

How to Empty a Catheter Bag: A Patient Care Procedure

Learning how to empty a catheter bag correctly protects residents from infection, produces an accurate record of urine output, and keeps staff safe from contamination. This procedure guides nursing assistants and allied health staff through preparing supplies, emptying and cleaning the catheter bag, disposing of urine, and completing documentation in a long-term care or clinical setting.



Nursing assistant putting on gloves with supplies visible on the bedside table



Nursing assistant in gloves preparing to dispose of urine and clean the graduated cylinder in the resident's bathroom

Purpose & scope

This procedure applies to nursing assistants and allied health staff caring for residents with an indwelling urinary catheter in long-term care facilities or similar clinical settings. Always review and follow your agency's specific policies before performing this task, since individual facility protocols may differ. The steps below are based on the Nursing Assistant Open Educational Resources (OER) textbook.

Post-Procedure Steps

- Perform hand hygiene.
- Check on resident comfort and ask if anything else is needed.
- Ensure the bed is low and locked. Check the brakes.
- Place the call light or signaling device within reach of the resident.
- Open the door and privacy curtain.
- Perform hand hygiene.
- Report abnormal findings to the nurse and document any care that needs to be in the resident record.

Nursing assistant adjusting bed height for resident comfort and safety

Patient assessment

Before you begin, complete the following preparation and assessment checklist.

Step	Action
Supplies	Confirm alcohol pads, a graduated cylinder, and a floor barrier are in the resident's room; the graduated cylinder is usually kept in the resident's bathroom.
Hand hygiene	Perform hand hygiene thoroughly before entering the room and before handling any supplies.
Identification	Knock on the door, introduce yourself, and confirm the resident's identity.
Consent	Explain the procedure and obtain the resident's verbal consent, for example: "Hi, [Resident Name], it's [Your Name]. I'm here to empty your catheter. Is that okay?"
Privacy	Close the curtain or door to provide privacy.

Environment	Raise the bed to a comfortable working height and confirm the catheter bag will not touch the floor.
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Pre-Procedure Steps

Before beginning any procedure, perform the following steps:

- Gather any supplies needed that are not available in the resident room.
- Knock on the client's door.
- Perform hand hygiene.
- Introduce yourself and identify the resident.
- Maintain respectful, courteous, and professional communication at all times.
- Provide for privacy.
- Explain the procedure to the client.

Reminder to follow agency policies before performing patient care



Catheter bag attached to the bed rail with the graduated cylinder placed on a barrier on the floor, ready for collection

This procedure does not include vital sign monitoring, a pain assessment tool, or neurovascular checks; follow your facility's standard schedule for these assessments as outlined in the resident's individual care plan.

Care protocol

Complete this procedure in three phases: preparation, emptying and cleaning, and disposal and completion.

Phase 1: Preparation

- Raise the side rail if needed and position the catheter bag securely so it does not touch the floor.
- Place a barrier, such as a disposable pad or towel, on the floor beneath the catheter bag, and set the graduated cylinder on the barrier to catch the output.
- Put on clean gloves before handling the catheter or any supplies.
- Check the type of catheter bag and confirm how its spout opens before you proceed, since mechanisms vary by manufacturer and unfamiliarity can cause accidental spills.

Pre-Procedure Steps

Before beginning any procedure, perform the following steps:

- > Gather any supplies needed that are not available in the resident room.
- > Knock on the client's door.
- > Perform hand hygiene.
- > Introduce yourself and identify the resident.
- > Maintain respectful, courteous, and professional communication at all times.
- > Provide for privacy.
- > Explain the procedure to the client.

List of pre-procedure steps: gather supplies, knock, perform hand hygiene, introduce yourself, communicate respectfully, provide privacy, explain the procedure

Phase 2: Emptying and cleaning

- Squeeze the sides of the spout (or use the appropriate mechanism for the bag type) and direct it into the graduated cylinder without letting it touch the cylinder's sides.
- Open the clamp and let urine drain into the cylinder, holding the spout steady the entire time.

- Keep the spout above the cylinder throughout draining to prevent contamination.
- Once the bag is empty, close and secure the clamp.
- Clean the spout thoroughly with an alcohol pad, including the inside as far as possible, without leaving fibers behind, and clean the holder or cap where the spout is stored.
- Dispose of the used alcohol pad and other disposable materials appropriately, then return the spout to its holder.

- Place a new barrier on a clean, eye-level surface such as an overbed table, and move the graduated cylinder there for measurement; do not place it directly from the floor onto a clean surface.

Pre-Procedure Steps

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- Perform hand hygiene.
- Introduce yourself and identify the resident.
- Maintain respectful, courteous, and professional communication at all times.
- Provide for privacy.
- Explain the procedure to the client.

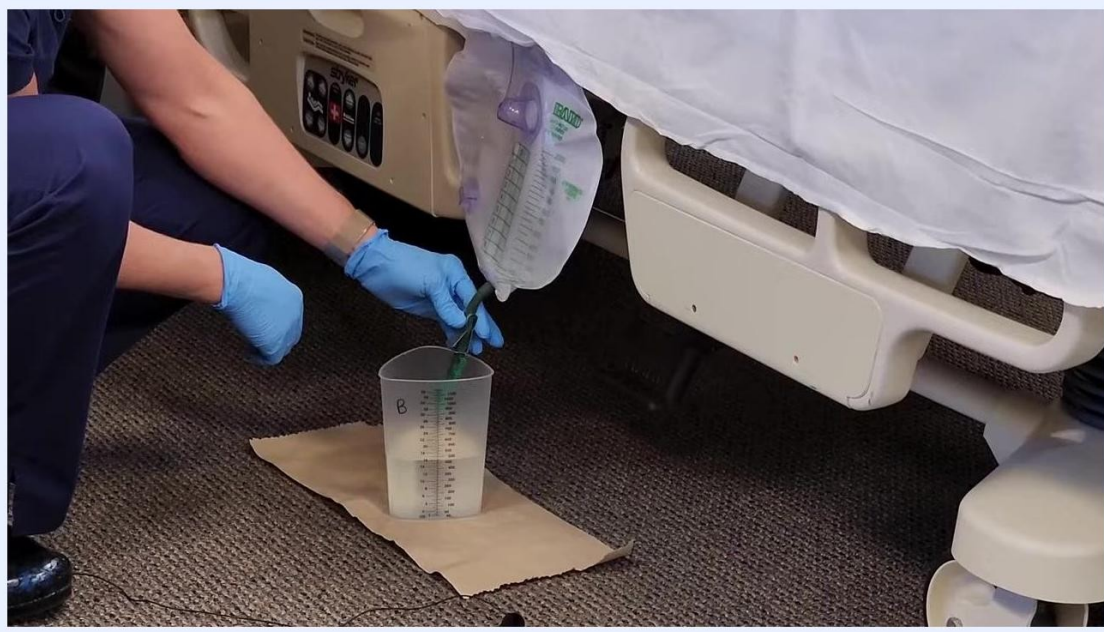
Nursing assistant standing by the bed, preparing to close the curtain for the resident's privacy



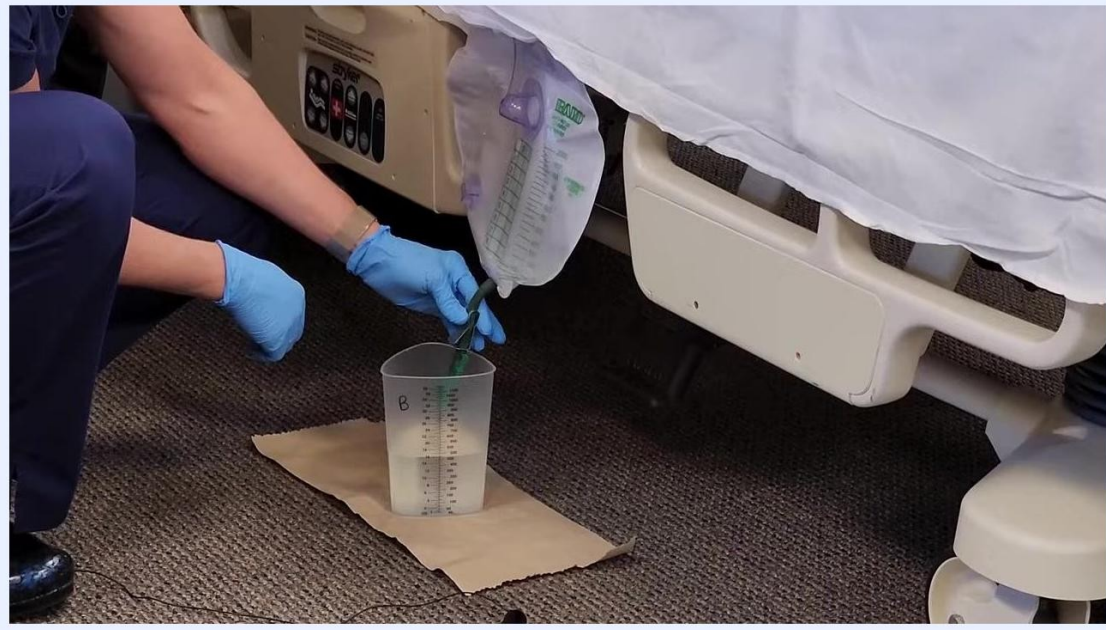
Nursing assistant in gloves pointing to the graduated cylinder on a barrier under the catheter bag, preparing to open the spout



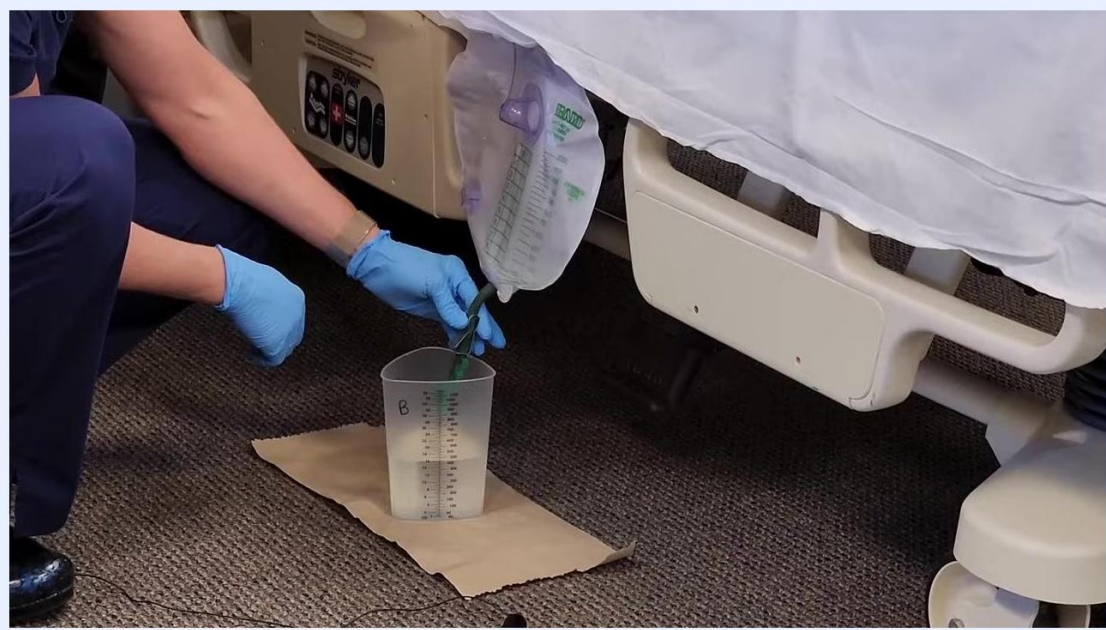
Nursing assistant carefully holding the spout above the graduated cylinder to maintain aseptic technique



Nursing assistant reclamping the catheter bag after draining, with the graduated cylinder containing urine and the barrier still in place



Nursing assistant using an alcohol pad to clean the spout and holder



Nursing assistant placing the cleaned spout back into its holder, with the used alcohol pad on the barrier



Graduated cylinder with urine placed on a barrier on the overbed table, with hand sanitizer nearby

Phase 3: Disposal and completion

- Carry the graduated cylinder to the toilet and pour the urine in without splashing; do not touch the inside of the toilet or the cylinder with your hands.
- Rinse the cylinder thoroughly using the facility-provided sprayer or toilet attachment, then let it air dry in the resident's bathroom; do not dry it by hand or place your hands inside it.
- Remove gloves carefully, dispose of them in the appropriate waste container, and wash your hands or use hand sanitizer.
- Ask the resident if they are comfortable and need anything else, lower the bed to its lowest locked position, confirm the catheter bag does not touch the floor, place the call light within reach, and open the privacy curtain and door.

- Once your hands are clean, document the urine output and report any abnormal findings to the nurse.



Nursing assistant adjusting the bed and positioning the catheter bag so it does not touch the floor

Post-Procedure Steps

- Perform hand hygiene.
- Check on resident comfort and ask if anything else is needed.
- Ensure the bed is low and locked. Check the brakes.
- Place the call light or signaling device within reach of the resident.
- Open the door and privacy curtain.
- Perform hand hygiene.
- Report abnormal findings to the nurse and document any care that needs to be in the resident record.

List of post-procedure steps: hand hygiene, check resident comfort, ensure bed is low and locked, place call light within reach, open door and curtain, repeat hand hygiene, report and document findings

This procedure does not include medication administration, wound care, or nutritional interventions; consult the resident's individual orders and care plan for those needs.

Pain management

This task does not involve a pain management protocol, medication schedule, or pain score target; refer to the resident's individual pain management plan and medication orders for related needs.

Mobility milestones

This procedure does not include mobility goals or a progression timeline; refer to the resident's individual mobility and rehabilitation care plan for milestones such as bed exercises, transfers, or ambulation.

Complication monitoring

While measuring the urine output at eye level, observe it for color, clarity, and the presence of sediment or cloudiness. Standing above the graduated cylinder, also check for any unusual odor; urine has a natural smell, but strong or abnormal odors should be reported.



Nursing assistant holding the spout over the graduated cylinder while urine drains, clamp open

- Cloudy urine

- Sediment present
- Strong or unusual odor

Escalation: Report any abnormal findings, such as cloudiness, sediment, or a strong odor, to the nurse immediately, as these may indicate infection. Do not record measurements while wearing dirty gloves; remove gloves and perform hand hygiene before documenting.



Nursing assistant at the overbed table with the graduated cylinder and hand sanitizer visible, preparing to observe and record urine output



Nursing assistant standing in the room next to the graduated cylinder on the table, demonstrating the final odor assessment

Discharge criteria

This task is a routine nursing procedure rather than an episode of care, so no discharge criteria apply; instead, confirm the post-procedure checklist above (comfort, bed position, call light, privacy, documentation) is complete before leaving the room.

Patient education

- Explain the procedure clearly before starting and obtain the resident's consent, using respectful, professional communication throughout.
- After the procedure, ask the resident if they are comfortable and whether they need anything else.
- Confirm the call light or signaling device is within the resident's reach before you leave the room.

What's next

After completing the procedure, record the urine output, including volume, color, clarity, and any abnormal findings, and report concerns to the nurse as required. For additional reference material, the Nursing Assistant and other nursing OER textbooks are available at www.cvtc.edu/OpenRN, licensed under a Creative Commons Attribution 4.0 International License.



Nursing assistant removing gloves after disposing of urine, with the graduated cylinder and supplies visible on the overbed table

Post-Procedure Steps

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- Open the door and privacy curtain.
- Perform hand hygiene.
- Report abnormal findings to the nurse and document any care that needs to be in the resident record.

Nursing assistant standing at the foot of the bed with clean hands, ready to document care and report findings

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