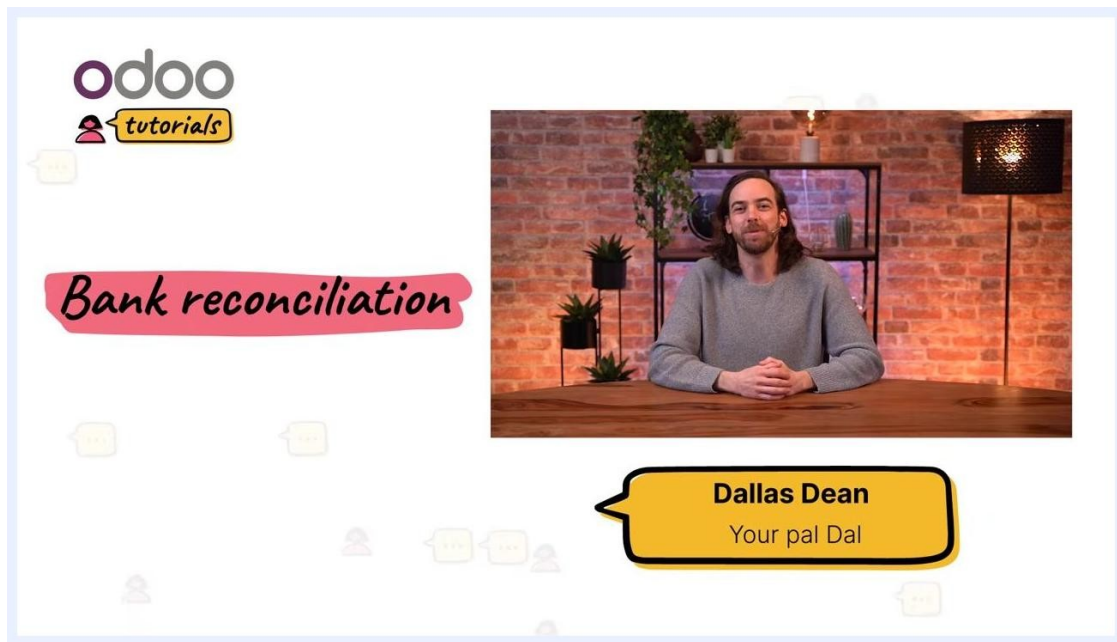


How to Reconcile a Bank Account in Odoo

Reconciling a bank account in Odoo is the process of validating your bank transactions by matching them to existing invoices, bills, and payments, or by manually assigning them to an account. This guide walks you through how to reconcile a bank account in Odoo, from reviewing journal entries to matching transactions and correcting reconciliations when needed.



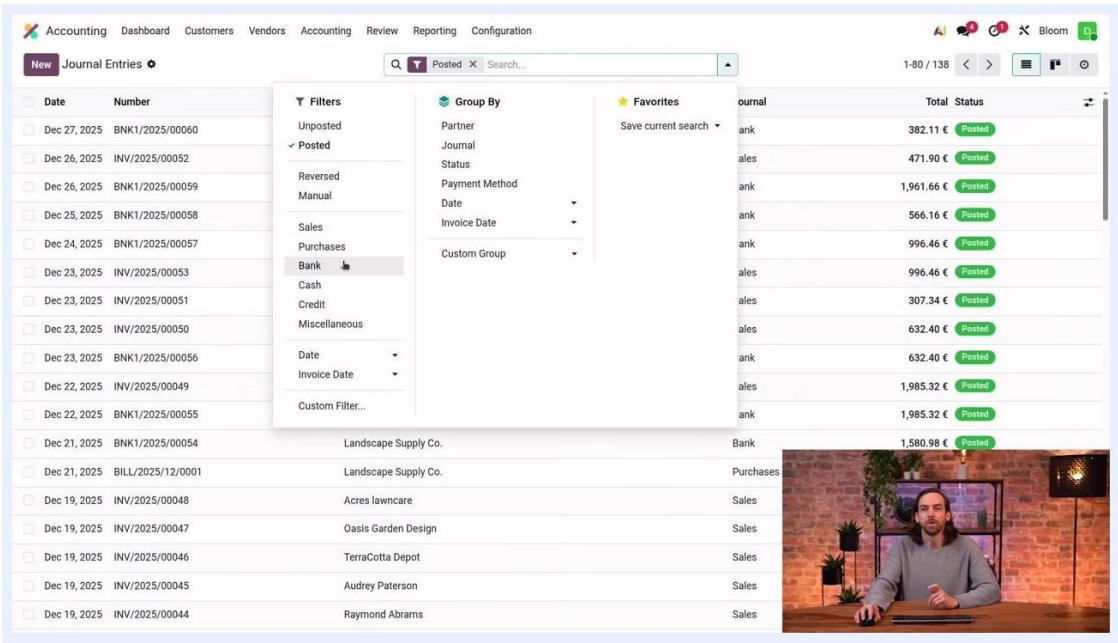
Presenter explaining the importance of bank reconciliation, seated at a desk in a studio setting

Prerequisites

Before you begin, make sure you have access to the Odoo Accounting application and that your bank journal contains posted transactions ready to be matched.

Step 1: Open the Accounting application

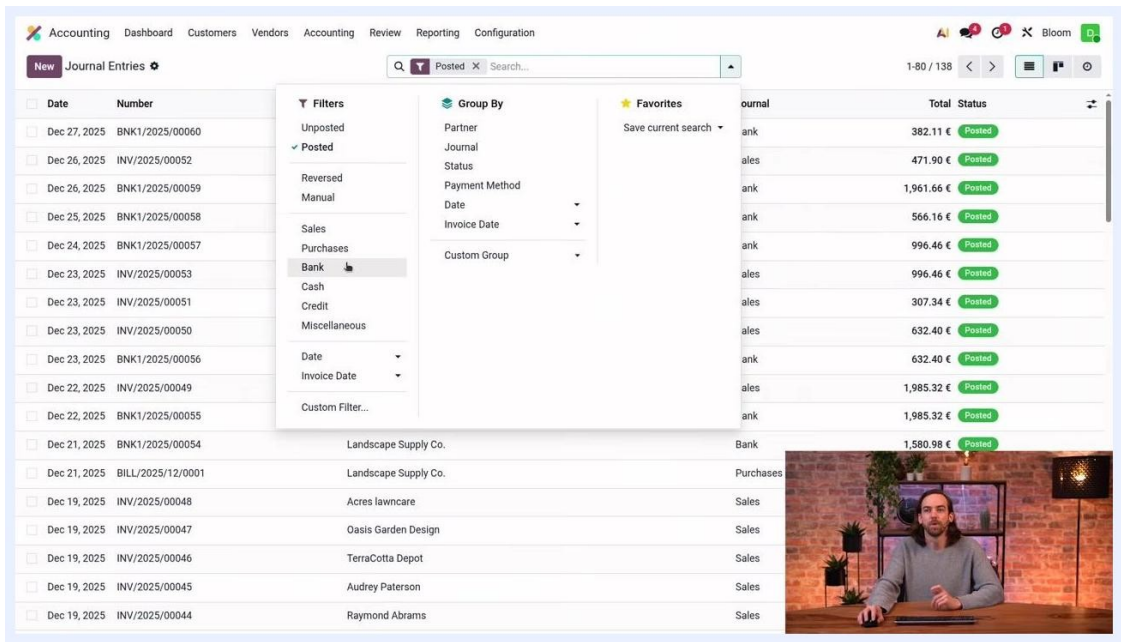
From the Odoo dashboard, click the **Accounting** app icon. The dashboard displays several app icons, including Discuss, Calendar, Appointments, To-do, Knowledge, Contacts, Dashboards, Accounting, Documents, Planning, Employees, Apps, and Settings.



Odoo dashboard with multiple app icons, with the Accounting app highlighted

Step 2: Review journal entries for your bank

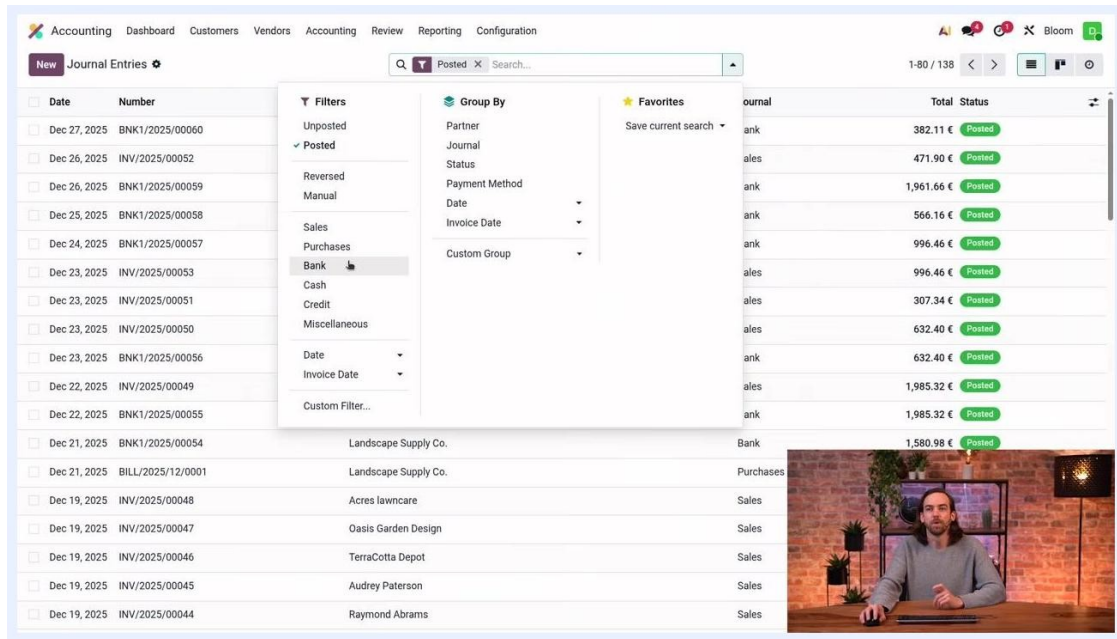
Go to **Accounting > Journal Entries**. Use the filter options to search for your bank journal, and in the filter dropdown select **Posted** and **Bank** to display only posted bank journal entries.



Journal Entries screen with the filter dropdown open, showing options such as Posted, Bank, Manual, Sales, and Purchases

Inspect a journal entry's details

Click into a specific bank journal entry to open its details. The screen shows the entry number (for example, BNK1/2025/00057), accounting date, journal type, and status (Posted). The **Journal Items** tab lists the accounts involved, partners, labels, debit, and credit amounts.



Date	Number	Journal	Total	Status
Dec 27, 2025	BNK1/2025/00060	Bank	382.11 €	Posted
Dec 26, 2025	INV/2025/00052	Sales	471.90 €	Posted
Dec 26, 2025	BNK1/2025/00059	Bank	1,961.66 €	Posted
Dec 25, 2025	BNK1/2025/00058	Bank	566.16 €	Posted
Dec 24, 2025	BNK1/2025/00057	Bank	996.46 €	Posted
Dec 23, 2025	INV/2025/00053	Bank	996.46 €	Posted
Dec 23, 2025	INV/2025/00051	Sales	307.34 €	Posted
Dec 23, 2025	INV/2025/00050	Sales	632.40 €	Posted
Dec 23, 2025	BNK1/2025/00056	Bank	632.40 €	Posted
Dec 22, 2025	INV/2025/00049	Sales	1,985.32 €	Posted
Dec 22, 2025	BNK1/2025/00055	Bank	1,985.32 €	Posted
Dec 21, 2025	BNK1/2025/00054	Bank	1,580.98 €	Posted
Dec 21, 2025	BILL/2025/12/0001	Purchases		
Dec 19, 2025	INV/2025/00048	Sales		
Dec 19, 2025	INV/2025/00047	Sales		
Dec 19, 2025	INV/2025/00046	Sales		
Dec 19, 2025	INV/2025/00045	Sales		
Dec 19, 2025	INV/2025/00044	Sales		

Journal entry details showing accounts, partner, debit and credit values, and the use of a suspense account

In the example shown, account 550001 Bank is debited 996.46 €, and account 499000 Suspense Accounts is credited 996.46 €, both linked to partner Floyd Steward.

For incoming transactions, debit is applied to the bank account and credit to the suspense account. For outgoing transactions, the debits and credits are switched. The suspense account acts as a temporary holding account until reconciliation takes place.

See how reconciliation updates a journal entry

After reconciliation, the suspense account is replaced by the account of the counterpart item, such as the accounts receivable for a customer. The journal entry then shows the bank account and the customer account, with the suspense account removed. A **Reconciled Items** smart button appears, confirming that the transaction has been reconciled.

The screenshot displays a software interface for accounting reconciliation. The main window shows a journal entry titled 'BNK1/2025/00056' with an accounting date of 'Dec 23, 2025'. The entry is categorized as 'Journal' and 'Bank'. Below this, a table lists the accounts involved in the transaction:

Account	Partner	Label	Debit	Credit	Tax Grids
550001 Bank	Garden Designs ...	+++154/9634/51504+++	632.40 €	0.00 €	
400000 Customers	Garden Designs ...	+++154/9634/51504+++	0.00 €	632.40 €	
			632.40 €	632.40 €	

On the right side of the interface, there is a 'Reconciled Items' section with a 'Smart button' labeled 'Reconciled Items'. Below this, a list of reconciliation items is shown, including 'Matching done', 'None → 400000 Customers (Account)', '0.00 € → -632.40 € (Balance)', 'None → +++154/9634/51504+++ (Label)', 'Journal Item #1095 created', '499000 Suspense Accounts → None (Account)', '-632.40 → 0.00 (Balance)', '+++154/9634/51504+++ → None (Label)', and 'Journal Item #1030 deleted'. At the bottom right, there is a video thumbnail showing a person sitting at a desk.

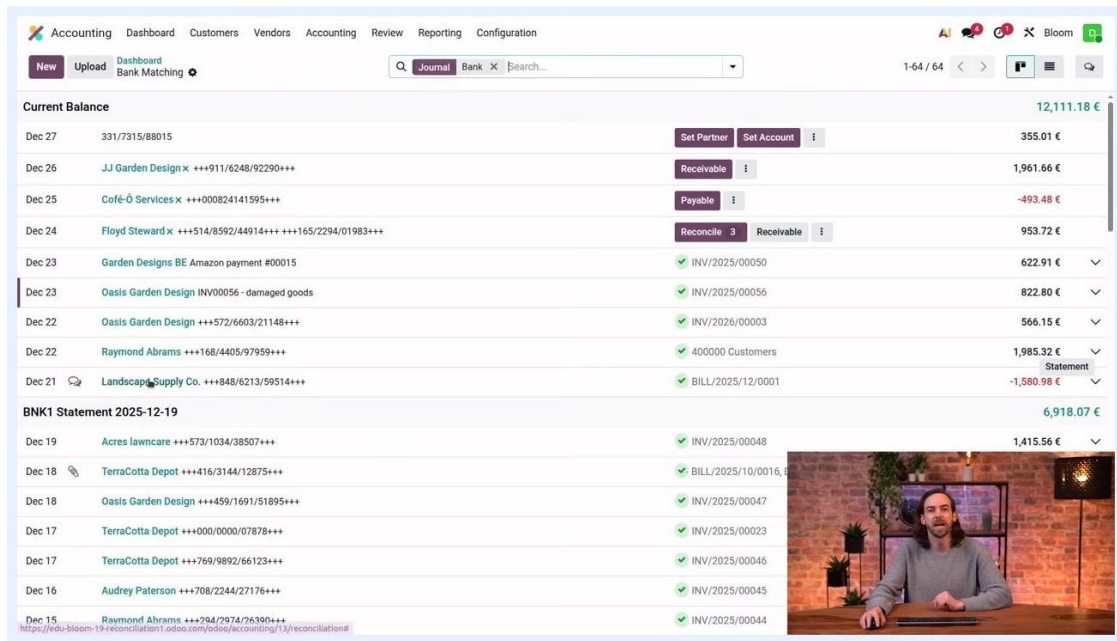
Reconciled journal entry showing bank and customer accounts, with reconciliation details and the smart button

In this example, account 550001 Bank is debited 632.40 €, and account 400000 Customers is credited 632.40 €, both linked to partner Garden Designs.

Step 3: Access the Bank Matching screen

Return to the Accounting dashboard and locate the **Bank** section. Here you will find a **Transactions** button that opens all transactions for the selected bank journal, and a **4 to reconcile** button that filters for unreconciled transactions only.

Click **Transactions** to open the full list. The **Bank Matching** screen displays transactions grouped by date, with the most recent at the top. Each transaction shows its date, partner, label, and amount, along with action buttons such as **Set Partner**, **Set Account**, **Receivable**, **Payable**, and **Reconcile**.



Accounting Dashboard Customers Vendors Accounting Review Reporting Configuration				
New Upload Dashboard Bank Matching				
1-64 / 64				
Current Balance				12,111.18 €
Dec 27	331/7315/88015		Set Partner Set Account	355.01 €
Dec 26	JJ Garden Design x +++911/6248/92290++		Receivable	1,961.66 €
Dec 25	Cofé-Ô Services x +++00824141595++		Payable	-493.48 €
Dec 24	Floyd Steward x +++514/8592/44914+++165/2294/01983+++		Reconcile 3 Receivable	953.72 €
Dec 23	Garden Designs BE Amazon payment #00015	✓ INV/2025/00050		622.91 €
Dec 23	Oasis Garden Design INV00056 -damaged goods	✓ INV/2025/00056		822.80 €
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003		566.15 €
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers		1,985.32 €
Dec 21	Landscap Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001		-1,580.98 €
BNK1 Statement 2025-12-19				6,918.07 €
Dec 19	Acres lawncare +++573/1034/38507+++	✓ INV/2025/00048		1,415.56 €
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016, B		
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047		
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023		
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046		
Dec 16	Audrey Paterson +++708/2244/27176+++	✓ INV/2025/00045		
Dec 15	Raymond Abrams +++294/2974/26390+++	✓ INV/2025/00044		

Odoo Accounting dashboard with the Bank section, showing the Transactions and "4 to reconcile" buttons

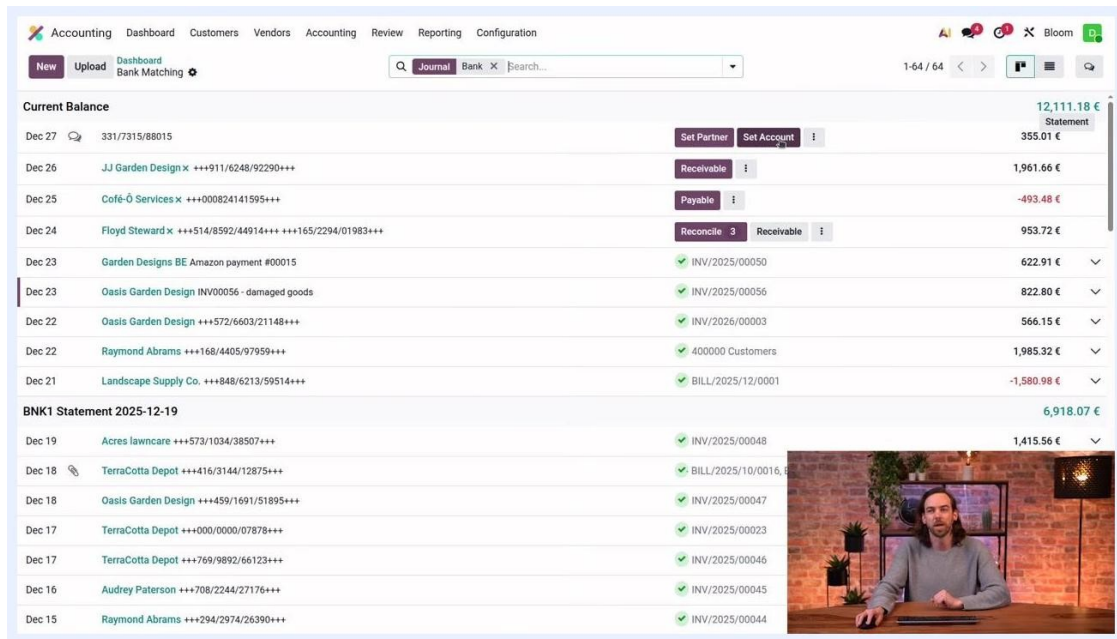
Unreconciled transactions appear at the top of the list with purple suggested-action buttons. The suggested action depends on the transaction's context: Odoo suggests **Set Partner** when a partner is missing, and **Reconcile** when open invoices exist for the partner.

Step 4: Reconcile a transaction using suggested actions

Use the suggested action buttons to process each transaction:

- Click **Set Partner** if the transaction is missing a partner.
- Click **Set Account** to write off the transaction directly to a specific account.

- Click **Reconcile** to match the transaction with open invoices, bills, or payments for the partner.



Current Balance					12,111.18 €
Dec 27	331/7315/88015		Set Partner	Set Account	355.01 €
Dec 26	JJ Garden Design x +++911/6248/92290+++		Receivable		1,961.66 €
Dec 25	Cofé-Ô Services x +++000824141595+++		Payable		-493.48 €
Dec 24	Floyd Steward x +++514/8592/44914+++ ++165/2294/01983+++		Reconcile 3	Receivable	953.72 €
Dec 23	Garden Designs BE Amazon payment #00015		INV/2025/00050		622.91 €
Dec 23	Oasis Garden Design INV00056 - damaged goods		INV/2025/00056		822.80 €
Dec 22	Oasis Garden Design +++572/6603/21148+++		INV/2026/00003		566.15 €
Dec 22	Raymond Abrams +++168/4405/97959+++		400000 Customers		1,985.32 €
Dec 21	Landscape Supply Co. +++848/6213/59514+++		BILL/2025/12/0001		-1,580.98 €
BNK1 Statement 2025-12-19					6,918.07 €
Dec 19	Arces lawncare +++573/1034/38507+++		INV/2025/00048		1,415.56 €
Dec 18	TerraCotta Depot +++416/3144/12875+++		BILL/2025/10/0016		
Dec 18	Oasis Garden Design +++459/1691/51895+++		INV/2025/00047		
Dec 17	TerraCotta Depot +++000/0000/07878+++		INV/2025/00023		
Dec 17	TerraCotta Depot +++769/9892/66123+++		INV/2025/00046		
Dec 16	Audrey Paterson +++708/2244/27176+++		INV/2025/00045		
Dec 15	Raymond Abrams +++294/2974/26390+++		INV/2025/00044		

Odoo Bank Matching screen with the cursor over the "Set Account" button, showing suggested reconciliation actions

The purple color of a button indicates Odoo's recommended next step.

If the partner has open invoices, bills, or payments, use **Reconcile** to match the transaction. If there are no open records, match the transaction directly with the receivable or payable account, depending on whether it is incoming or outgoing.

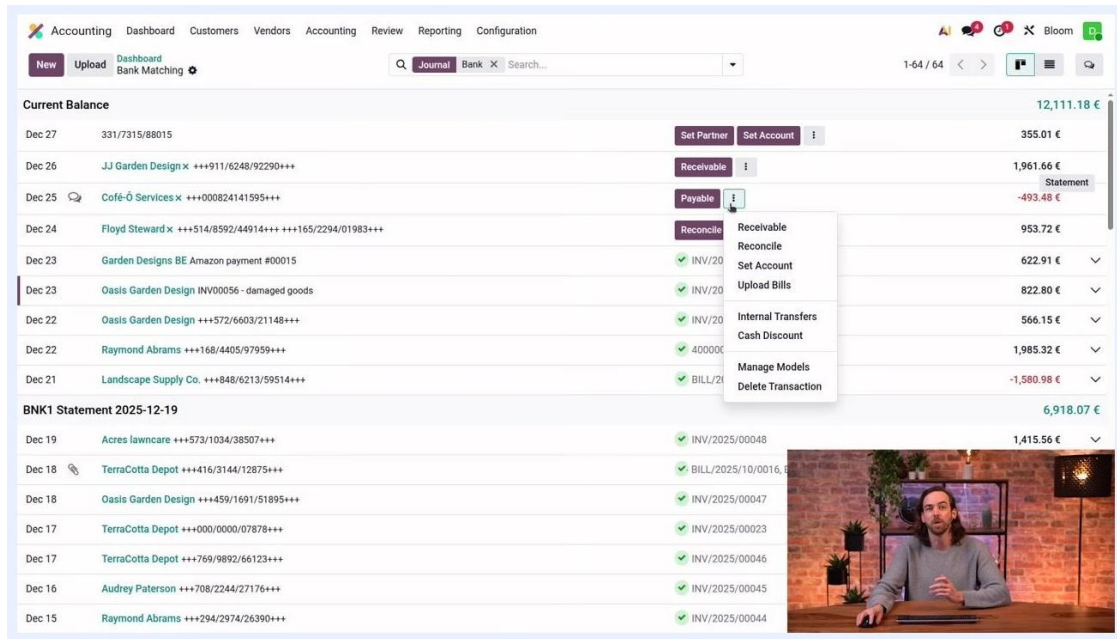
The screenshot shows an Accounting dashboard with a table of transactions. The table has columns for Date, Description, Status, and Amount. A transaction on Dec 23 is highlighted, showing a 'Reconcile' button and a 'Receivable' status. The dashboard also includes a 'Current Balance' section and a 'BNK1 Statement 2025-12-19' section. A video inset in the bottom right corner shows a person speaking.

Date	Description	Status	Amount
Dec 27	Oasis Garden Design 331/7315/88015	✓ INV/2026/00002	355.01 €
Dec 26	JJ Garden Design +++911/6248/92290+++	✓ 400000 Customers	1,961.66 €
Dec 25	Cofé-Ô Services +++000824141595+++	✓ 440000 Suppliers	-493.48 €
Dec 24	Floyd Steward +++514/8592/44914+++ +++165/2294/01983+++	✓ INV/2025/00052, INV/2025/00051	953.72 €
Dec 23	Garden Designs BE Amazon payment #00015 Garden Designs BE 400000 Customers	Reconcile 1 Receivable INV/2025/00050	622.91 € -632.40 € 9.49 €
Dec 23	Oasis Garden Design INV00056 - damaged goods	✓ INV/2025/00056	822.80 €
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003	566.15 €
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers	1,985.32 €
Dec 21	Landscape Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €
BNK1 Statement 2025-12-19			
Dec 19	Acres lawncare +++573/1034/38507+++	✓ INV/2025/00048	
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016, B	
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047	
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023	
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046	
Dec 16	Audrev Paterson +++708/7244/77176+++	✓ INV/2025/00045	

Accounting dashboard showing a transaction with the Reconcile button and Receivable status after removing a match

View additional actions

Click the vertical ellipsis (three dots) next to an action button to see the full list of available actions: Receivable, Reconcile, Set Account, Upload Bills, Internal Transfers, Cash Discount, Manage Models, and Delete Transaction. Use **Manage Models** to access reconciliation models.



The screenshot displays the Odoo Bank Matching interface. At the top, there's a navigation bar with tabs for Accounting, Dashboard, Customers, Vendors, Accounting, Review, Reporting, and Configuration. Below this, a search bar and a dropdown menu are visible. The main area shows a list of transactions under the 'Current Balance' section. A vertical ellipsis menu is open for the 'Reconcile' action, showing a list of available actions: Receivable, Reconcile, Set Account, Upload Bills, Internal Transfers, Cash Discount, Manage Models, and Delete Transaction. The 'Manage Models' option is highlighted. The transactions list includes columns for date, partner name, reference, action, and amount. The 'BNK1 Statement 2025-12-19' section is also visible below the main list.

Date	Partner	Reference	Action	Amount
Dec 27	331/7315/88015		Set Partner	355.01 €
Dec 26	JJ Garden Design x	+++911/6248/92290+++	Receivable	1,961.66 €
Dec 25	Cofé-Ô Services x	+++00824141595+++	Payable	-493.48 €
Dec 24	Floyd Steward x	+++514/8592/44914+++	Reconcile	953.72 €
Dec 23	Garden Designs BE Amazon payment	#00015	Reconcile	622.91 €
Dec 23	Oasis Garden Design	INV00056 - damaged goods	Reconcile	822.80 €
Dec 22	Oasis Garden Design	+++572/6603/21148+++	Reconcile	566.15 €
Dec 22	Raymond Abrams	+++168/4405/97959+++	Reconcile	1,985.32 €
Dec 21	Landscape Supply Co.	+++848/6213/59514+++	Reconcile	-1,580.98 €

BNK1 Statement 2025-12-19

Date	Partner	Reference	Action	Amount
Dec 19	Acres lawncare	+++573/1034/38507+++	Reconcile	1,415.56 €
Dec 18	TerraCotta Depot	+++416/3144/12875+++	Reconcile	
Dec 18	Oasis Garden Design	+++459/1691/51895+++	Reconcile	
Dec 17	TerraCotta Depot	+++000/0000/07878+++	Reconcile	
Dec 17	TerraCotta Depot	+++769/9892/66123+++	Reconcile	
Dec 16	Audrey Paterson	+++708/2244/27176+++	Reconcile	
Dec 15	Raymond Abrams	+++294/2974/26390+++	Reconcile	

Odoo Bank Matching screen with the vertical ellipsis menu open, displaying the full list of reconciliation actions

Step 5: Identify already reconciled transactions

Transactions that have already been reconciled display a green check mark along with the name of the matched record or account, such as "INV/2025/00050" or "400000 Customers," instead of suggested action buttons. These entries no longer show purple action buttons like **Set Partner**, **Receivable**, or **Payable**.

Accounting Dashboard Customers Vendors Accounting Review Reporting Configuration

New Upload Dashboard Bank Matching

Journal Bank X Search...

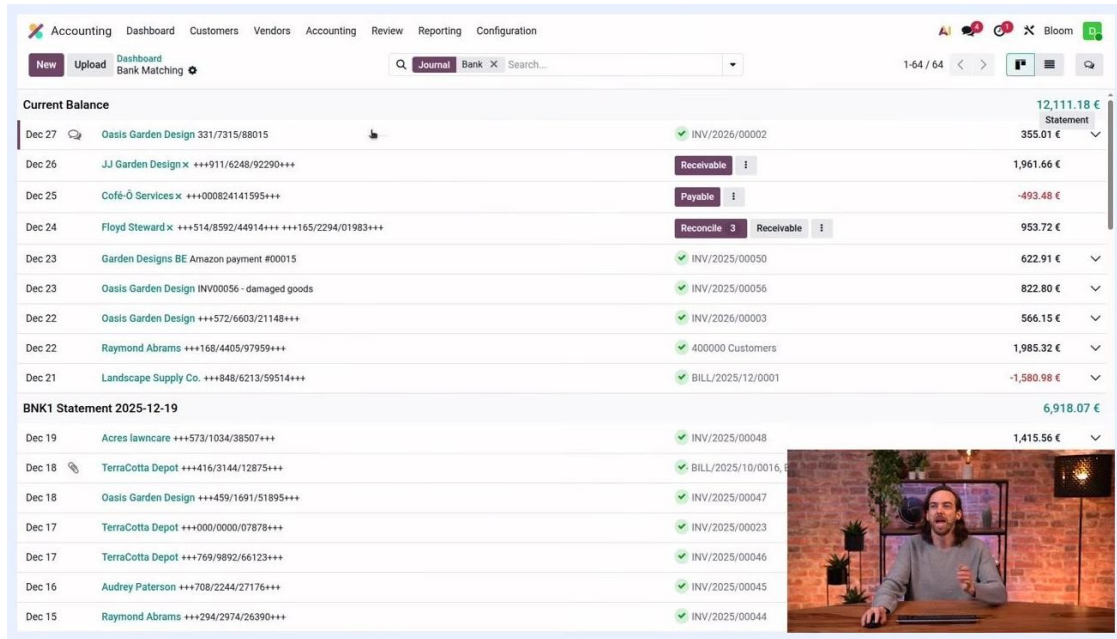
1-64 / 64

Current Balance			12,111.18 €
Dec 27	331/7315/88015	Set Partner Set Account I	355.01 €
Dec 26	JJ Garden Design x +++911/6248/92290+++	Receivable i	1,961.66 €
Dec 25	Cofé-Ô Services x +++000824141595+++	Payable i	-493.48 €
Dec 24	Floyd Steward x +++514/8592/44914+++ ++165/2294/01983+++	Reconcile 3 Receivable i	953.72 €
Dec 23	Garden Designs BE Amazon payment #00015	✓ INV/2025/00050	622.91 €
Dec 23	Oasis Garden Design INV00056 - damaged goods	✓ INV/2025/00056	822.80 €
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003	566.15 €
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers	1,985.32 €
Dec 21	Landscape Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €
BNK1 Statement 2025-12-19			6,918.07 €
Dec 19	Acres lawncare +++573/1034/38507+++	✓ INV/2025/00048	1,415.56 €
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016	
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047	
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023	
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046	
Dec 16	Audrey Paterson +++708/2244/27176+++	✓ INV/2025/00045	
Dec 15	Raymond Abrams +++294/2974/26390+++	✓ INV/2025/00044	

Odoo Bank Matching screen showing green check marks and matched record names for reconciled transactions

Step 6: Reconcile a transaction missing a partner

Odoo uses a built-in rule to simplify reconciliation: if two out of three elements (partner, label, amount) match between a transaction and an invoice, bill, or payment, Odoo automatically matches them without manual intervention.



Current Balance					12,111.18 €
Dec 27	Oasis Garden Design	331/7315/88015	✓ INV/2026/00002	355.01 €	Statement
Dec 26	JJ Garden Design x	+++911/6248/92290+++	Receivable	1,961.66 €	
Dec 25	Cofé-Ô Services x	+++000824141595+++	Payable	-493.48 €	
Dec 24	Floyd Steward x	+++514/8592/44914+++ +165/2294/01983+++	Reconcile 3 Receivable	953.72 €	
Dec 23	Garden Designs BE	Amazon payment #00015	✓ INV/2025/00050	622.91 €	
Dec 23	Oasis Garden Design	INV00056 - damaged goods	✓ INV/2025/00056	822.80 €	
Dec 22	Oasis Garden Design	+++572/6603/21148+++	✓ INV/2026/00003	566.15 €	
Dec 22	Raymond Abrams	+++168/4405/97959+++	✓ 400000 Customers	1,985.32 €	
Dec 21	Landscape Supply Co.	+++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €	
BNK1 Statement 2025-12-19					6,918.07 €
Dec 19	Acres lawncare	+++573/1034/38507+++	✓ INV/2025/00048	1,415.56 €	
Dec 18	TerraCotta Depot	+++416/3144/12875+++	✓ BILL/2025/10/0016, B		
Dec 18	Oasis Garden Design	+++459/1691/51895+++	✓ INV/2025/00047		
Dec 17	TerraCotta Depot	+++000/0000/00787+++	✓ INV/2025/00023		
Dec 17	TerraCotta Depot	+++769/9892/66123+++	✓ INV/2025/00046		
Dec 16	Audrey Paterson	+++708/2244/27176+++	✓ INV/2025/00045		
Dec 15	Raymond Abrams	+++294/2974/26390+++	✓ INV/2025/00044		

Odoo Bank Matching screen with the "Set Partner" button and a search for "Oasis Garden Design," showing an automatic invoice match

To reconcile a transaction without a partner:

- Locate a transaction at the top of the list with no partner set and a non-structured label.
- Click **Set Partner**.
- Search for and select the correct partner, for example "Oasis Garden Design."

Odoo automatically matches the transaction with the correct invoice when the partner and amount are perfect matches.

Step 7: Write off a transaction without open invoices

When a transaction's partner is set but there are no open invoices or bills:

- For incoming transactions, click **Receivable** to write off directly to the receivable account.

- For outgoing transactions, click **Payable** to write off directly to the payable account.

The screenshot shows the Odoo Bank Matching interface. At the top, there's a navigation bar with 'Accounting', 'Dashboard', 'Customers', 'Vendors', 'Accounting', 'Review', 'Reporting', and 'Configuration'. Below this, a 'New' button and a 'Bank Matching' dropdown are visible. The main area is divided into two sections: 'Current Balance' and 'BNK1 Statement 2025-12-19'. The 'Current Balance' section lists transactions with dates, descriptions, and amounts. The transaction for 'Floyd Steward x' dated Dec 24 is highlighted. A vertical ellipsis menu is open next to it, showing options: Payable, Reconcile, Receivable, Reconcile, Set Account, Upload Bills, Internal Transfers, Cash Discount, Manage Models, and Delete Transaction. The 'BNK1 Statement 2025-12-19' section lists transactions from Dec 15 to Dec 19.

Odoo Bank Matching screen with the vertical ellipsis menu open, showing options including Receivable, Reconcile, Set Account, Upload Bills, Internal Transfers, Cash Discount, Manage Models, and Delete Transaction

If you need additional options, click the vertical ellipsis next to the **Payable** button.

Step 8: Reconcile a transaction against multiple invoices

To match a transaction with more than one invoice:

- Locate the transaction in the **Current Balance** list, for example the entry for "Floyd Steward x" dated Dec 24.

- Click the **Reconcile** button next to the transaction.

Current Balance				12,111.18 €
Dec 27	Oasis Garden Design 331/7315/88015	✓ INV/2026/00002	355.01 €	▼
Dec 26	JJ Garden Design +++911/6248/92290+++	✓ 400000 Customers	1,961.66 €	▼
Dec 25	Cofé-Ô Services +++000824141595+++	✓ 440000 Suppliers	-493.48 €	▼
Dec 24	Floyd Steward x +++514/8592/44914+++ ++165/2294/01983+++	Reconcile 3 Receivable 1	953.72 €	Statement
Dec 23	Garden Designs BE Amazon payment #00015	✓ INV/2025/00050	622.91 €	▼
Dec 23	Oasis Garden Design INV00056 - damaged goods	✓ INV/2025/00056	822.80 €	▼
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003	566.15 €	▼
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers	1,985.32 €	▼
Dec 21	Landscape Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €	▼
BNK1 Statement 2025-12-19				6,918.07 €
Dec 19	Arces lawncare +++573/1034/38507+++	✓ INV/2025/00048	1,415.56 €	▼
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016, 8		
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047		
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023		
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046		
Dec 16	Audrey Paterson +++708/2244/27176+++	✓ INV/2025/00045		
Dec 15	Raymond Abrams +++294/2974/26390+++	✓ INV/2025/00044		

Accounting dashboard with transaction list, the "Floyd Steward x" entry highlighted, and the Reconcile button visible

A **Search: Journal Items to Match** window opens, filtered by the partner. In this example, for Floyd Steward the available invoices are:

- Dec 15, 2025 | INV/2025/00052 | Floyd Steward | ++
+514/8592/44914+++ | 682.18 €
- Dec 11, 2025 | INV/2025/00051 | Floyd Steward | ++
+165/2294/01983+++ | 271.54 €

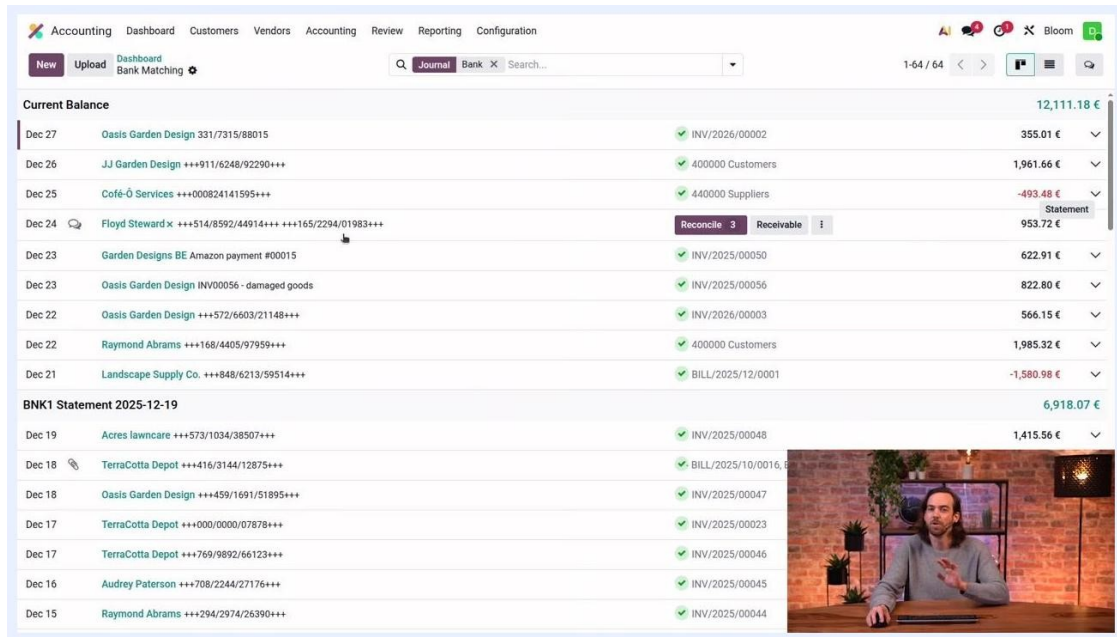
- Nov 3, 2025 | INV/2025/00026 | Floyd Steward | ++
+000/0000/08181+++ | 562.65 €

Accounting Dashboard Customers Vendors Accounting Review Reporting Configuration			
New Upload	Dashboard Bank Matching	Journal Bank X Search...	1-64 / 64
Current Balance			12,111.18 €
Dec 27	Oasis Garden Design 331/7315/88015	INV/2026/00002	355.01 €
Dec 26	JJ Garden Design +++911/6248/92290+++	400000 Customers	1,961.66 €
Dec 25	Cofé-Ô Services +++000824141595+++	440000 Suppliers	-493.48 €
Dec 24	Floyd Steward x +++514/8592/44914+++ +++165/2294/01983+++	Reconcile 3 Receivable	953.72 €
Dec 23	Garden Designs BE Amazon payment #00015	INV/2025/00050	622.91 €
Dec 23	Oasis Garden Design INV00056- damaged goods	INV/2025/00056	822.80 €
Dec 22	Oasis Garden Design +++572/6603/21148+++	INV/2026/00003	566.15 €
Dec 22	Raymond Abrams +++168/4405/97959+++	400000 Customers	1,985.32 €
Dec 21	Landscape Supply Co. +++848/6213/59514+++	BILL/2025/12/0001	-1,580.98 €
BNK1 Statement 2025-12-19			6,918.07 €
Dec 19	Acres lawncare +++573/1034/38507+++	INV/2025/00048	1,415.56 €
Dec 18	TerraCotta Depot +++416/3144/12875+++	BILL/2025/10/0016, 6	
Dec 18	Oasis Garden Design +++459/1691/51895+++	INV/2025/00047	
Dec 17	TerraCotta Depot +++000/0000/07878+++	INV/2025/00023	
Dec 17	TerraCotta Depot +++769/9892/66123+++	INV/2025/00046	
Dec 16	Audrey Paterson +++708/2244/27176+++	INV/2025/00045	
Dec 15	Raymond Abrams +++294/2974/26390+++	INV/2025/00044	

Journal Items to Match window showing three invoices for Floyd Steward, with checkboxes to select invoices

Check the boxes for the invoices you want to match. In this example, select the first two invoices.

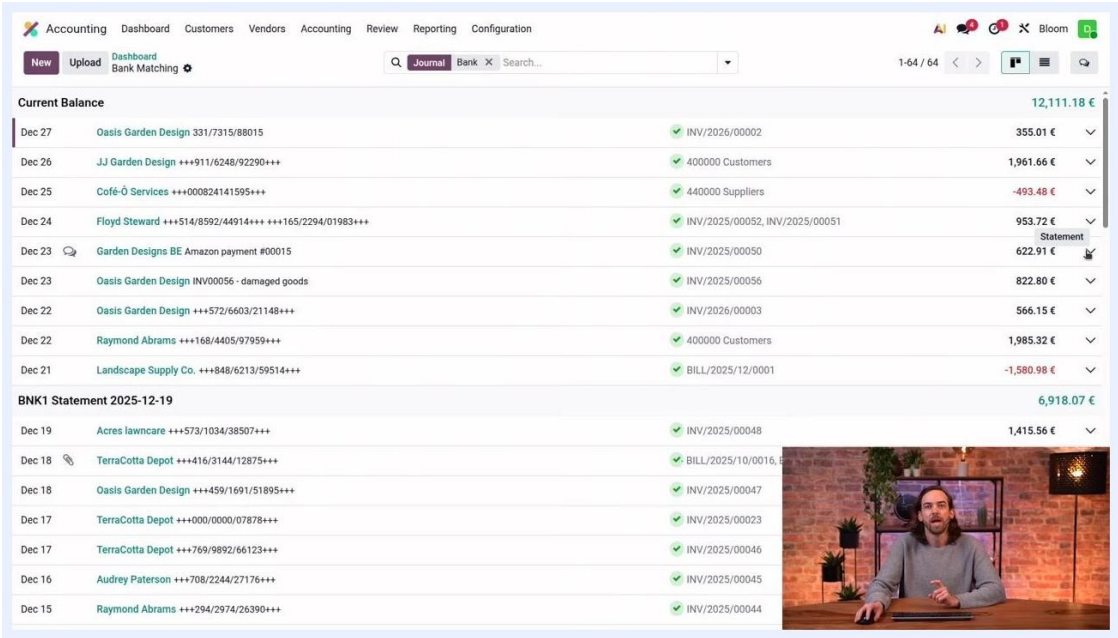
Verify that the **Balance** at the top right of the window reads 0.00 €, confirming the amounts match, then click **Select** at the bottom left to save your selections.



Accounting Dashboard Customers Vendors Accounting Review Reporting Configuration			
New Upload Dashboard Bank Matching			
Journal Bank X Search...			
1-64 / 64			
Current Balance			12,111.18 €
Dec 27	Oasis Garden Design 331/7315/88015	✓ INV/2026/00002	355.01 €
Dec 26	JJ Garden Design +++911/6248/92290+++	✓ 400000 Customers	1,961.66 €
Dec 25	Cofé-Ô Services +++000824141595+++	✓ 440000 Suppliers	-493.48 €
Dec 24	Floyd Steward x +++514/8592/44914+++ +++165/2294/01983+++	Reconcile 3 Receivable i	953.72 €
Dec 23	Garden Designs BE Amazon payment #00015	✓ INV/2025/00050	622.91 €
Dec 23	Oasis Garden Design INV00056 - damaged goods	✓ INV/2025/00056	822.80 €
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003	566.15 €
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers	1,985.32 €
Dec 21	Landscape Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €
BNK1 Statement 2025-12-19			6,918.07 €
Dec 19	Acres lawncare +++573/1034/38507+++	✓ INV/2025/00048	1,415.56 €
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016, 0	
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047	
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023	
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046	
Dec 16	Audrey Paterson +++708/2244/27176+++	✓ INV/2025/00045	
Dec 15	Raymond Abrams +++294/2974/26390+++	✓ INV/2025/00044	

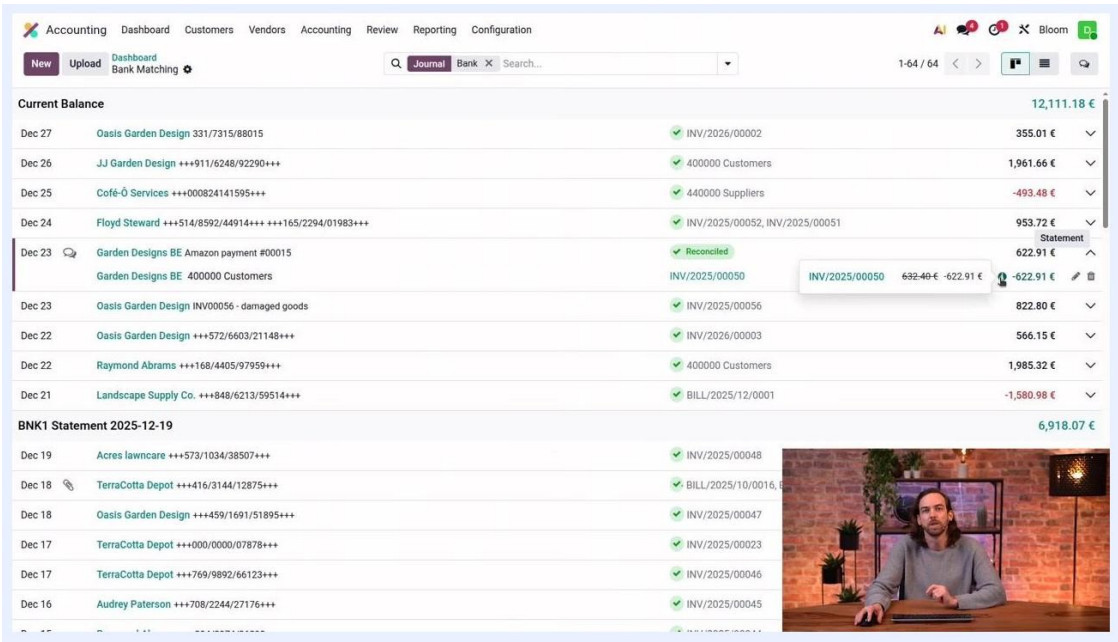
Two invoices selected in the Journal Items to Match window, with the Select button highlighted

Back on the main transaction list, the reconciled transaction now displays the matched invoice numbers, such as INV/2025/00052 and INV/2025/00051, along with the updated statement amount. Confirm that the transaction shows as reconciled.



Accounting Dashboard Customers Vendors Accounting Review Reporting Configuration			1-64 / 64	
New Upload Dashboard Bank Matching			Journal Bank X Search...	
Current Balance			12,111.18 €	
Dec 27	Oasis Garden Design 331/7315/88015	✓ INV/2026/00002	355.01 €	▼
Dec 26	JJ Garden Design +++911/6248/92290+++	✓ 400000 Customers	1,961.66 €	▼
Dec 25	Cofé-Ô Services +++000824141595+++	✓ 440000 Suppliers	-493.48 €	▼
Dec 24	Floyd Steward +++514/8592/44914+++ ++165/2294/01983+++	✓ INV/2025/00052, INV/2025/00051	953.72 €	▼
Dec 23	Garden Designs BE Amazon payment #00015	✓ INV/2025/00050	622.91 €	▼
Dec 23	Oasis Garden Design INV00056 - damaged goods	✓ INV/2025/00056	822.80 €	▼
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003	566.15 €	▼
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers	1,985.32 €	▼
Dec 21	Landscape Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €	▼
BNK1 Statement 2025-12-19			6,918.07 €	
Dec 19	Acres lawncare +++573/1034/38507+++	✓ INV/2025/00048	1,415.56 €	▼
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016, B		▼
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047		▼
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023		▼
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046		▼
Dec 16	Audrey Paterson +++708/2244/27176+++	✓ INV/2025/00045		▼
Dec 15	Raymond Abrams +++294/2974/26390+++	✓ INV/2025/00044		▼

Main accounting dashboard showing the reconciled transaction with invoice numbers listed



Accounting Dashboard Customers Vendors Accounting Review Reporting Configuration			1-64 / 64	
New Upload Dashboard Bank Matching			Journal Bank X Search...	
Current Balance			12,111.18 €	
Dec 27	Oasis Garden Design 331/7315/88015	✓ INV/2026/00002	355.01 €	▼
Dec 26	JJ Garden Design +++911/6248/92290+++	✓ 400000 Customers	1,961.66 €	▼
Dec 25	Cofé-Ô Services +++000824141595+++	✓ 440000 Suppliers	-493.48 €	▼
Dec 24	Floyd Steward +++514/8592/44914+++ ++165/2294/01983+++	✓ INV/2025/00052, INV/2025/00051	953.72 €	▼
Dec 23	Garden Designs BE Amazon payment #00015	✓ Reconciled	622.91 €	▼
	Garden Designs BE 400000 Customers	INV/2025/00050	-622.91 €	▼
Dec 23	Oasis Garden Design INV00056 - damaged goods	✓ INV/2025/00056	822.80 €	▼
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003	566.15 €	▼
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers	1,985.32 €	▼
Dec 21	Landscape Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €	▼
BNK1 Statement 2025-12-19			6,918.07 €	
Dec 19	Acres lawncare +++573/1034/38507+++	✓ INV/2025/00048		▼
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016, B		▼
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047		▼
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023		▼
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046		▼
Dec 16	Audrey Paterson +++708/2244/27176+++	✓ INV/2025/00045		▼

Reconciled transaction highlighted, with a tooltip showing invoice details and amounts

If there is a small difference between the payment and the invoices, Odoo automatically reconciles the transaction as long as the difference falls within the permitted tolerance range.

Step 9: Set a different account for a transaction

To assign a different account, click the vertical ellipsis next to the transaction and select **Set Account** from the dropdown menu.

The screenshot displays the Odoo Accounting interface. At the top, there's a navigation bar with tabs like Accounting, Dashboard, Customers, Vendors, Accounting, Review, Reporting, and Configuration. Below this, a search bar and a 'Journal Bank X Search...' field are visible. The main area shows a list of transactions under the 'Current Balance' section. The transactions are listed with dates, descriptions, and amounts. A dropdown menu is open for the transaction dated Dec 23, showing options like Payable, Set Account, Upload Bills, Internal Transfers, Cash Discount, Manage Models, and Delete Transaction. The 'Set Account' option is highlighted. Below the transactions, there's a section for 'BNK1 Statement 2025-12-19' with a list of transactions and their amounts. A small video inset is visible in the bottom right corner of the interface.

Date	Description	Account	Amount
Dec 27	Oasis Garden Design 331/7315/88015	INV/2025/00002	355.01 €
Dec 26	JJ Garden Design +++911/6248/92290+++	400000 Customers	1,961.66 €
Dec 25	Cofé-O Services +++000824141595+++	440000 Suppliers	-493.48 €
Dec 24	Floyd Steward +++514/8592/44914+++ +++165/2294/01983+++	INV/2025/00052, INV/2025/00051	953.72 €
Dec 23	Garden Designs BE Amazon payment #00015 Garden Designs BE 400000 Customers	Reconcile 2 Receivable INV/2025/00050	622.91 €
Dec 23	Oasis Garden Design INV00056 - damaged goods	INV/2025/00056	-632.40 €
Dec 22	Oasis Garden Design +++572/6603/21148+++	INV/2026/00003	9.49 €
Dec 22	Raymond Abrams +++168/4405/97959+++	400000 Customers	822.80 €
Dec 21	Landscape Supply Co. +++848/6213/59514+++	BILL/2025/12/0001	566.15 €
Dec 19	Acres lawncare +++573/1034/38507+++	INV/2025/00048	1,985.32 €
Dec 18	TerraCotta Depot +++416/3144/12875+++	BILL/2025/10/0016, B	-1,580.98 €
Dec 18	Oasis Garden Design +++459/1691/51895+++	INV/2025/00047	
Dec 17	TerraCotta Depot +++000/0000/07878+++	INV/2025/00023	
Dec 17	TerraCotta Depot +++769/9892/66123+++	INV/2025/00046	
Dec 16	Audrev Paterson +++708/7244/77176+++	INV/2025/00045	

Dropdown menu from the vertical ellipsis with the "Set Account" option highlighted

In the account selection dialog, search for the appropriate account, such as "Miscellaneous expense account" or "Miscellaneous operating charges," to categorize the transaction correctly.

Accounting

Dashboard

Customers

Vendors

Accounting

Review

Reporting

Configuration

New

Upload

Dashboard

Bank Matching

Journal

Bank

X

Search...

1-64 / 64

Current Balance

12,111.18 €

Dec 27	Oasis Garden Design 331/7315/88015	INV/2026/00002	355.01 €
Dec 26	JJ Garden Design +++911/6248/92290+++	400000 Customers	1,961.66 €
Dec 25	Cofé-ô Services +++000824141595+++	440000 Suppliers	-493.48 €
Dec 24	Floyd Steward +++514/8592/44914+++ +++165/2294/01983+++	INV/2025/00052, INV/2025/00051	953.72 €
Dec 23	Garden Designs BE Amazon payment #00015	Reconcile 2 Receivable INV/2025/00050	622.91 €
	Garden Designs BE 400000 Customers	Payable	-632.40 €
		Set Account	9.49 €
		Upload Bills	822.80 €
Dec 23	Oasis Garden Design INV00056 - damaged goods	INV/2025/00056	
Dec 22	Oasis Garden Design +++572/6603/21148+++	INV/2026/00003	566.15 €
Dec 22	Raymond Abrams +++168/4405/97959+++	400000 Customers	1,985.32 €
Dec 21	Landscape Supply Co. +++848/6213/59514+++	BILL/2025/12/0001	-1,580.98 €

BNK1 Statement 2025-12-19

6,010.03 €

Dec 19	Acres lawncare +++573/1034/38507+++	INV/2025/00048	
Dec 18	TerraCotta Depot +++416/3144/12875+++	BILL/2025/10/0016, B	
Dec 18	Oasis Garden Design +++459/1691/51895+++	INV/2025/00047	
Dec 17	TerraCotta Depot +++000/0000/07878+++	INV/2025/00023	
Dec 17	TerraCotta Depot +++769/9892/66123+++	INV/2025/00046	
Dec 16	Audrev Paterson +++708/2744/77176+++	INV/2025/00045	

Payable

Set Account

Upload Bills

Internal Transfers

Cash Discount

Manage Models

Delete Transaction

Dropdown menu open, ready to select "Set Account" for categorizing the transaction

After selecting the appropriate account, confirm your choice. The transaction is now fully reconciled, with the updated status, invoice numbers, and accounts reflected in the transaction list.

Accounting Dashboard Customers Vendors Accounting Review Reporting Configuration

New Upload Dashboard Bank Matching

Journal Bank X Search...

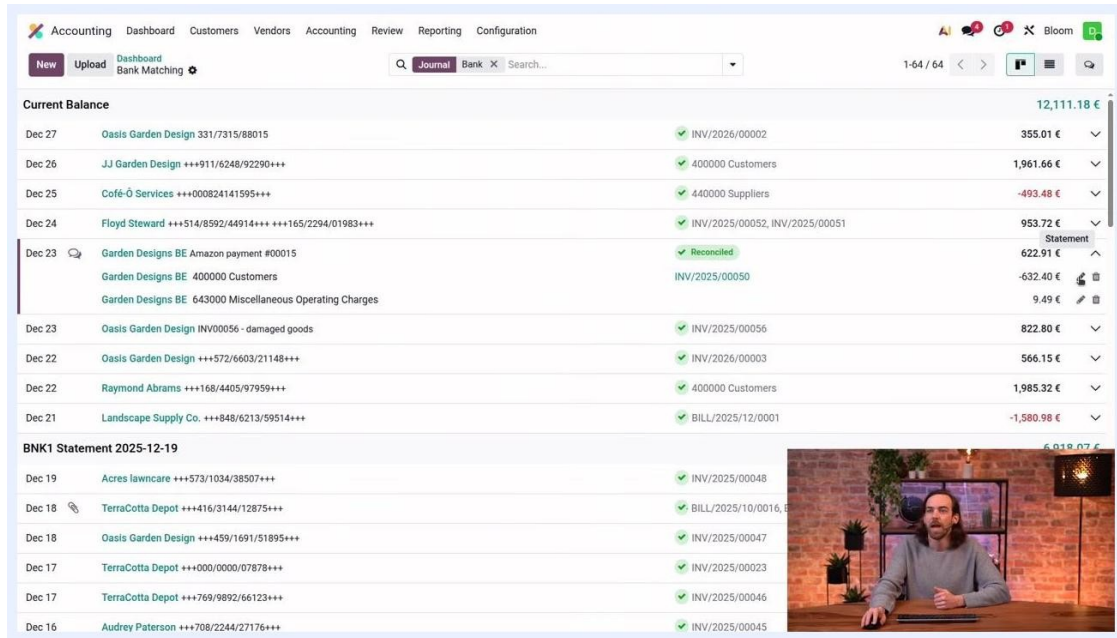
1-64 / 64

Current Balance				12,111.18 €
Dec 27	Oasis Garden Design 331/7315/88015	✓ INV/2026/00002	355.01 €	Statement
Dec 26	JJ Garden Design +++911/6248/92290+++	✓ 400000 Customers	1,961.66 €	
Dec 25	Cofé-ô Services +++000824141595+++	✓ 440000 Suppliers	-493.48 €	
Dec 24	Floyd Steward +++514/8592/44914+++ +++165/2294/01983+++	✓ INV/2025/00052, INV/2025/00051	953.72 €	
Dec 23	Garden Designs BE Amazon payment #00015	✓ Reconciled	622.91 €	
	Garden Designs BE 400000 Customers	INV/2025/00050	-632.40 €	
	Garden Designs BE 643000 Miscellaneous Operating Charges		9.49 €	
Dec 23	Oasis Garden Design INV00056 - damaged goods	✓ INV/2025/00056	822.80 €	
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003	566.15 €	
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers	1,985.32 €	
Dec 21	Landscape Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €	
BNK1 Statement 2025-12-19				6,018.07 €
Dec 19	Acres lawncare +++573/1034/38507+++	✓ INV/2025/00048		
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016, B		
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047		
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023		
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046		
Dec 16	Audrey Paterson +++708/2244/27176+++	✓ INV/2025/00045		

Accounting dashboard showing the fully reconciled transaction, with invoice numbers and reconciled status

Step 10: Edit a reconciled match

To change a reconciled transaction, expand the transaction line by clicking the arrow or plus icon next to it, then click the pencil (edit) icon to open the **Edit Line** dialog.



Accounting Dashboard Customers Vendors Accounting Review Reporting Configuration				1-64 / 64	
New Upload Dashboard Bank Matching				Journal Bank X Search...	
Current Balance				12,111.18 €	
Dec 27	Oasis Garden Design 331/7315/88015	✓ INV/2026/00002	355.01 €		
Dec 26	JJ Garden Design +++911/6248/92290+++	✓ 400000 Customers	1,961.66 €		
Dec 25	Cofé-Ô Services +++000824141595+++	✓ 440000 Suppliers	-493.48 €		
Dec 24	Floyd Steward +++514/8592/44914+++ +++165/2294/01983+++	✓ INV/2025/00052, INV/2025/00051	953.72 €		
Dec 23	Garden Designs BE Amazon payment #00015	✓ Reconciled	632.91 €	Statement	
	Garden Designs BE 400000 Customers	INV/2025/00050	-632.40 €		
	Garden Designs BE 643000 Miscellaneous Operating Charges		9.49 €		
Dec 23	Oasis Garden Design INV00056 - damaged goods	✓ INV/2025/00056	822.80 €		
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003	566.15 €		
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers	1,985.32 €		
Dec 21	Landscape Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €		
BNK1 Statement 2025-12-19				6,019.07 €	
Dec 19	Acres lawncare +++573/1034/38507+++	✓ INV/2025/00048			
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016, B			
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047			
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023			
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046			
Dec 16	Audrey Paterson +++708/2244/27176+++	✓ INV/2025/00045			

Accounting dashboard with a transaction expanded and the pencil icon visible for editing a match

In the **Edit Line** window, you can:

- Edit the balance amount (for example, change 632.40 € to another value).
- Switch between recording a full payment or a partial payment by clicking the "partial payment" link.

- Review details such as Date (Dec 23, 2025), Account (400000 Customers), Partner (Garden Designs BE), and Label (++ +154/9634/51540+++).

Accounting

Dashboard

Customers

Vendors

Accounting

Review

Reporting

Configuration

New

Upload

Dashboard

Bank Matching

Q

Journal

Bank

X

Search...

1-64 / 64

<

>

Current Balance

12,111.18 €

Dec 27

Oasis Garden Design 331/7315/88015

✓ INV/2026/00002

355.01 €

▼

Dec 26

JJ Garden Design +++911/6248/92290+++

✓ 400000 Customers

1,961.66 €

▼

Dec 25

Cofé-ô Services +++000824141595+++

✓ 440000 Suppliers

-493.48 €

▼

Dec 24

Floyd Steward +++514/8592/44914+++ +++165/2294/01983+++

✓ INV/2025/00052, INV/2025/00051

953.72 €

▼

Dec 23

Garden Designs BE Amazon payment #00015

✓ Reconciled

622.91 €

^

Garden Designs BE 400000 Customers

INV/2025/00050

-632.40 €

Garden Designs BE 643000 Miscellaneous Operating Charges

9.49 €

Dec 23

Oasis Garden Design INV00056 - damaged goods

✓ INV/2025/00056

822.80 €

▼

Dec 22

Oasis Garden Design +++572/6603/21148+++

✓ INV/2026/00003

566.15 €

▼

Dec 22

Raymond Abrams +++168/4405/97959+++

✓ 400000 Customers

1,985.32 €

▼

Dec 21

Landscape Supply Co. +++848/6213/59514+++

✓ BILL/2025/12/0001

-1,580.98 €

▼

BNK1 Statement 2025-12-19

6,018.07 €

Dec 19

Acres lawncare +++573/1034/38507+++

✓ INV/2025/00048

Dec 18

TerraCotta Depot +++416/3144/12875+++

✓ BILL/2025/10/0016, 6

Dec 18

Oasis Garden Design +++459/1691/51895+++

✓ INV/2025/00047

Dec 17

TerraCotta Depot +++000/0000/07878+++

✓ INV/2025/00023

Dec 17

TerraCotta Depot +++769/9892/66123+++

✓ INV/2025/00046

Dec 16

Audrey Paterson +++708/2244/27176+++

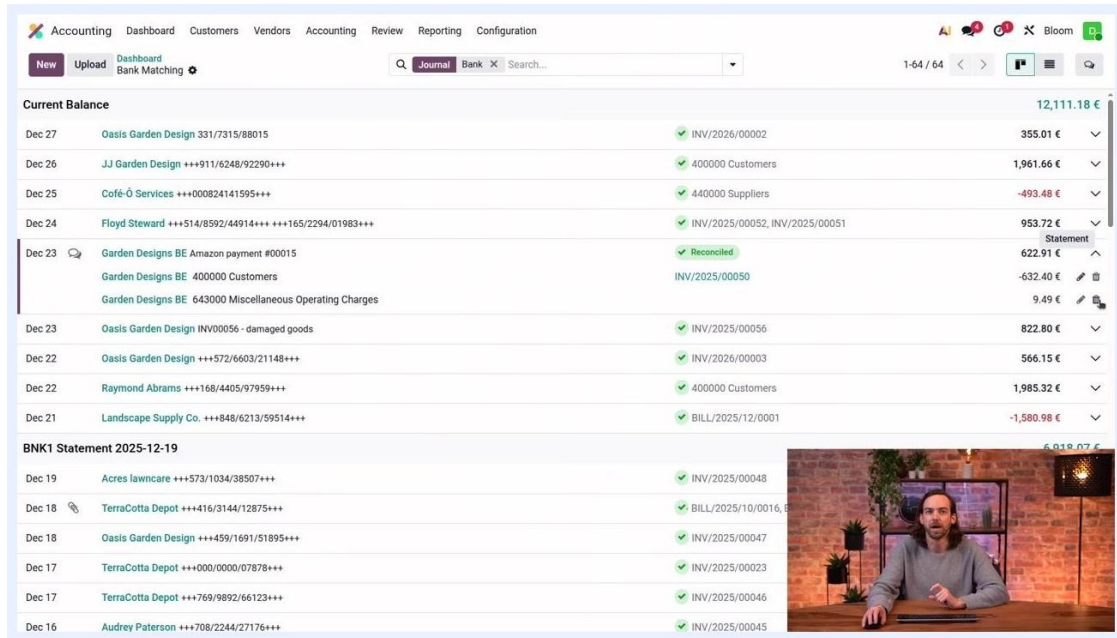
✓ INV/2025/00045

Edit Line dialog open, showing editable balance, payment options, and transaction details

Click **Save** to apply your changes, **To Review** to flag the entry for further review, or **Discard** to cancel.

Step 11: Remove and redo a reconciliation

If you need to undo a reconciliation, click the trash (delete) icon next to the reconciled transaction. This clears the match so you can reconcile the transaction differently or correct an error.



The screenshot shows the Accounting dashboard with a list of transactions. The interface includes a top navigation bar with tabs like Accounting, Dashboard, Customers, Vendors, Accounting, Review, Reporting, and Configuration. Below the navigation bar, there are buttons for 'New' and 'Upload', and a search bar. The main content area displays a table of transactions with columns for date, description, status, and amount. A trash icon is visible next to the reconciled transaction on Dec 23, indicating it can be removed.

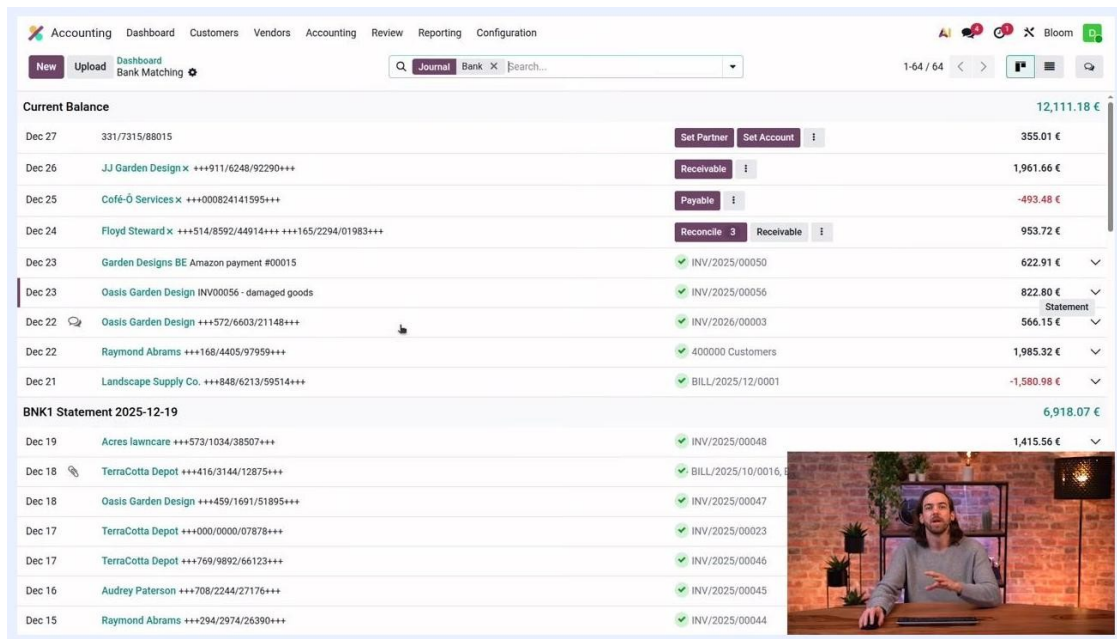
Date	Description	Status	Amount
Dec 27	Oasis Garden Design 331/7315/88015	✓ INV/2026/00002	355.01 €
Dec 26	JJ Garden Design +++911/6248/92290+++	✓ 400000 Customers	1,961.66 €
Dec 25	Cofé-Ô Services +++000824141595+++	✓ 440000 Suppliers	-493.48 €
Dec 24	Floyd Steward +++514/8592/44914+++ +++165/2294/01983+++	✓ INV/2025/00052, INV/2025/00051	953.72 €
Dec 23	Garden Designs BE Amazon payment #00015	✓ Reconciled	622.91 €
	Garden Designs BE 400000 Customers	INV/2025/00050	-632.40 €
	Garden Designs BE 643000 Miscellaneous Operating Charges		9.49 €
Dec 23	Oasis Garden Design INV00056 - damaged goods	✓ INV/2025/00056	822.80 €
Dec 22	Oasis Garden Design +++572/6603/21148+++	✓ INV/2026/00003	566.15 €
Dec 22	Raymond Abrams +++168/4405/97959+++	✓ 400000 Customers	1,985.32 €
Dec 21	Landscape Supply Co. +++848/6213/59514+++	✓ BILL/2025/12/0001	-1,580.98 €
BNK1 Statement 2025-12-19			
Dec 19	Arces lawncare +++573/1034/38507+++	✓ INV/2025/00048	
Dec 18	TerraCotta Depot +++416/3144/12875+++	✓ BILL/2025/10/0016, B	
Dec 18	Oasis Garden Design +++459/1691/51895+++	✓ INV/2025/00047	
Dec 17	TerraCotta Depot +++000/0000/07878+++	✓ INV/2025/00023	
Dec 17	TerraCotta Depot +++769/9892/66123+++	✓ INV/2025/00046	
Dec 16	Audrey Paterson +++708/2244/27176+++	✓ INV/2025/00045	

Accounting dashboard with the trash icon visible for removing a reconciliation

If a balance remains after removing a reconciliation, use the **Reconcile** button to match the outstanding amount with the correct invoices or accounts. The transaction displays as "Receivable" until it is fully reconciled.

Summary

You now know how to reconcile a bank account in Odoo: reviewing journal entries, filtering bank transactions, using suggested actions like Set Partner, Set Account, Receivable, Payable, and Reconcile, matching transactions against multiple invoices within tolerance, and editing or removing reconciliations when corrections are needed.



The screenshot displays the Odoo Bank Matching interface. At the top, there's a navigation bar with tabs for Accounting, Dashboard, Customers, Vendors, Accounting, Review, Reporting, and Configuration. Below this, a search bar is visible with 'Journal Bank' selected. The main area is divided into two sections: 'Current Balance' and 'BNK1 Statement 2025-12-19'. The 'Current Balance' section shows a list of transactions with columns for date, description, suggested action, and amount. The 'BNK1 Statement' section shows a list of transactions with columns for date, description, and amount. A video inset in the bottom right corner shows a person speaking.

Current Balance				12,111.18 €
Dec 27	331/7315/88015	Set Partner Set Account	355.01 €	
Dec 26	JJ Garden Design x +++911/6248/92290+++	Receivable	1,961.66 €	
Dec 25	Cofé-Ô Services x +++000824141595+++	Payable	-493.48 €	
Dec 24	Floyd Steward x +++514/8592/44914+++ +++165/2294/01983+++	Reconcile 3 Receivable	953.72 €	
Dec 23	Garden Designs BE Amazon payment #00015	INV/2025/00050	622.91 €	
Dec 23	Oasis Garden Design INV00056 - damaged goods	INV/2025/00056	822.80 €	
Dec 22	Oasis Garden Design +++572/6603/21148+++	INV/2026/00003	566.15 €	
Dec 22	Raymond Abrams +++168/4405/97959+++	400000 Customers	1,985.32 €	
Dec 21	Landscape Supply Co. +++848/6213/59514+++	BILL/2025/12/0001	-1,580.98 €	
BNK1 Statement 2025-12-19				6,918.07 €
Dec 19	Acres lawncare +++573/1034/38507+++	INV/2025/00048	1,415.56 €	
Dec 18	TerraCotta Depot +++416/3144/12875+++	BILL/2025/10/0016		
Dec 18	Oasis Garden Design +++459/1691/51895+++	INV/2025/00047		
Dec 17	TerraCotta Depot +++000/0000/07878+++	INV/2025/00023		
Dec 17	TerraCotta Depot +++769/9892/66123+++	INV/2025/00046		
Dec 16	Audrey Paterson +++708/2244/27176+++	INV/2025/00045		
Dec 15	Raymond Abrams +++294/2974/26390+++	INV/2025/00044		

Odoo Bank Matching screen with unreconciled transactions and suggested action buttons highlighted

What's next

Explore **Manage Models** in the Bank Matching ellipsis menu to set up reconciliation models that can further automate how transactions are matched in the future.