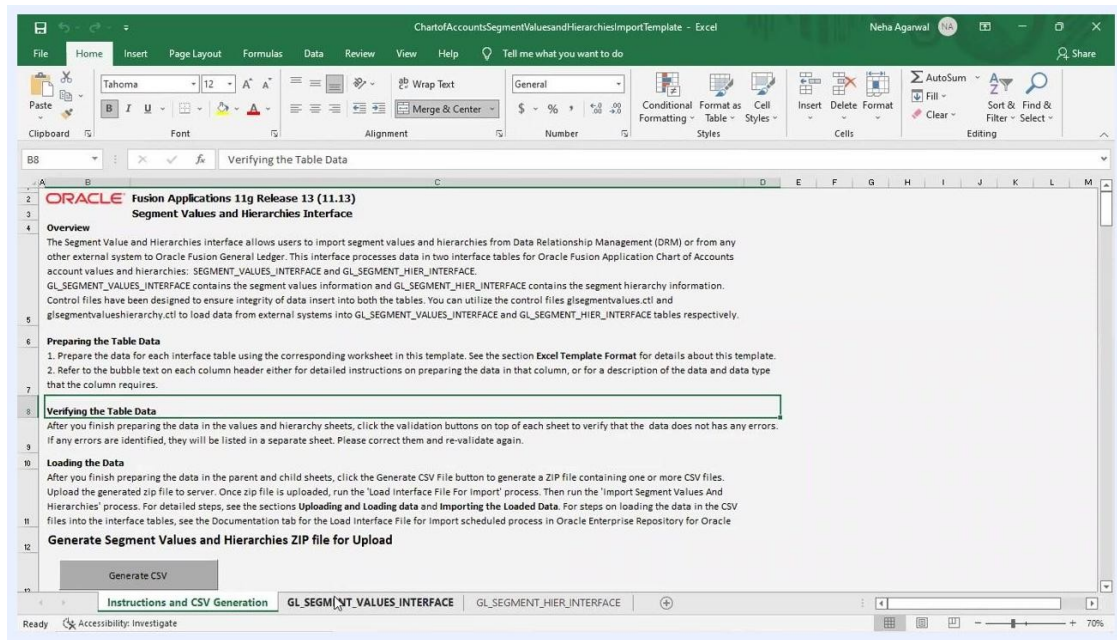


Oracle documentation page showing the "Import Segment Values and Hierarchies" section, with links to download the XLSM template and control files, and references to job and table links

With the FBDI template and supporting files downloaded, you're ready to populate the template with your data and perform the import.

20. Open the downloaded template

- Locate the downloaded XLSM file and open it in Microsoft Excel.
- If prompted, the file opens in Protected View. Click **Enable Editing** at the top to allow changes.
- The template contains multiple sheets, including "Instructions and CSV Generation", "GL_SEGMENT_VALUES_INTERFACE", and "GL_SEGMENT_HIER_INTERFACE".



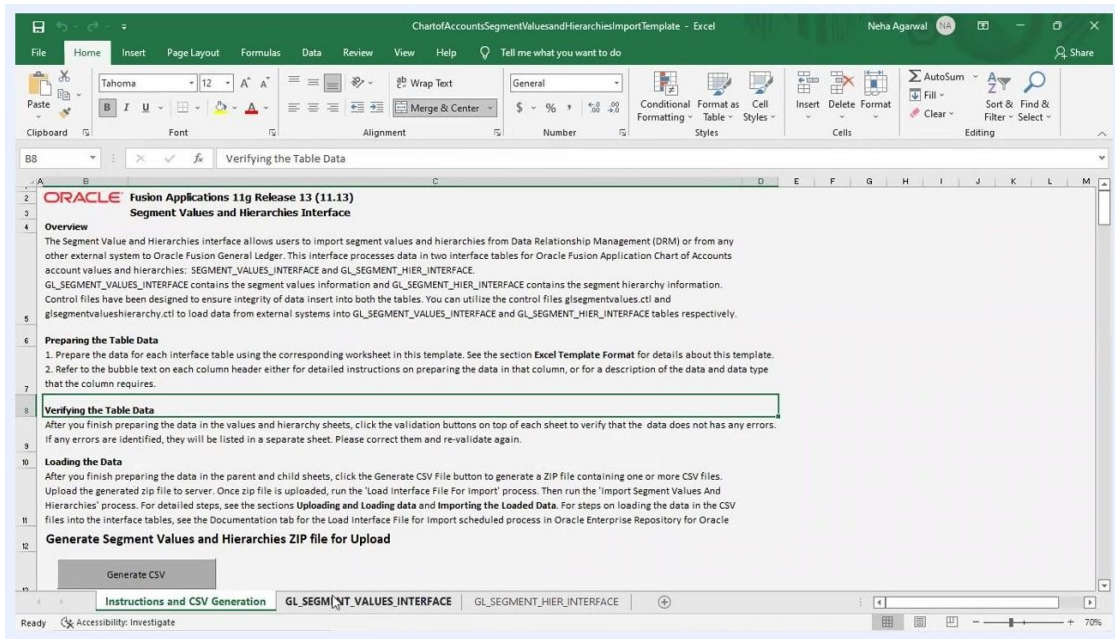
Excel template open in Protected View, with the "Enable Editing" button visible and the "Segment Value Hierarchies" sheet active

21. Review the instructions

Switch to the **Instructions and CSV Generation** sheet. Read the overview and instructions, which explain:

- How to prepare the data for each interface table.
- How to verify the table data using validation buttons.

- How to generate the CSV file for upload.

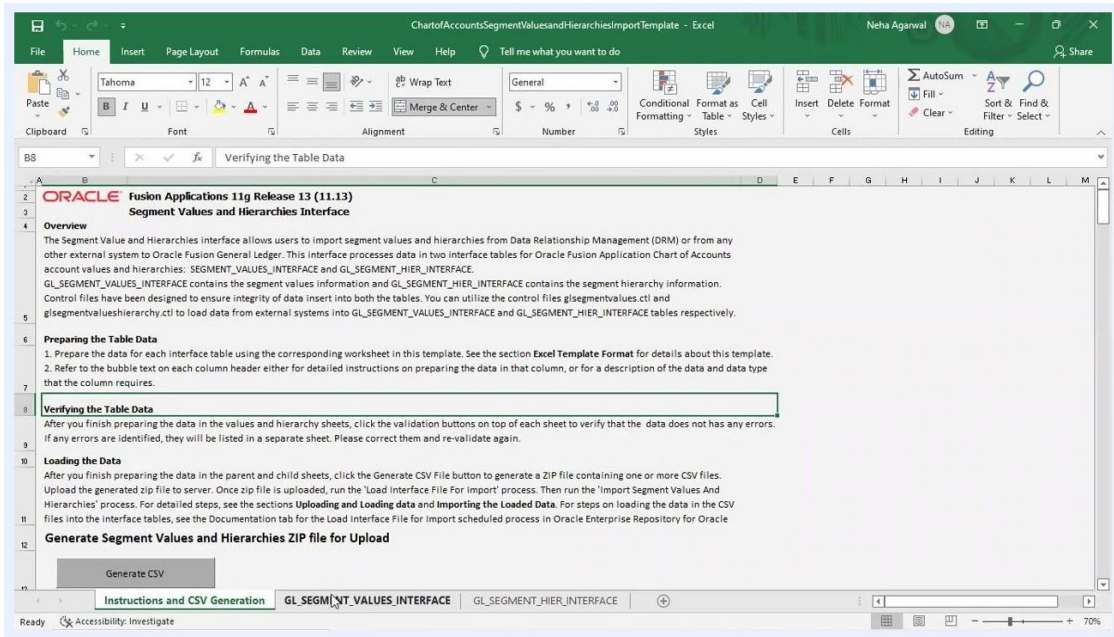


Excel sheet showing Oracle instructions for FBDI template usage, including overview, preparing data, verifying data, and generating CSV

22. Enter segment values

- Go to the **GL_SEGMENT_VALUES_INTERFACE** sheet.
- In the ***Value Set Code** column, enter the value set code you will use (for example, "Fusion Accounts").
- Copy this value set code and paste it for all relevant rows in the column.

- Fill in other required columns such as **Value*, *Start Date*, *End Date*, **Summary Flag*, **Enabled Flag*, *Account Type*, **Allow Posting Flag*, and **Allow Budgeting Flag* as per your data requirements.



Excel sheet "GL_SEGMENT_VALUES_INTERFACE" with "Fusion Accounts" entered in the Value Set Code column and other segment values listed

23. Update all hierarchy values in the template

In the **GL_SEGMENT_HIER_INTERFACE** sheet, ensure all required fields are filled:

- Enter *Fusion Accounts* in the *Value Set Code* column.
- Enter *Fusion Tree* in the *Tree Code* column.
- Enter *Fusion Tree Version* in the *Tree Version Name* column.
- Fill in the parent and value columns to define the hierarchy (for example, Parent1 = 100, Value = 3000, 4000, etc.).

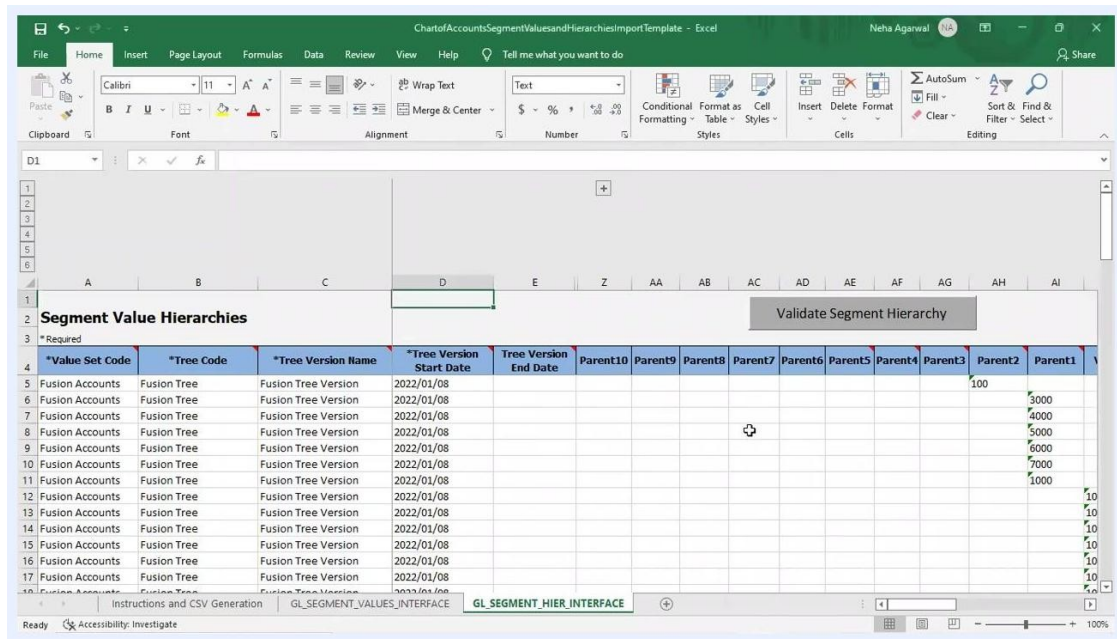
Update all rows to reflect the correct tree version and hierarchy structure.

*Value Set Code	*Tree Code	*Tree Version Name	Parent10	Parent9	Parent8	Parent7	Parent6	Parent5	Parent4	Parent3	Parent2	Parent1	Value	Label Short Name
Fusion Accounts	Fusion Tree	Fusion Tree Version									100		Root	
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										3000		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										4000		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										5000		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										6000		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										7000		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										1000	Level1	
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										1001		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										1002		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										1003		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										1004		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										1005		
DEMO VALUE SET	DEMO_TREE_NAME	DEMO_TREE_VERSION										1006		

Excel sheet "GL_SEGMENT_HIER_INTERFACE" with hierarchy values being updated, showing columns for Value Set Code, Tree Code, Tree Version Name, and parent/value relationships

24. Validate segment hierarchies

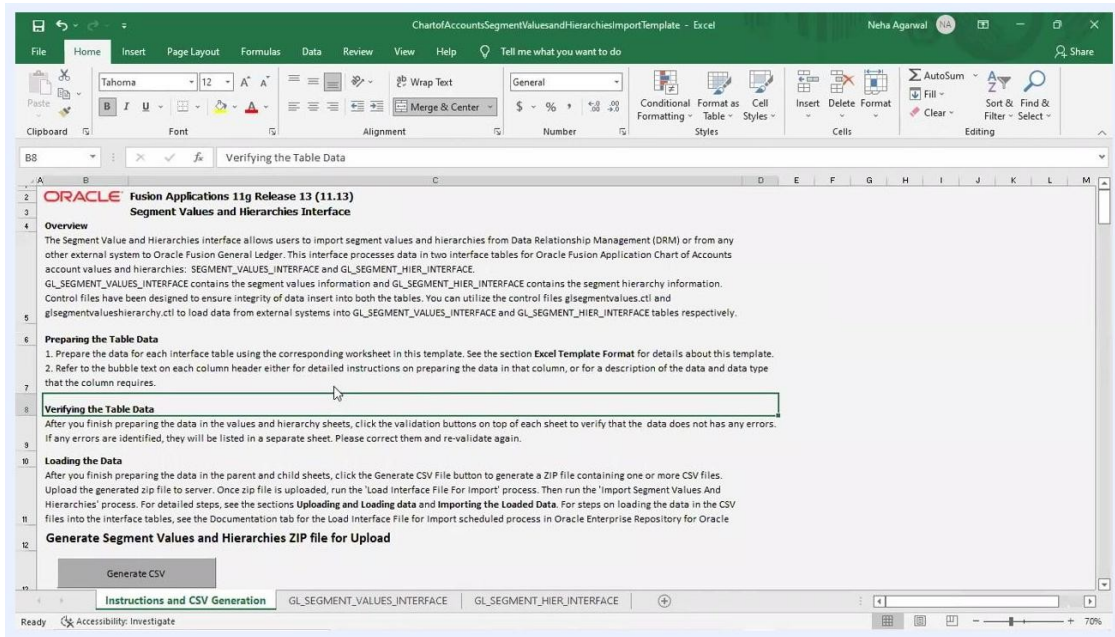
Click the **Validate Segment Hierarchy** button at the top of the **GL_SEGMENT_HIER_INTERFACE** sheet. Wait for the validation process to complete. If errors are found, correct them as indicated and re-validate.



Excel sheet "GL_SEGMENT_HIER_INTERFACE" with the "Validate Segment Hierarchy" button visible and all hierarchy data filled in, including start dates

25. Validate segment values

Switch to the **GL_SEGMENT_VALUES_INTERFACE** sheet and click the **Validate Segment values** button at the top of the sheet. A dialog box appears confirming "Validations Completed. No errors found." Click **OK** to close the dialog box.

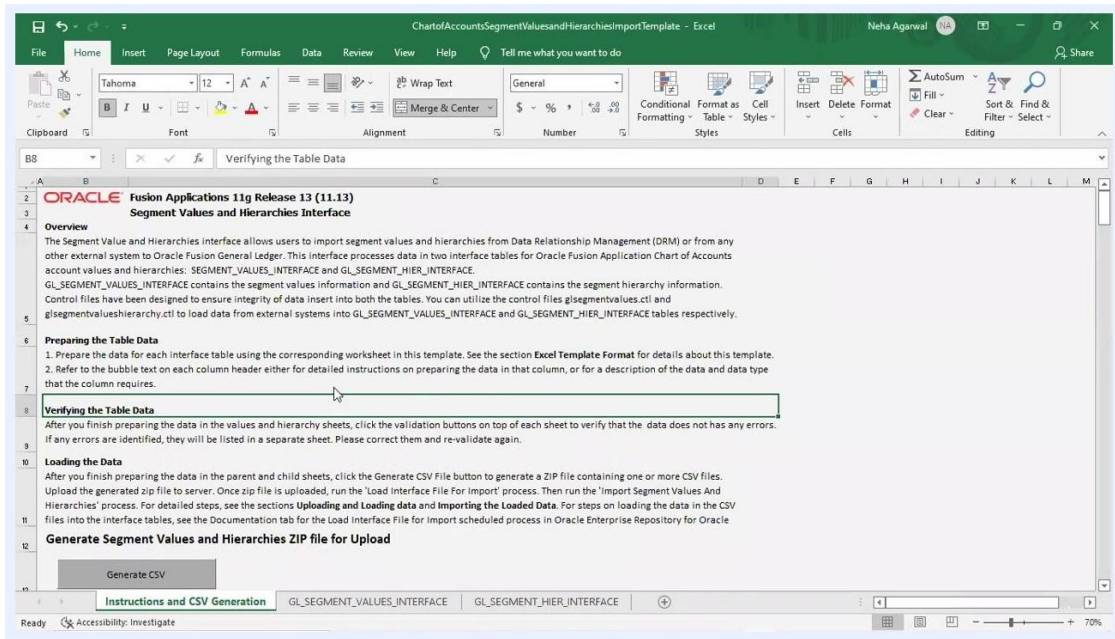


Excel sheet "GL_SEGMENT_VALUES_INTERFACE" with validation dialog box stating "Validations Completed. No errors found." and an "OK" button

26. Generate the CSV ZIP file

- Go to the **Instructions and CSV Generation** sheet.
- Click the **Generate CSV** button under "Generate Segment Values and Hierarchies ZIP File for Upload".
- The system prompts you to save the generated ZIP file.

- Save the file to your desktop or a known location for easy access.



Oracle FBDI template "Instructions and CSV Generation" sheet with the "Generate CSV" button visible and instructions for generating the ZIP file

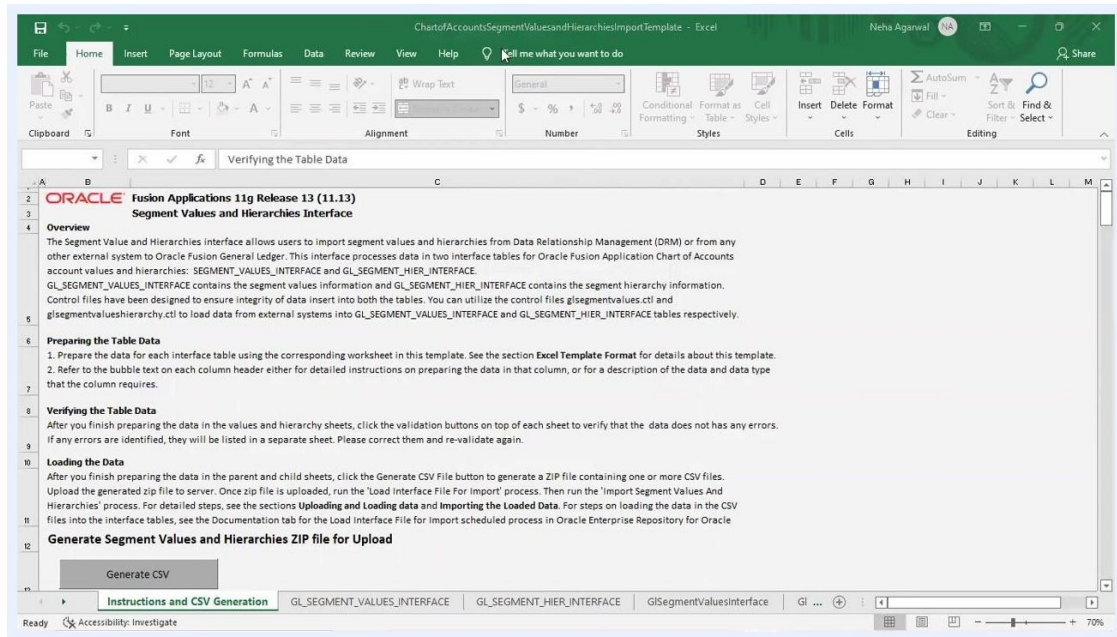
When prompted, select the desktop as the save location for the generated ZIP file, and ensure it is saved successfully for later upload. Monitor the progress dialog (for example, "Saving Segment hierarchy csv file. 20% Complete") until the process finishes, and do not close Excel or interrupt the process until the file is fully saved.

Scheduling the import process

27. Navigate to the Scheduled Processes option

- In Oracle Fusion Applications, open the Navigator menu.
- Locate and select **Scheduled Processes** under the "Tools" section.

This allows you to initiate the process for uploading your segment values and hierarchies.



Oracle Fusion Navigator menu open, showing "Scheduled Processes" under Tools, with other modules like Payables, General Accounting, and icons for various tools

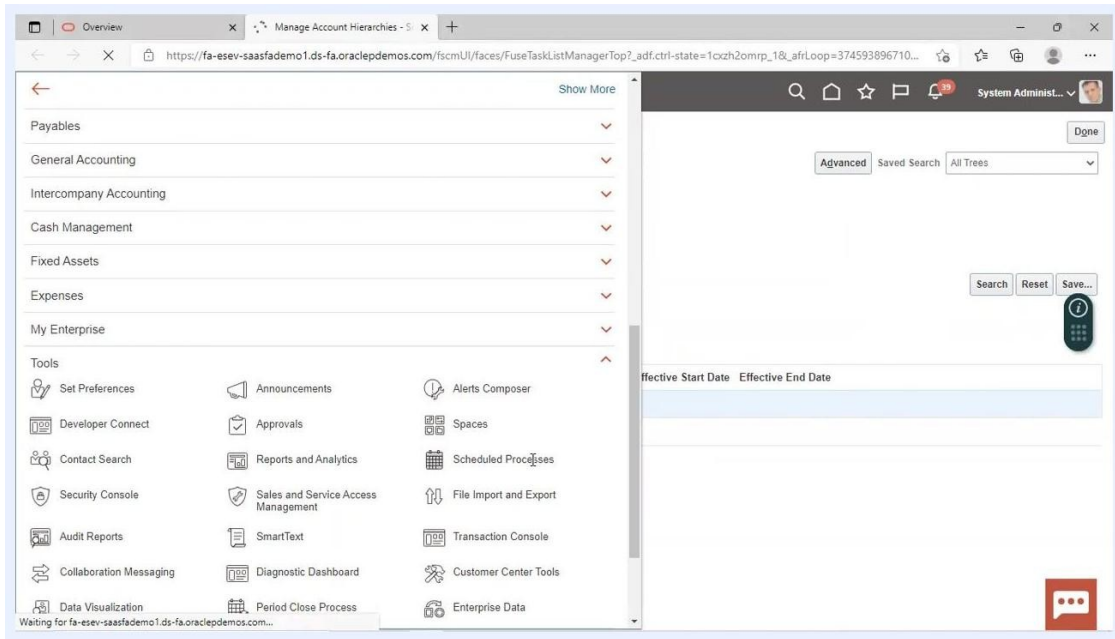
28. Schedule a new process

In the Scheduled Processes window, click the **Schedule New Process** button. A dialog box titled "Schedule New Process" appears.

29. Search for the required job

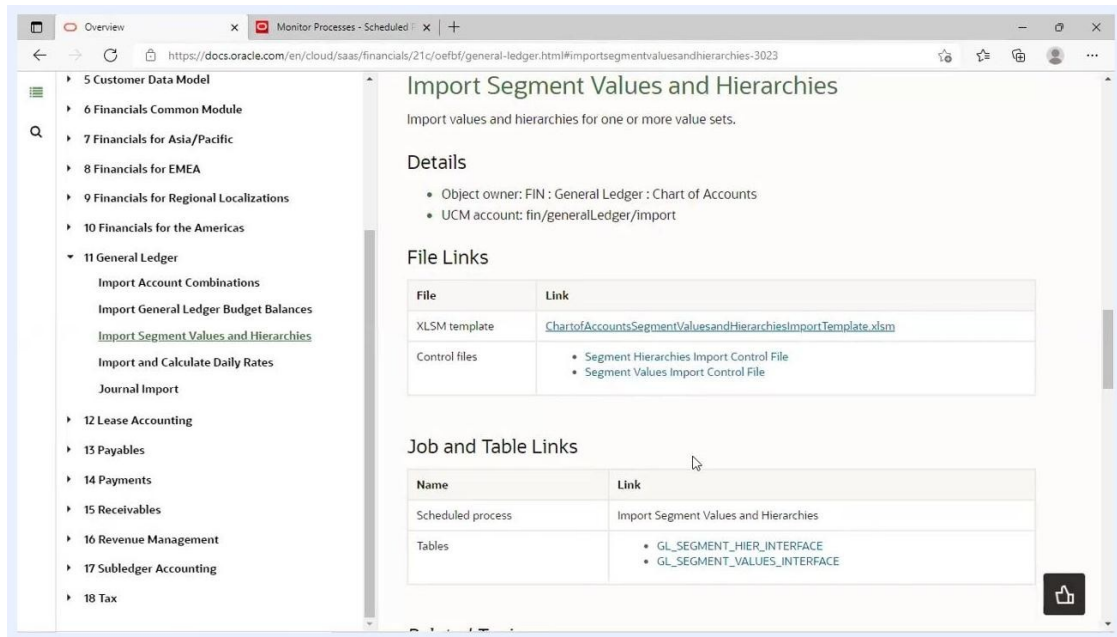
- In the "Schedule New Process" dialog, click the search icon next to the *Name* field.
- In the "Search and Select: Name" popup, type [load interface file for import](#) in the Name field.
- Click **Search** to locate the job.

- Once the job appears, select **Load Interface File for Import** and click **OK**.



Oracle Fusion "Schedule New Process" dialog with "load interface file for import" entered in the search field, ready to select the job

Confirm the dialog now shows **Type:** Job, **Name:** Load Interface File for Import, and the description "Transfers setup or transaction data files from a user-specified location to the interface tables." Click **OK** to proceed.



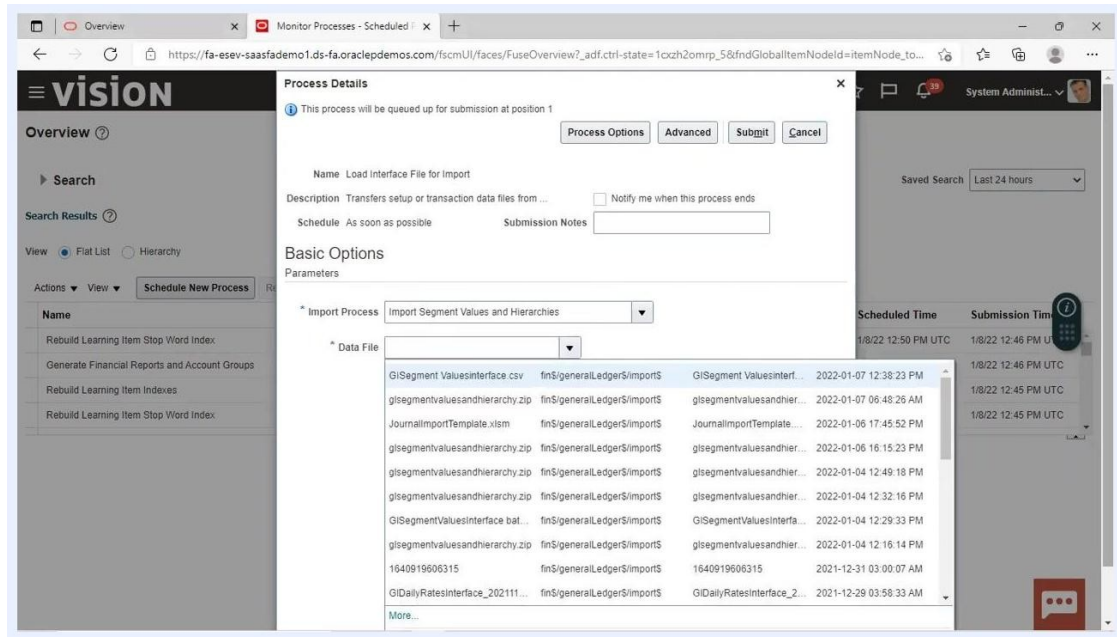
Oracle Fusion "Schedule New Process" dialog with "Load Interface File for Import" selected and description visible

30. Select the import process and data file

In the **Process Details** window, set the following:

- **Import Process:** Select [Import Segment Values and Hierarchies](#) from the dropdown.
- **Data File:** Click the dropdown to view available files.

If your file is not listed, choose the option to upload a new file.



Oracle Fusion "Process Details" dialog with "Import Segment Values and Hierarchies" selected as the import process and data file dropdown open, showing available files

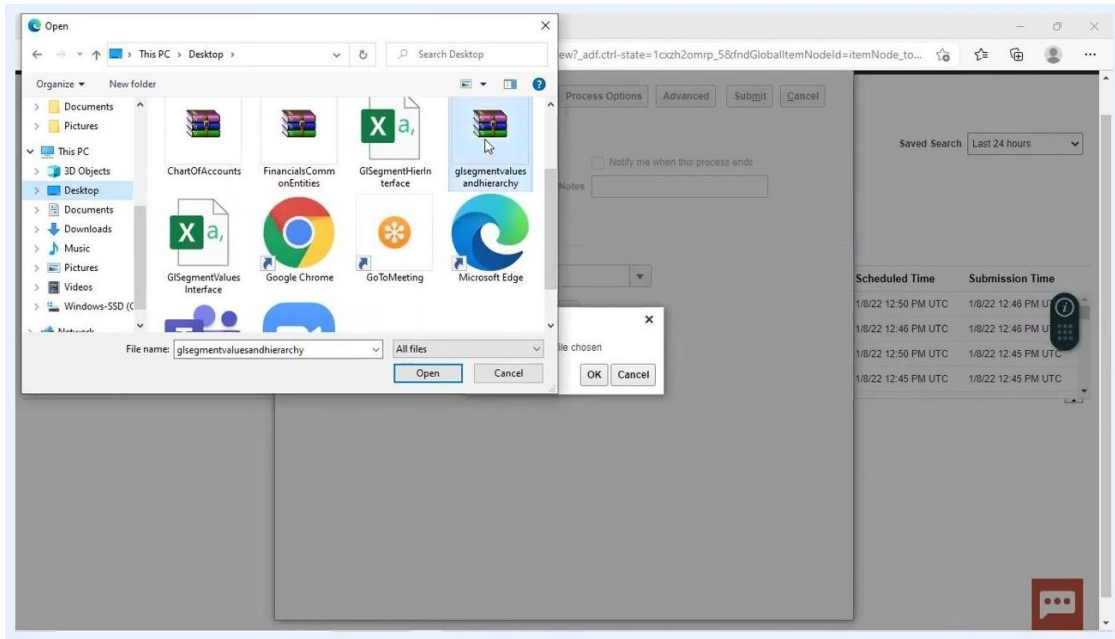
31. Choose the correct data file

From the list, select the ZIP file you generated earlier (for example, [glsegmentvaluesandhierarchy.zip](#)). Ensure the file path and timestamp match your recent export. If needed, click "More..." to browse for additional files or upload a new one.

32. Upload the data file

- In the Oracle Fusion **Process Details** window, click the dropdown or browse button next to the **Data File** field.
- In the file selection dialog, navigate to the location where you saved your ZIP file (for example, [glsegmentvaluesandhierarchy.zip](#)).

- Select the file and click **Open**.



Windows file selection dialog open to Desktop, showing "glsegmentvaluesandhierarchy.zip" selected, with Open, OK, and Cancel buttons visible. Background shows the Oracle Fusion Scheduled Processes window.

33. Submit the import process

After selecting the file, click **OK** in the file selection dialog. In the Oracle Fusion process window, click **Submit** to start the import process.

Continue to monitor the process status and review any output or error logs as needed.

Verifying the chart of accounts hierarchy creation and value set upload

34. Monitor scheduled processes for chart of accounts hierarchies

- Navigate to the "Monitor Processes - Scheduled Processes" screen.
- Review the list of scheduled processes to confirm the status of relevant jobs.
- Look for processes such as "Maintain Chart of Accounts Hierarchies" and verify their status is "Succeeded".

- Note the Process ID, Status, Scheduled Time, and Submission Time for each process.
- Example statuses to look for: "Wait", "Running", "Succeeded".
- Ensure that all required processes for chart of accounts hierarchies have completed successfully.

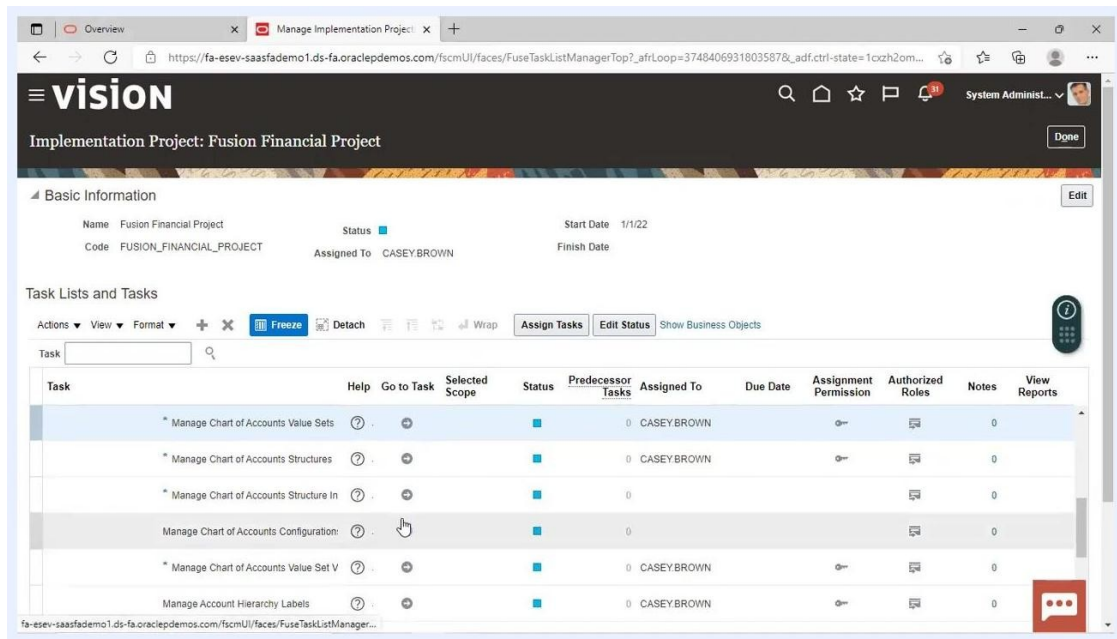
Name	Process ID	Status	Scheduled Time	Submission Time
Load Interface File for Import	4499946	Running	1/8/22 12:48 PM UTC	1/8/22 12:48 PM UTC
Maintain Chart of Accounts Hierarchies	4499945	Succeeded	1/8/22 12:48 PM UTC	1/8/22 12:48 PM UTC
Maintain Value Sets	4499944	Succeeded	1/8/22 12:47 PM UTC	1/8/22 12:47 PM UTC
Rebuild Learning Item Stop Word Index	4499943	Wait	1/8/22 12:50 PM UTC	1/8/22 12:46 PM UTC

Monitor Processes screen showing process names, IDs, statuses (Wait, Running, Succeeded), scheduled and submission times

35. Access and review chart of accounts value sets

- Navigate to the "Manage Chart of Accounts Value Sets" screen.
- Ensure the Value Set Code is "Fusion_Accounts".
- Confirm the Validation Type is "Independent" and the Value Data Type is "Character".
- Verify the module is set to "General Ledger".

- Use the **Manage Values** button to further inspect or edit the value set if necessary.

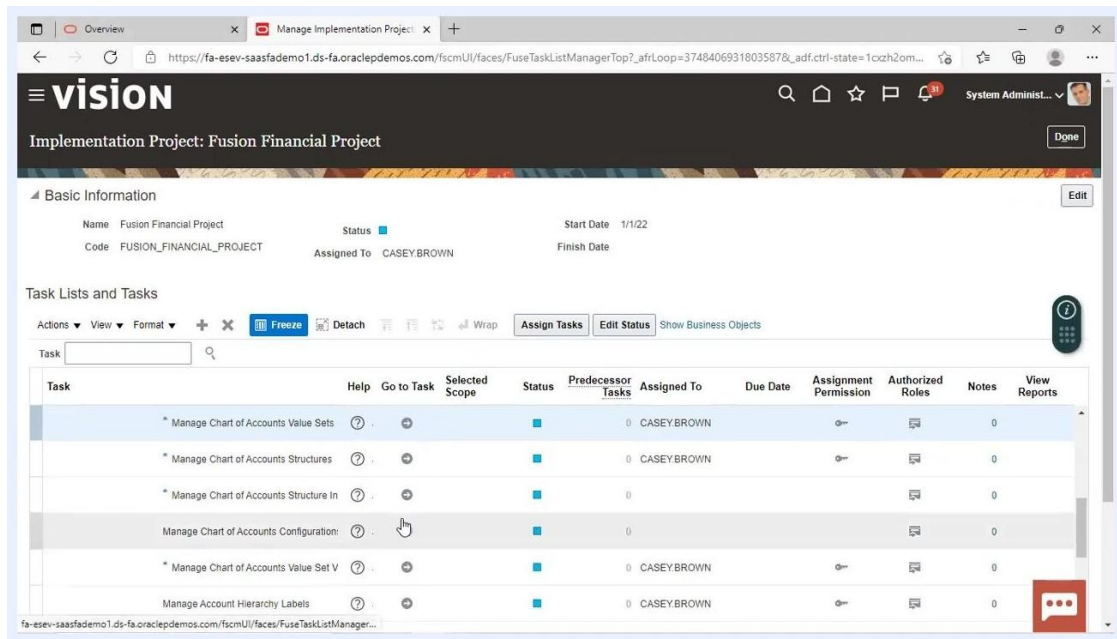


Manage Chart of Accounts Value Sets screen showing Fusion_Accounts, validation type, data type, and module

36. Verify uploaded value sets in Fusion Accounts

- Go to the "Manage Values" screen for the value set code "Fusion_Accounts".
- In the Search section, confirm that the value set code is set to "Fusion_Accounts".
- Review the Search Results table to ensure that the expected values (for example, 1125, 1126, 1127, etc.) are present.
- Confirm that each value is enabled (checkbox checked) and has the correct Start Date (for example, 1/8/22).

- Check that the End Date is blank (if values should remain active) and that the Sort Order is as required.



Manage Values screen showing the Fusion_Accounts value set, value codes, enabled status, start dates, and other columns

37. Check implementation project task completion

- Open the "Implementation Project: Fusion Financial Project" screen.
- Under "Task Lists and Tasks", verify that tasks related to chart of accounts are listed and assigned.
- Confirm that tasks such as "Manage Chart of Accounts Value Sets", "Manage Chart of Accounts Structures", and "Manage Account Hierarchy Labels" are present.
- Check the "Status" column to ensure tasks are marked as completed or in progress as appropriate.

- Review the "Assigned To" column to confirm the responsible user (for example, CASEY.BROWN).

vision
Implementation Project: Fusion Financial Project

Basic Information

Name: Fusion Financial Project
Code: FUSION_FINANCIAL_PROJECT
Status: ■
Assigned To: CASEY.BROWN
Start Date: 1/1/22
Finish Date:

Task Lists and Tasks

Actions: View, Format, Freeze, Detach, Wrap, Assign Tasks, Edit Status, Show Business Objects

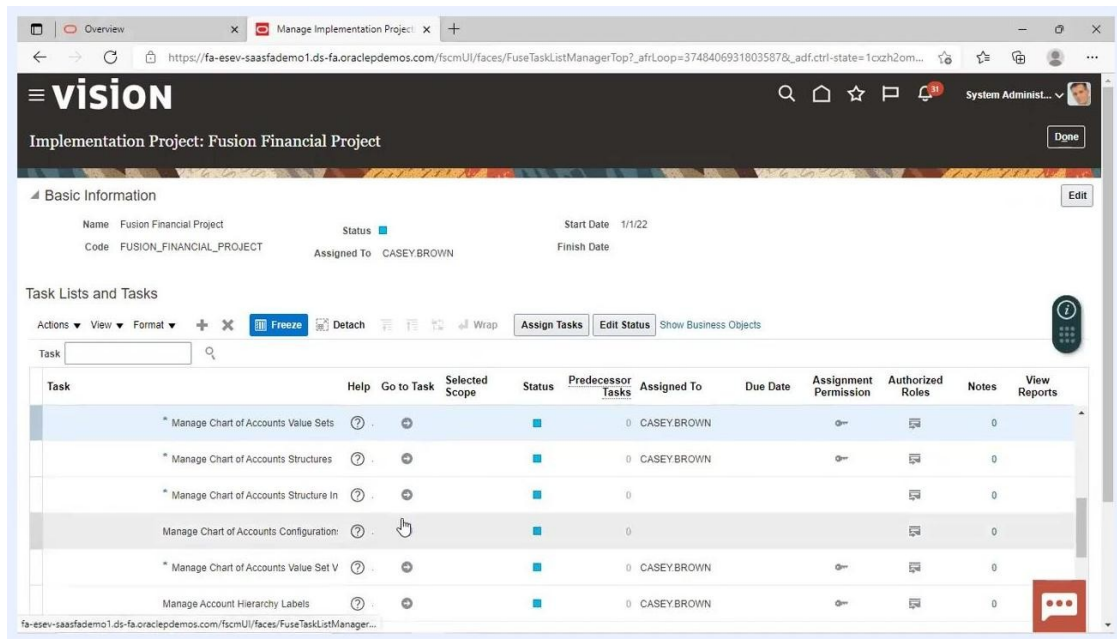
Task	Help	Go to Task	Selected Scope	Status	Predecessor Tasks	Assigned To	Due Date	Assignment Permission	Authorized Roles	Notes	View Reports
* Manage Chart of Accounts Value Sets	?	→		■	0	CASEY.BROWN		0		0	
* Manage Chart of Accounts Structures	?	→		■	0	CASEY.BROWN		0		0	
* Manage Chart of Accounts Structure In	?	→		■	0			0		0	
Manage Chart of Accounts Configuration:	?	→		■	0			0		0	
* Manage Chart of Accounts Value Set V	?	→		■	0	CASEY.BROWN		0		0	
Manage Account Hierarchy Labels	?	→		■	0	CASEY.BROWN		0		0	

Implementation Project screen showing the task list for Fusion Financial Project, including chart of accounts tasks and their statuses

38. Review the full task list for project completion

- Scroll through the full task list to ensure all relevant tasks under "Define Chart of Accounts" are accounted for.
- Confirm that each task is assigned, has the correct status, and is tracked for completion.

- Use the **Assign Tasks** and **Edit Status** buttons as needed to update task assignments or statuses.



Implementation Project screen showing the expanded task list, including Define Chart of Accounts and related tasks

Summary

By following this guide, you have learned how to create an account hierarchy in Oracle Fusion: defining the tree and tree version, downloading and populating the FBDI template, validating and generating the data file, scheduling the import process, and verifying that the chart of accounts hierarchies and value sets were successfully created and uploaded. You have also confirmed that all related implementation project tasks are tracked and completed.