How to delete a page in Confluence

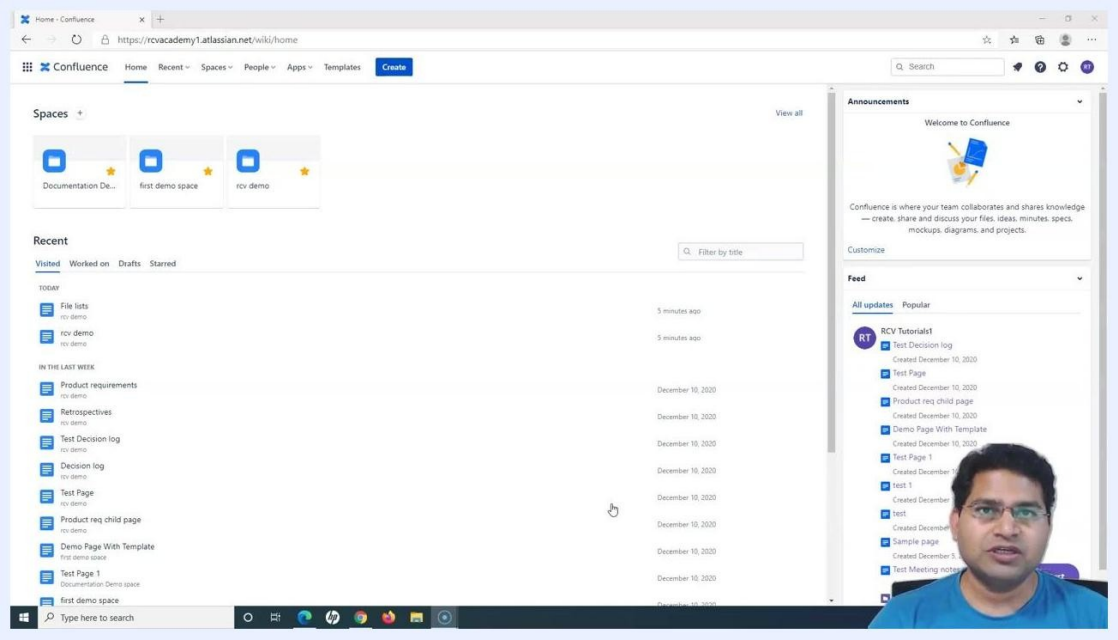
This guide walks you through how to delete a page in Confluence, from moving it to the trash to permanently purging it so it cannot be recovered. You'll also learn how to check for incoming links before deleting a page and how to restore a page if you delete it by mistake.

Prerequisites

- You need space or page admin access to see and use the Delete option.
- If you signed up with your email and have admin access, you should be able to follow all the steps below.
- If you don't see the Delete option, check your permissions or contact your Confluence administrator.

Step 1: Navigate to the space containing the page

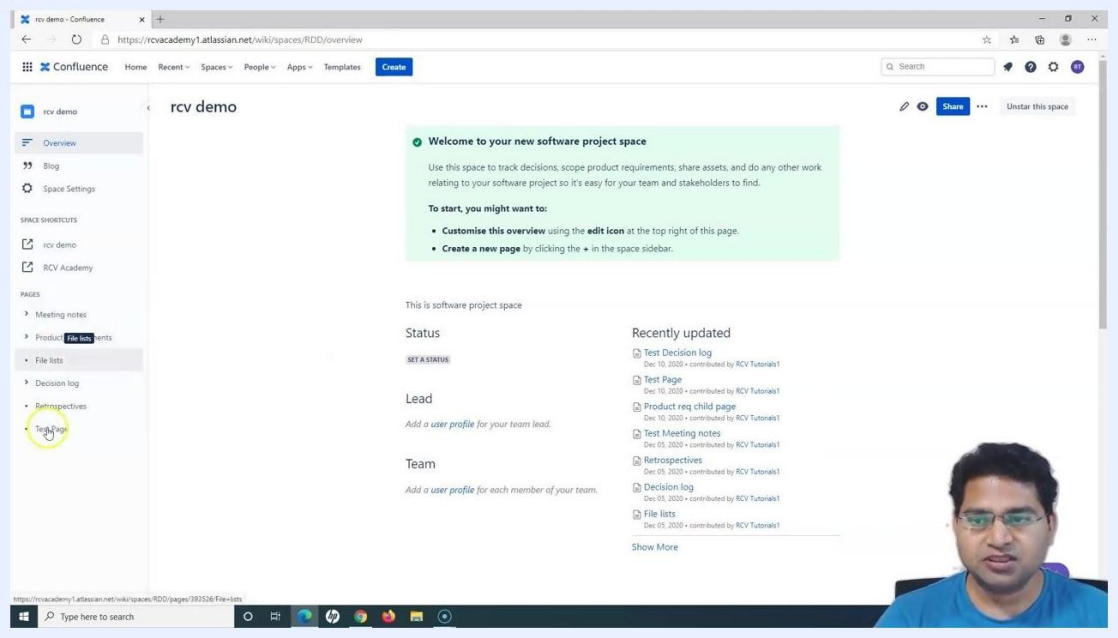
Go to the Confluence home page and locate the Spaces section at the top of the screen. Click on the space where the page you want to delete resides (for example, "rcv demo").



Confluence home page showing the Spaces section and Recent pages, with a space ready to be selected

Step 2: Open the page you want to delete

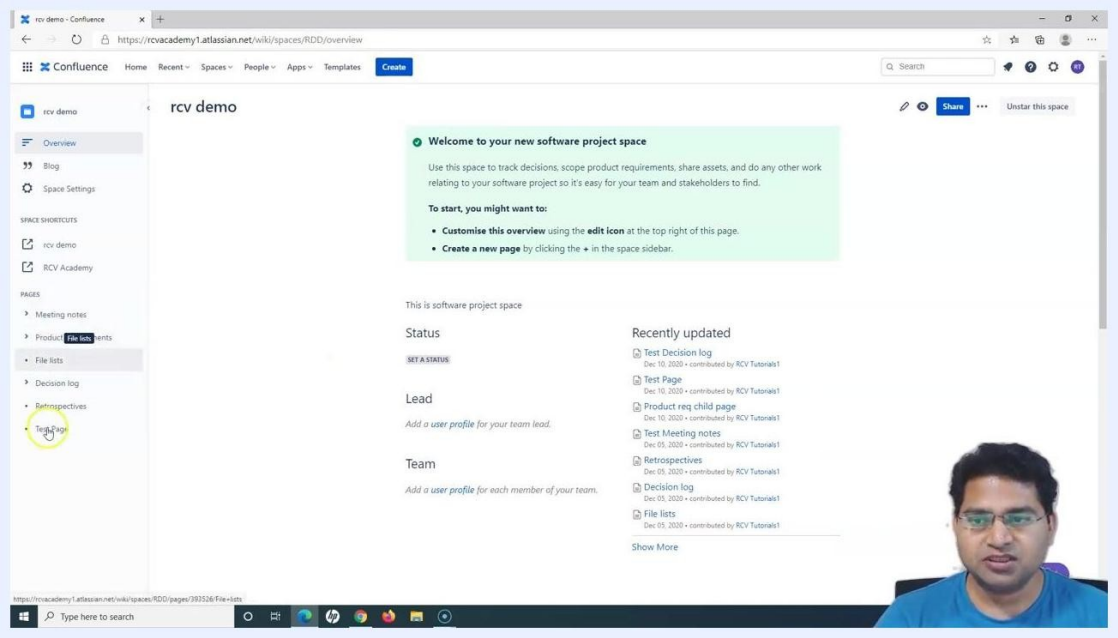
Once inside the selected space, view the list of pages in the left sidebar. Identify the page you want to delete (for example, "File lists") and click on its name to open it.



Selected Confluence space with the sidebar showing the page hierarchy and the "File lists" page highlighted

Step 3: Open the "More actions" menu

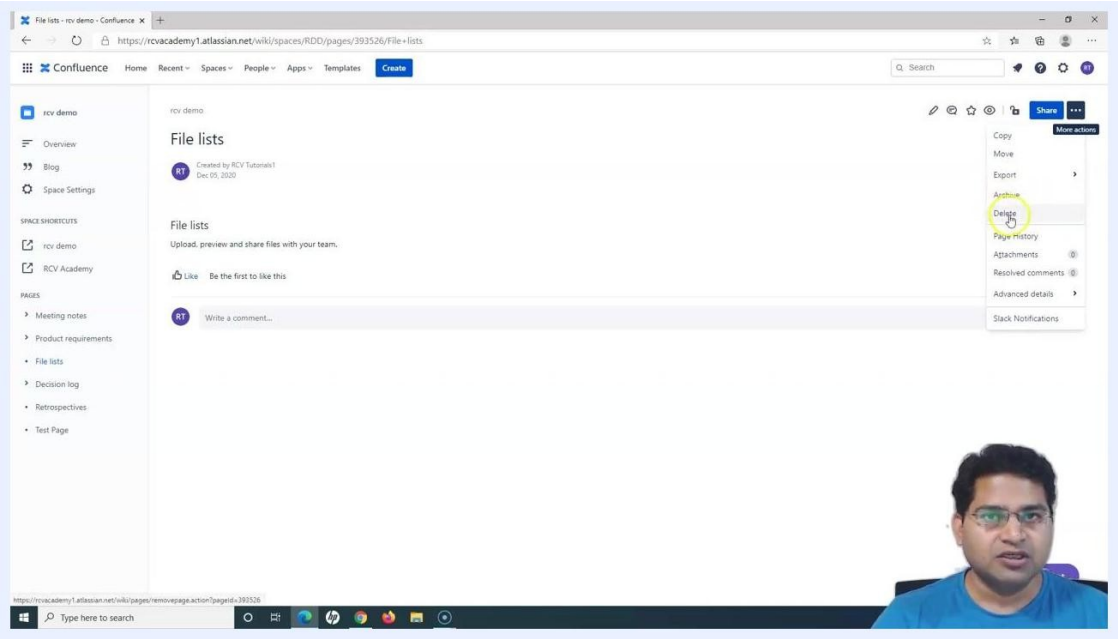
With the page open, look to the top right corner for the three-dot More actions button. Click it to open the dropdown menu, which shows the Delete option along with an Archive option if you'd prefer to archive the page instead.



Confluence page open with the "More actions" menu expanded, showing the Delete option highlighted

Step 4: Click Delete

In the dropdown menu, click Delete to start the deletion process.



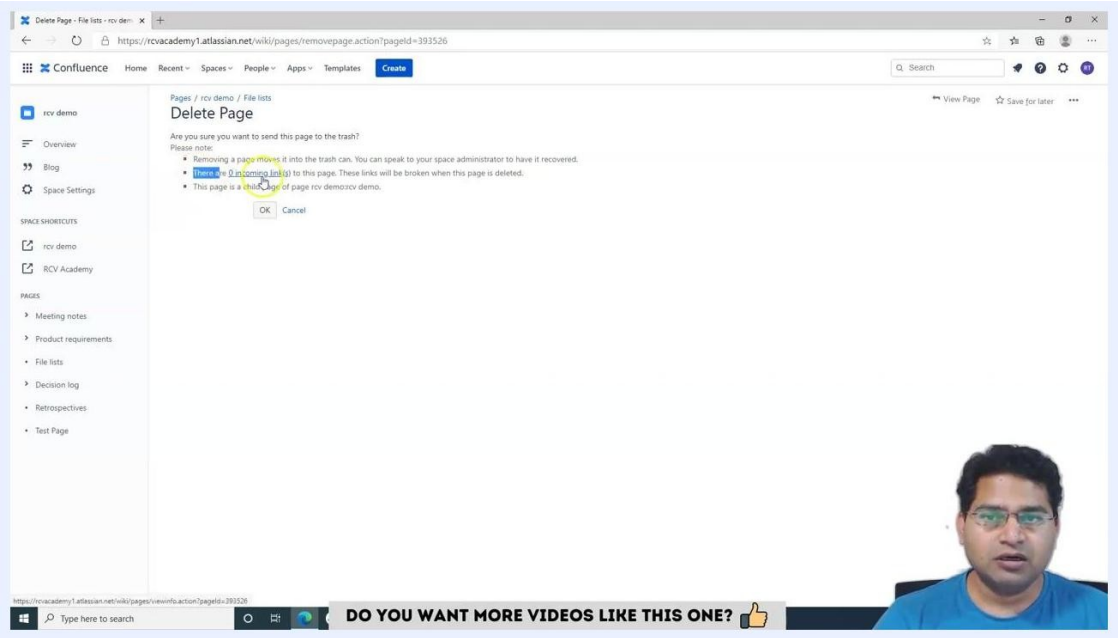
Confluence page with the "More actions" menu open and the Delete option highlighted, ready to be clicked

Step 5: Review the delete confirmation dialog

A Delete Page confirmation dialog appears with several warnings you should read carefully:

- "Removing a page moves it into the trash can. You can speak to your space administrator to have it recovered."
- "There are 0 incoming link(s) to this page. These links will be broken when this page is deleted."
- "This page is a child page of page rcv demo/rcv demo."

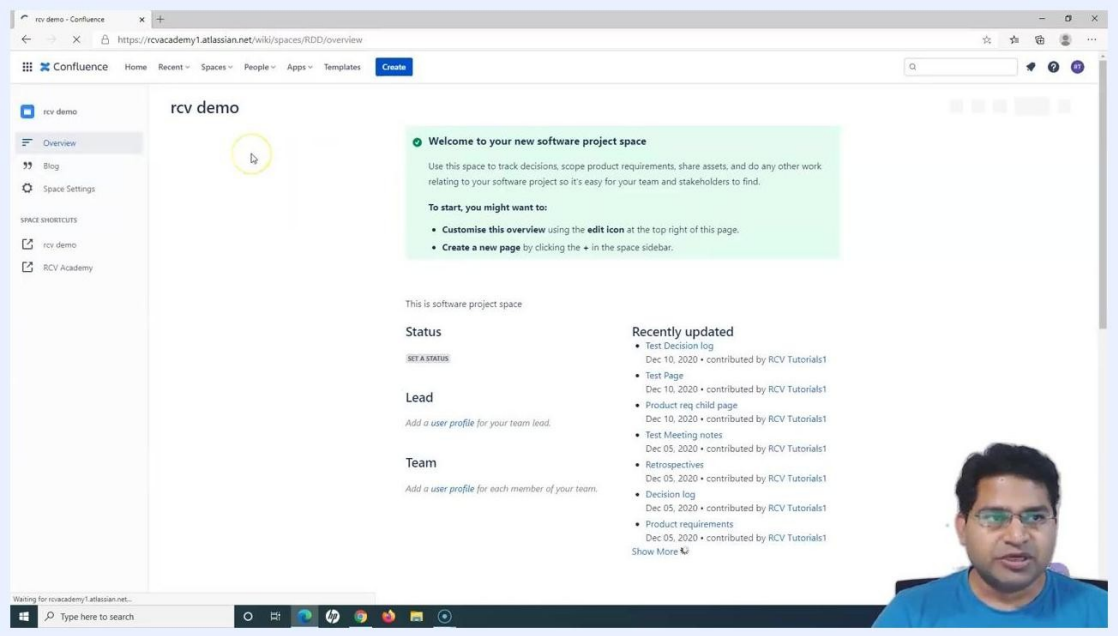
This dialog tells you whether other pages link to the one you're deleting. If the incoming link count is greater than zero, deleting the page will break those links, so double-check this before proceeding.



Delete Page confirmation dialog in Confluence, showing warnings about incoming links and the parent page, with OK and Cancel buttons

Step 6: Confirm the deletion

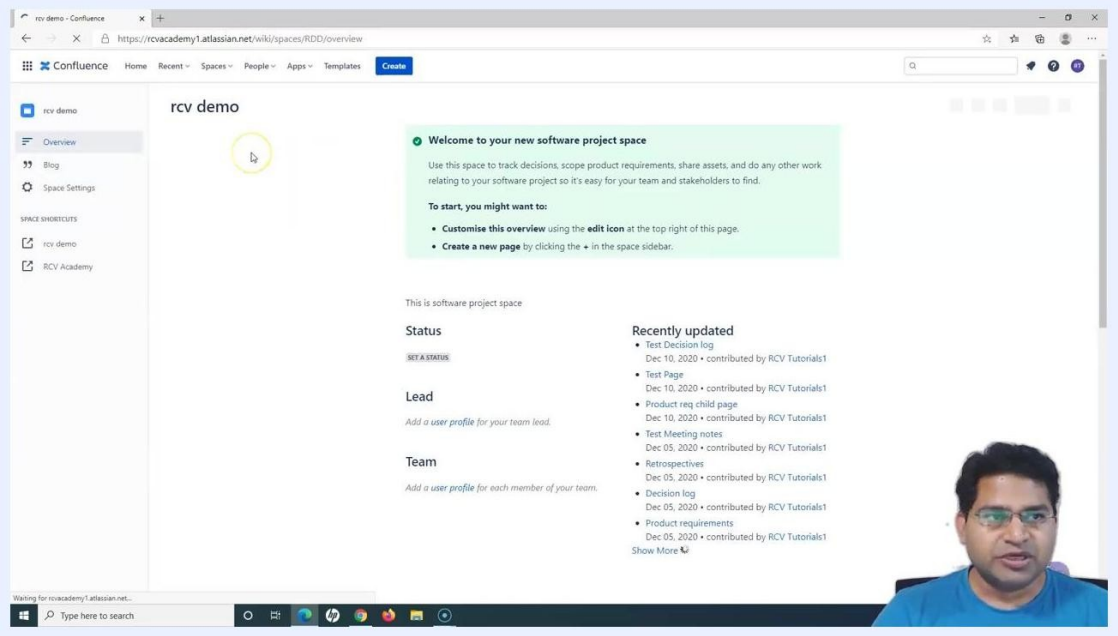
Click OK in the confirmation dialog to move the page to the trash. The page is removed from the space but is not yet permanently deleted—it sits in the trash until it's restored or purged.



Delete Page dialog with the OK button highlighted, confirming the deletion action

Step 7: Verify the page is removed from the sidebar

After deletion, check the left sidebar in your Confluence space. The deleted page (for example, "File lists") should no longer appear in the page list.

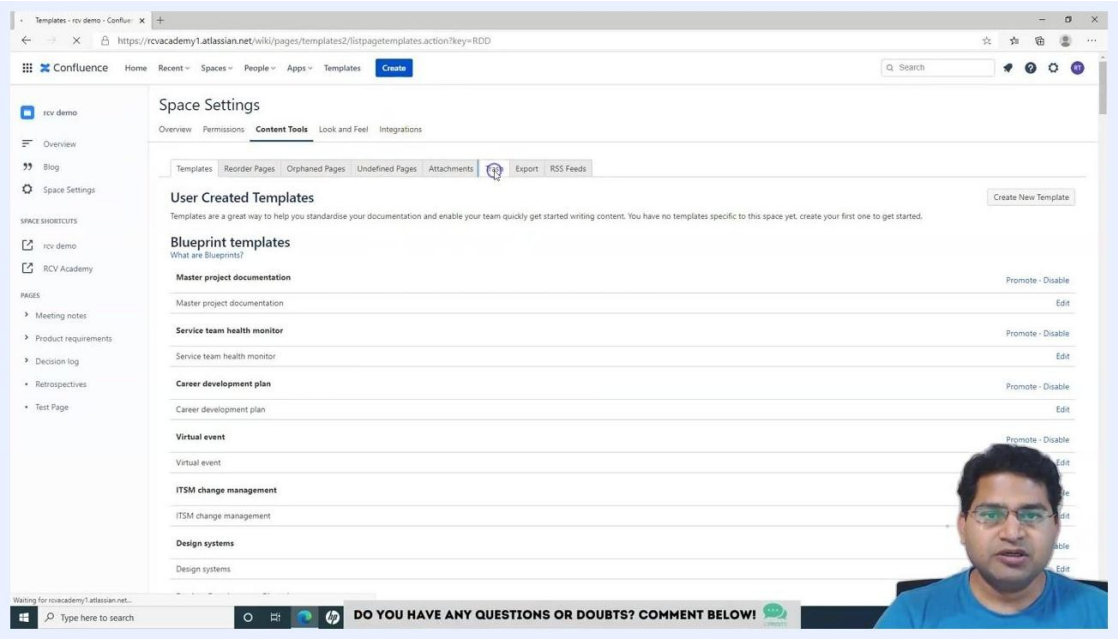


Confluence space overview with the deleted page no longer visible in the sidebar

At this point, the page is in the trash and can still be restored by a space administrator. To remove it for good, you need to empty the trash from the space settings, as described below.

Step 8: Open Space Settings

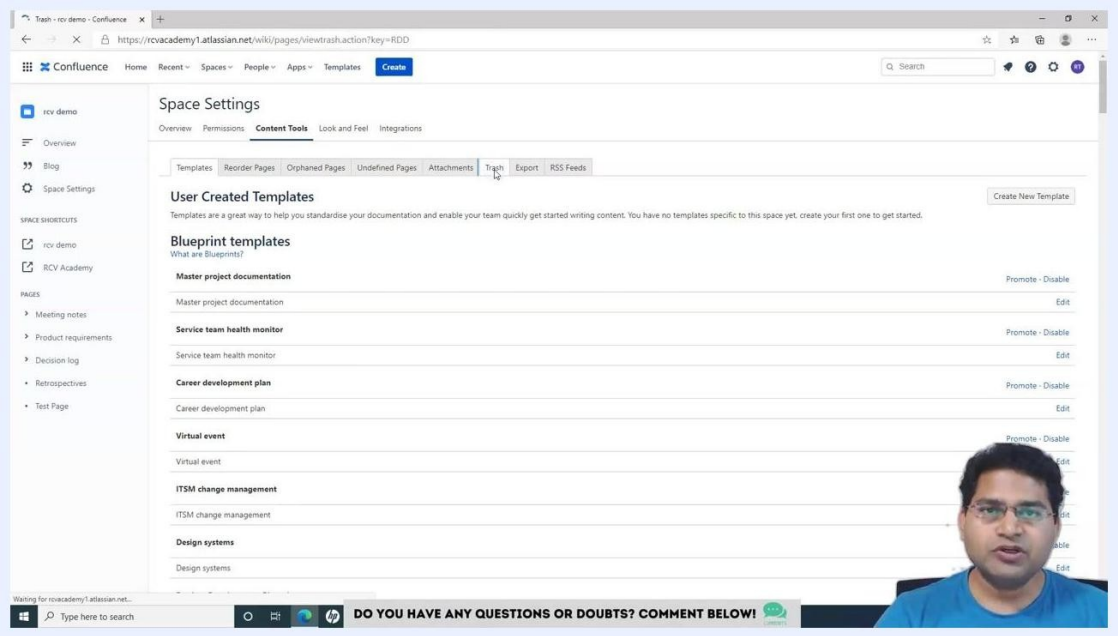
In your Confluence space, locate the left sidebar and click Space Settings.



Confluence space overview with the cursor highlighting "Space Settings" in the left sidebar

Step 9: Open Content Tools and the Trash tab

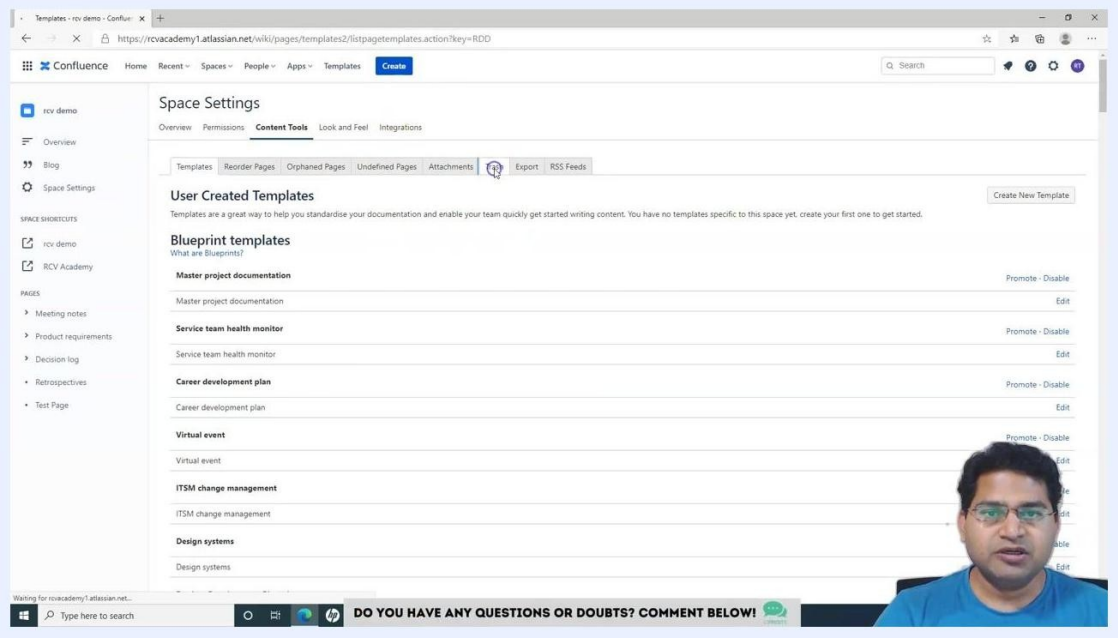
In the Space Settings menu, select the Content Tools tab at the top, then click the Trash tab. This tab lists all deleted pages, blog posts, and attachments currently in the trash.



Space Settings > Content Tools with the Trash tab being selected

Step 10: Locate the deleted page in the trash

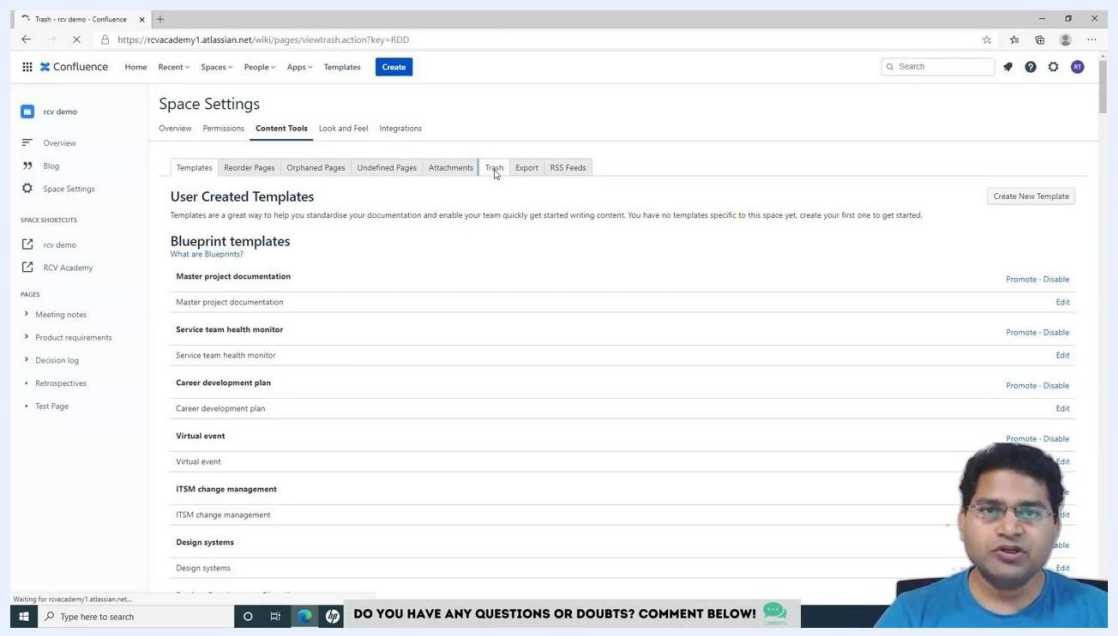
Find the page you want to permanently delete (for example, "File lists"). In the "Operations" column, you'll see options to Restore or Purge the page.



Trash tab showing the deleted page "File lists" with Restore and Purge options

Step 11: Restore a page if deleted by mistake (optional)

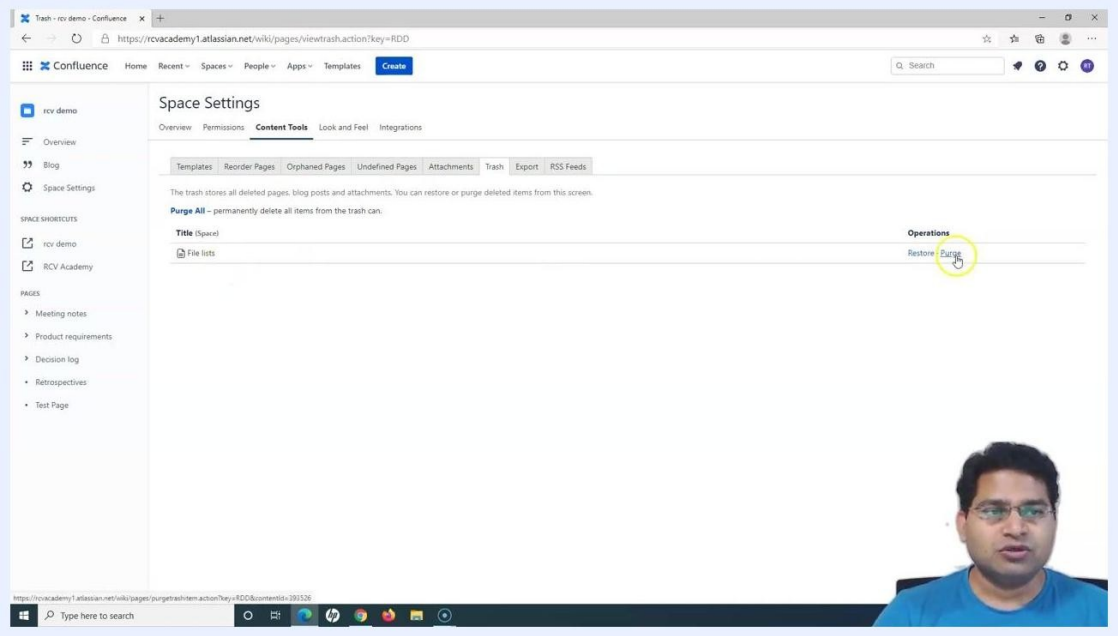
If you deleted the page by mistake, click Restore next to the page name. The page returns to its original location in the page hierarchy. Use this option whenever you need to recover an accidentally deleted page.



Trash tab with the Restore option highlighted for the deleted page

Step 12: Permanently delete (purge) the page

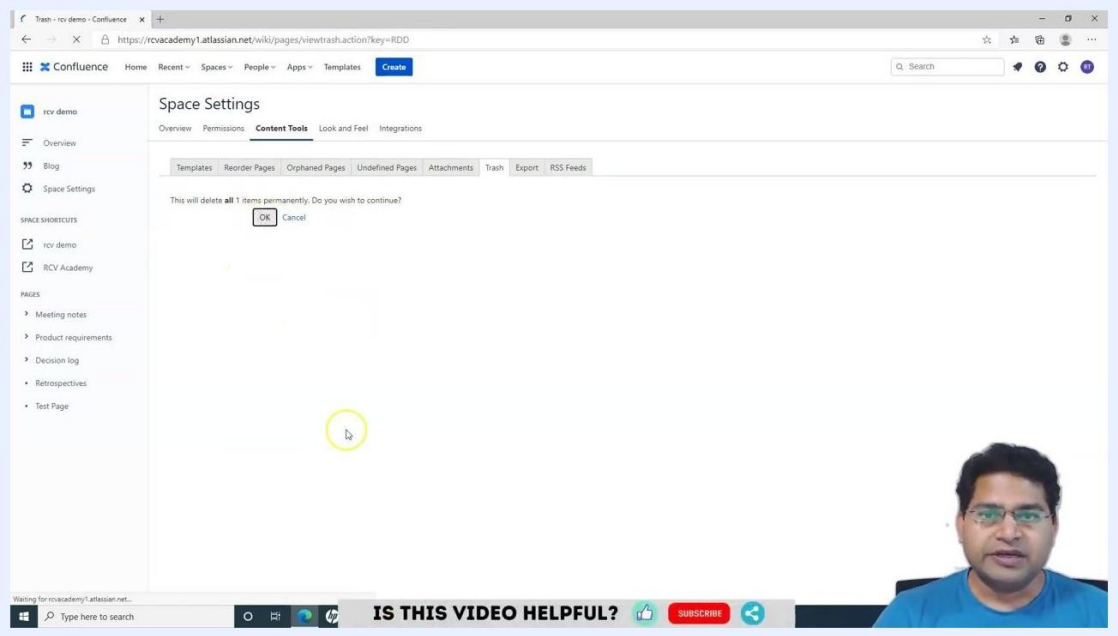
To permanently delete the page, click Purge next to its name. If you want to remove everything in the trash at once, click Purge All at the top instead.



Trash tab with the Purge option highlighted for the deleted page

Step 13: Confirm the permanent deletion

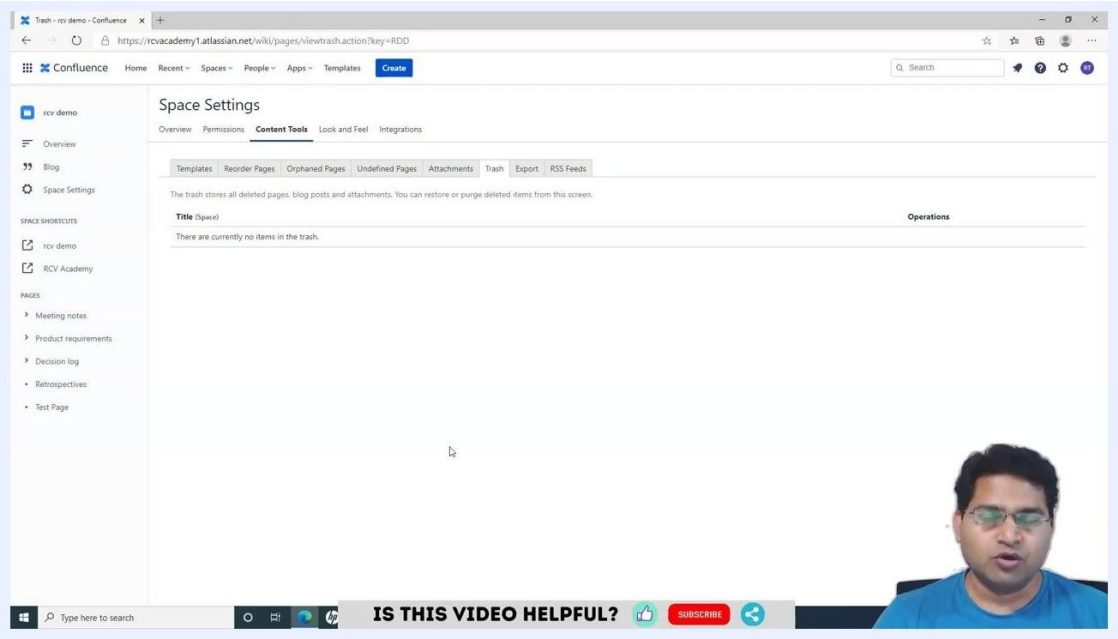
A confirmation dialog appears: "This will delete all 1 items permanently. Do you wish to continue?" Click OK to confirm. Once purged, the page cannot be restored.



Confirmation dialog for permanent deletion with OK and Cancel options

Step 14: Verify the trash is empty

Navigate back to Space Settings > Content Tools > Trash tab. Confirm that the message "There are currently no items in the trash." appears under the Title (Space) column. This confirms that all deleted pages, blog posts, and attachments have been either restored or permanently purged.



Confluence Space Settings, Content Tools, Trash tab showing the message "There are currently no items in the trash," with no restore or purge options available

Summary

- Deleting a page in Confluence moves it to the trash; it isn't permanently erased until an administrator purges it.
- Always review the incoming links warning before confirming deletion to avoid breaking important references.
- Pages in the trash can be restored until they are purged—purging is irreversible.
- Only space administrators can empty the trash or purge pages.

What's next

If you need to delete or restore more pages in the future, repeat the steps in this guide. Always check the Trash tab periodically to make sure no unwanted content remains in your space.